

SkillsUSA Student Job Exhibits

RULES AND PROCEDURE

Chapter contest entries (6 or more students), multiple student exhibits (2 – 5 students), single student exhibits, and individual student notebooks that received a qualified rating at District, may be entered in the State level competition.

All student job exhibits must have written documentation in the form of a notebook. Guidelines for this notebook may be found in this document. The entry must have an entry card from District Competition attached or in the exhibit notebook along with the state exhibit card.

Each student, group of students or chapter is responsible for bringing, displaying, and removing its entries in the contests. Judges will not make a decision as to the category in which an entry belongs. If the entry card does not show the proper category, it will automatically be rated less than qualified for state at the district level or receive a less than superior rating at State. Notebooks without the stamped district card will not be judged.

Project cards for the state event will be provided at State SkillsUSA Texas Championships and Conference registration by the State SkillsUSA office to registered entries. A completed entry card is to be properly attached to each entry to be judged. There should be a project card for each student that participated in completing the exhibit. These cards, along with the district card, should be completed and attached to the entry under the supervision of the chapter advisor. **The signature of the chapter advisor is to indicate all information is accurate and approved by the instructor.**

Job Exhibit participation is limited to one individual entry per person; only one exhibit and/or one individual notebook may be entered per person. Exhibits may be produced as the following

- Individual job exhibit one student
- Multiple Job Exhibit – 2 to 5 students.
- Chapter Job Exhibit – 6 or more students up to # of members in a chapter.

Registration fees are expected for each participant of the Job Exhibit to receive awards for each student. Multiple and Chapter Job Exhibits must be an exhibit that would be considered a group project in industry.

Entry cards are to be attached to the exhibit on the outside in the most obvious place possible or in the exhibit notebook. Attach the card so as to make it trouble-free for the judges to have access to the front and back of the card. The entry card is to be tied with string or wire or taped to the exhibit or notebook. The card may be attached through a hole punched in the top section of the entry card.

Proper identification will be required for removal of exhibit from exhibit hall. Although SkillsUSA Texas is working to provide ample security for your job exhibits we will not be held responsible for damage of theft of your job exhibits. If you are concerned that the exhibit may be tampered with, a student should remain with the exhibit during operating hours of the conference.

The rating of the job exhibit will be recorded on the front of the entry card or on the grading sheet by the judges along with any comments the judges feel are important concerning the evaluation. If any entry receives less than a blue ribbon, the judges are strongly encouraged but not required to give an explanation on the comments section of entry card or on appropriate rating sheet.

General SkillsUSA Texas Student Job Exhibit Guidelines

Job exhibits are judged at District and advance to State SkillsUSA Texas Championships and Conference for final judging with a state qualified rating. These guidelines are for job exhibits that do not have a specific set of exhibit guidelines.

PURPOSE

Student selected job exhibits permit members in Career and Technical Education programs to enter job exhibits that are typical examples of the work that is done by a craftsperson in the field in which they are training.

OBSERVER RULE

Student selected jobs shall be judged in the exhibit hall. Observers will not be allowed in the exhibit area while job exhibits are being judged. After the job exhibits are judged, they will be on display for viewing and may not be removed until designated time.

SPECIFICATIONS

Check for specific guidelines for your exhibits.

All exhibits are required to display a completed notebook with resume.

