

# Computer Maintenance 2

## Module 4 Homework/Study Guide

Define these terms:

1. Recycle Bin Settings
2. View Options
3. Preview Pane
4. Documents Location in Windows XP
5. Documents Location in Windows 7
6. Libraries
7. Taskbar Options
8. Start Menu Options
9. Default Desktop Icons
10. How to add desktop Icons
11. Shortcut
12. Device Manager
13. Add/Remove Programs
14. Programs and Features
15. Windows Features

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16. MMC

17. Task Scheduler

18. Event Viewers

19. Shared Folders

20. Local Users and Groups

21. Performance Monitors

22. Disk Management

23. Services

24. Administrative Tools

25. Performance Monitor

26. MSCONFIG

27. Print Management

28. Logon Options

29. Logon Policies

30. Global user accounts

31. Local user accounts

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32. Built-in user accounts

33. Computer Administrator

34. Standard User

35. Power User

36. UAC