1. Each job exhibit selected by a member must be accompanied by a notebook for the job exhibit. The write-up should be in a report folder rather than a three ring binder unless the notebook warrants a larger and more substantial binder..
 - A) **Cover Sheet It must contain:**
 - a. Student Name
 - b. School Name
 - c. Advisor Name
 - d. Texas Chapter Number
 - e. Picture of Job Exhibit with Student or for digital exhibits the DVD cover created with a picture of the student found on the back cover of the notebook.
 - B) Table of Contents,
 - C) Detailed description of the work done by the student in paragraph form written by the student
 - D) An original list created by the student of the steps followed in completing the exhibit
 - E) Photographs that clearly show the student completing the work.
 - F) If a finished job exhibit has been produced from raw materials, the write-up will contain a list of materials.
 - G) Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt.
 - H) Working drawings **MUST** be included for job exhibits such as cabinetry and electronic projects and schematics for computer projects.
 - I) In the case of service trades, a list of parts replaced and adjustments made will be listed. If possible, working drawings should be provided to assist the judges but are not required for service projects.
 - J) Resume
2. Jobs exhibits will be rated by skilled craftsperson, when available, in each event in accordance with the grade sheet provided in this document. If a specific grade sheet is not included in this document the general grade sheet will be used.
3. Only district qualified selected job exhibits are eligible to advance to the state meeting. **The job exhibits must have an approved district exhibit card attached to be judged at state along with a notebook that has been graded at the district level.**
4. **Only one individual job exhibit per student may be entered.** Exhibits produced by a group are allowed if they are typically done by a group by craftsperson.

General Rating Sheet for Job Exhibits

The judges will rate each job in accordance with the following ratings. Some exhibits may have specific grading sheets and will be used by the judges.

1. Is the job typical of the occupation and does the job show originality and initiative and/or ingenuity on the part of the contestant				Score
<ul style="list-style-type: none"> • Fully describes job, occupation, or skills accurately. • Information fully shows originality and intuition. 	<ul style="list-style-type: none"> • Describes job, occupation, or skills accurately. • Information shows originality and intuition. 	<ul style="list-style-type: none"> • Describes job, occupation, or skills. • Information shows some originality and intuition. 	<ul style="list-style-type: none"> • Does not describe job, occupation correctly. • Information does not show originality and intuition. 	
Points:20	15	12	5	
2. Does the job accurately meet the specifications or description submitted with the job and does it have adequate evidence of the work performed?				Score
<ul style="list-style-type: none"> • ALL Evidence accurately describes job/specifications. • Professional terminology used. 	<ul style="list-style-type: none"> • Most evidence describes job/specifications. • Some professional terminology used. 	<ul style="list-style-type: none"> • Some evidence of the job/specification. • Little professional terminology used. 	<ul style="list-style-type: none"> • Little or no evidence of the job. • No professional terminology used. 	
Points:20	15	12	5	
3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance?				Score
<ul style="list-style-type: none"> • Superior Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • Excellent Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • Good Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • OK Quality, Finish, and Appearance 	
Points:20	15	12	5	
4. Does the job indicate that considerable study and effort that was expended in its design (if applicable), construction, assembly and/or arrangement?				Score
<ul style="list-style-type: none"> • Spent obvious time and effort to complete project • Looks very appealing 	<ul style="list-style-type: none"> • Spent time and effort to complete project • Looks appealing 	<ul style="list-style-type: none"> • Spent some time and effort to complete project • Appealing 	<ul style="list-style-type: none"> • Spent little time and effort to complete project and does not look appealing 	
Points:20	15	12	5	
5. The below listed components are required. If any part of the notebook is not available the student may lose all 20 points for an incomplete notebook.				Score
<ul style="list-style-type: none"> ○ Cover Sheet (not graded); ○ Table of Contents; ○ Detailed description of the work done in paragraph form written or typed by the student ○ An original list created by the student of the steps followed in completing the exhibit ○ Photographs that clearly show the student completing the work. ○ If a finished job exhibit has been produced from raw materials, the write-up will contain a list of materials. 		<ul style="list-style-type: none"> ○ Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt. ○ For Cabinetry and Electronics, Working drawings MUST be included. ○ In Service Trades, a list of parts replaced and adjustments made will be listed. If possible, working drawings should be provided to assist the judges but are not required for service projects. ○ Resume 		
TOTAL SCORE				

Score	District	State
90 – 100	<i>Qualified for State</i>	<i>Superior</i>
80 – 89	<i>Excellent</i>	<i>Excellent</i>
70 – 79	<i>Good</i>	<i>Very Good</i>
<i>Below 70</i>	<i>Honorable Mention</i>	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Remarks:
