

SkillsUSA Texas Regulations High School Division Inc.

Champions at Work

Revised October 2015



SkillsUSA Framework



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Preface

This SkillsUSA Texas Regulations should be copied to your hard drive or printed and placed in a three ring notebook. These Texas Regulations are updated each October. This along with the [National Technical Standards CD and the Leadership Handbook](#) gives you a complete set of SkillsUSA National and Texas contests and guidelines. It will be made available online at www.skillsusatx.org each year after revisions have been made at the annual Fall Board of Directors meeting. If the occasion should arise that any changes should be made throughout the year you will be notified through the SkillsUSA Texas updates sent out monthly during the school year. Any rule changes in the national contest guidelines are found on [the national web page here](#). The SkillsUSA Texas Regulations has been updated under the direction of the SkillsUSA Texas Board of Directors, the SkillsUSA Texas executive director, the SkillsUSA Texas District Directors, and the SkillsUSA Texas Teachers Advisory Committee. Any recommendations should be directed to your representative from your region or your district.

PURPOSE

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. We help each student excel.

Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas student members and opportunity to demonstrate the basic skills of their field. State competitions determine the eligibility of a student to compete at the national level of SkillsUSA.

Mission Statement

The mission of SkillsUSA Texas is to provide opportunities for its members to become successful and productive citizens, employees and leaders.

Accomplished through a structured program of leadership training activities, communication and business partnerships.

Compliance Statement

SkillsUSA Texas shall comply fully with the nondiscrimination provisions of all federal and state laws, rules, and regulations by assuring that no person shall be excluded from consideration for recruitment, selection, appointment, training, promotion, retention, or any other personnel action, or be denied any benefits or participation in any educational programs or activities which it operates on the grounds of race, religion, color, national origin, gender, disability, age, or veteran status (except where age, sex, or disability constitutes a bona fide occupational qualification necessary to proper and efficient administration). The SkillsUSA Texas Association, High School/Secondary Division, Inc. is an Equal Employment Opportunity/Affirmative Action employer.

Membership Eligibility

Membership eligibility may be found in the SkillsUSA Texas Constitution. This document may be found on the SkillsUSA Texas web site. Go to www.skillsusatx.org then documents.

Texas' 16 career clusters are based on those developed by the US Department of Education. With the endorsement of the Texas Education Agency, and as a nationally recognized CTSO SkillsUSA Texas serves but are not limited to the clusters listed below. See the icons below for those cluster areas where SkillsUSA Texas is appropriate for your student organization.



The Career Clusters icons are being used with permission of the: States' Career Clusters Initiative, 2010, <http://www.careerclusters.org/>

SkillsUSA: Champions at Work

Connecting You to Career Success

The topic to be addressed by contestants in the Chapter Display, Prepared Speech and Promotional Bulletin Board competitions is how our theme, SkillsUSA: Champions at Work, addresses the SkillsUSA national program of work in the area of professional development.

Within this topic, contestants might illustrate or discuss any of the following:

- Why is ensuring career success for every member of SkillsUSA important to the economic health and stability of our nation?
- Describe how the mission of SkillsUSA — to empower its members to become world-class workers, leaders and responsible American citizens — guarantees career success.
- How has the vision of career success changed over the decades?
- Describe the skills and attitudes that business and industry are demanding of students for career success.
- What elements of SkillsUSA ensure that members experience career success?
- How has the definition of career success changed for the current generation of students from their grandparents' generation?
- What does career success look like in the 21st century?
- In the next 10 years, what skills are needed to fill the job-market skills gap, and how do SkillsUSA members ensure career success through their SkillsUSA involvement?
- What are the connections that SkillsUSA has built to ensure career success for its members?
- How has SkillsUSA adapted over the years to provide members with the skills needed for career success?
- How has your involvement in SkillsUSA ensured that you will be connected to career success?
- Career success involves much more than mere dollars; describe the elements of experiencing true career success.
- Which SkillsUSA programs ensure that members are developing personal skills that are needed for career success? Program examples may include those that improve the following: integrity, self-motivation, work ethic, professionalism and responsibility.
- Which SkillsUSA programs ensure that members are developing workplace skills that are needed for career success? Program examples may include those that improve the following skills: communication, decision making, teamwork, cultural sensitivity and leadership.
- Which SkillsUSA programs ensure that members are developing technical skills that are needed for career success? Program examples may include those that improve the following skills: technical literacy, job-specific tasks, service to the community, ongoing professional development and an awareness of safety and health issues.

The SkillsUSA Pledge

Upon my honor, I pledge:

- To prepare myself by diligent study and ardent practice to become a worker whose services will be recognized as honorable by my employer and fellow workers.
- To base my expectations of reward upon the solid foundation of service.
- To honor and respect my vocation in such a way as to bring repute to myself.
- And further, to spare no effort in upholding the ideals of SkillsUSA.

Meaning of the pledge

Upon my honor, I pledge: This is a very strong statement. It means you are committed to follow through on your promise.

To prepare myself: Preparation requires self-control. It means effort without immediate reward but with the knowledge that the effort will pay off when the preparation is completed.

By diligent study: Diligence implies something far beyond a quick review of assignments. Diligence means perseverance, concentration and not always taking the easy route.

And ardent practice: A person of character makes every effort in spite of setbacks or personal loss.

To become a worker: SkillsUSA members take pride in making things happen, in being good workers and in their employers.

Whose services: Doing things for others is the basis of many occupations. SkillsUSA members strive to be active in their schools and communities.

Will be recognized as honorable: The result of preparation, study, practice, work and service is the respect and honor given SkillsUSA members.

To base my expectations of reward upon the solid foundation of service: This statement reinforces the attitude that we must first serve in order to gain. This attitude is important to success.

To respect my vocation: SkillsUSA members recognize the need to find their vocation and strive to understand its traditions, skills, leaders and potential.

To bring repute to myself: SkillsUSA members strive to have a good reputation among their peers, fellow workers, teachers, parents and employers.

To spare no effort in upholding these ideals: This means service to the community, school and SkillsUSA chapter getting things done and becoming a leader, all with the ideals of SkillsUSA in mind.

The opening ceremony, purposes, motto and creed for all SkillsUSA chapters may be found in the Leadership Handbook which may be purchased from the state or national office.

State Officer Screening Process

After developing and fine tuning the officer selection process at state and national levels of SkillsUSA we have established a well devised method to select our officer candidates. I hope that you have a great experience. Be sure to study the items below to better prepare yourself.

State and national officer candidate forms may be found on the SkillsUSA Texas web site. Go to www.skillsusatx.org then download forms and navigate to the Student Officer section. These forms must be complete and in the SkillsUSA Texas office by March 15th.

1. **Written test – 20%** - Questions will cover the qualifications for becoming a State Officer as listed in the By Laws, Article XI, Section A, and the SkillsUSA Leadership Handbook. Format will be: True/False, Multiple Choice or Short Answer written or completed electronically. Tip: Study material should include SkillsUSA Handbook, Robert's Rules of Order, all levels of the Professional Development Program, SkillsUSA Texas Association Constitution and By-laws, SkillsUSA Texas Web Page.

(narrows to top thirty)

2. **Oral interview – 30%** - There will be three to five questions asked of each candidate. The same questions will be asked of each candidate. These questions will cover the qualifications for becoming a State Officer as listed in the By Laws, Article XI; Section A and the SkillsUSA Leadership Handbook. Tips: Questions may include specific SkillsUSA Texas knowledge (such as material in the written test) or situational questions about state officer roles and responsibilities.

This will take place in one room with state officers, district officer and state director or their designee. The impartial adult is in the room to supervise and will have no input in the screening process.

(narrows to 15 - General topic for problematic QUESTION given to top 15 candidates.)

3. **House of delegate vote – 30%** – There will be a two minute **campaign speech** - No Props allowed and **problematic question**. General topic will be given to top 15. Tip: In your answer state the obvious, what it means to you, and what it means to the organization

How are Candidates Chosen?

- 30% House of Delegate Vote – membership vote
- 30 % Oral Interview – student's ability to present themselves to the public and state officer input
- 20% Written Test – student's knowledge – sources SkillsUSA-VICA Leadership Handbook, Texas Constitution, National Constitution, Parliamentary Procedure, PDP
- 10% State Officer observations (social behavior, interaction between candidates and students, interactions between candidates and advisors.)
- 10% Written Application – student's ability to prepare written documents, meet deadlines – judges by state director or designee

For additional information download the officer application from our state web page. Go to www.skillsusatx.org then click on download forms and pull the menu down to "student officers".

SkillsUSA Texas Organizational Structure

SECTION A - Local Chapter

1. **A chapter of the SkillsUSA Texas Association, Inc.**
May be organized by a class, or section (or combination of two or more classes or sections operated within the same school which is approved to operate and is a designated Career and Technical Course by the Texas Education Agency. Each school must have a constitution. It serves for all Texas chapters in the school. A template is found in Appendix A.
2. **National Charters**
will be issued to a school or Local Chapter by the SkillsUSA Texas Director upon receipt of
 - a. a properly executed Petition for National Chapter (Appendix A)
 - b. Submitted chapter roster of the members
3. **Texas Chapter Numbers**
will be issued to a class or section by the SkillsUSA State Director upon receipt of:
 - a. Evidence of being a chartered member of the national organization of SkillsUSA;
 - b. A properly executed Petition for Texas Chapter
 - c. A chapter roster of the members; and
 - d. Evidence of payment of State and National SkillsUSA dues for all members listed on the roster.
 - e. Texas Chapters are issued numerically in the order in which the Petition for Texas Chapter document is received by the State Office.
 - f. The Texas Chapter number originally issued to a dormant or nonexistent local chapter shall not be reissued to any other campus.
4. **Local Executive Committee**
In schools, school districts, or communities having more than one SkillsUSA chapter, there may be organized an executive committee with a recommended composition of:
 - a. The advisors of each chapter;
 - b. The presidents of each chapter;
 - c. One faculty representative to be selected by the members;
 - d. Parent representatives; and
 - e. Industrial representatives.

SECTION B - District Chapters

1. There shall be a district chapter of SkillsUSA Texas for each designated district.
2. Each SkillsUSA Texas District shall adopt a Constitution.
3. The functions of SkillsUSA Texas district chapters are as follows:
 - a. To assist in planning, organizing, and conducting district SkillsUSA Texas meetings;
 - b. To assist in planning, organizing, and conducting chapter and member contests; and
 - c. To study and evaluate proposed amendments to the SkillsUSA Texas Constitution and Bylaws emanating from local chapters and to recommend action to the State Chapter.

SECTION C - State Chapter

1. There shall be a State Chapter composed of the following members:
 - a. State President;
 - b. State Vice-President
 - c. State Vice-Presidents (District Presidents);
 - d. State Secretary;
 - e. State Treasurer;
 - f. State Reporter;
 - g. State Sergeant-at-Arms;
 - h. State Parliamentarian;
 - i. A designee of the State Board of Directors;
 - j. Advisor to the State President;
 - k. Any current National SkillsUSA officers from Texas (ex-officio, non-voting); and
 - l. The SkillsUSA Texas Executive Director
2. The functions of the State Chapter are:
 - a. To review proposed amendments to the Constitution and Bylaws;
 - b. To nominate national officer candidates;
 - c. To conduct election and installation of state officer slate;
 - d. To conduct the business of the organization at the annual House of Delegates Meeting;
 - e. To conduct general assemblies at the Annual State Leadership and Skill Championships;
 - f. To lead the Texas delegation at the SkillsUSA Championship; and
 - g. To provide leadership for the state organization through participation on national, state, district, and local activities.



SkillsUSA Texas State Officers

Gabriel Kupovics, President

Townview Law Magnet
 1201 East 8th Street, Suite 205
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 Advisor: Severo Perez
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Gissell Perez - Treasurer

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 Advisor: Joe Valdez
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Ross Romero, Vice President

A&M Consolidated High School
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 Advisor: Bart Taylor
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Mathew McCurdy - Parliamentarian

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Harley Hall, Secretary

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 Advisor: Donna Rowland
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America Garcia - Reporter

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Blake Peterson, Historian

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 Advisor: Derick Simpson
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SkillsUSA Texas Board of Directors

Professional Members

Elected by professional membership

REGION 1 (DISTRICT 1-4)

Olin Harrington – 2015 - 2018

Birdville Center of Tech & Advanced Learning
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N. Richland Hills, TX
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Mike.Benton@birdvilleschools.net

Mike Garrett – 2011 – 2017 - Chairman

Advanced Tech Center
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Lubbock, TX 79411
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REGION 2 (DISTRICT 5-8)

Sandra Young 2012 – 2016 - Treasurer

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Donna Gillory 2015 - 2018

Carl Wunche Senior High School
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REGION 3 (DISTRICTS 9-13)

Brenda Drawdy – 2012 2016 - Secretary

Ellison High School
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Brenda.Drawdy@killeenisd.org

Tamara Ford – 2014 to 2017

Sidney Lanier High School
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Ex-officio Member

Victor Ramirez - Advisor

Center for Career and Technology
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El Paso, Texas 79930
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Industrial Board Members

Recommended by the SkillsUSA State Advisory Committee

Kyle Smith – 2007 – present – Chair

MCC of the Carolina's
kylerrandallsmith@gmail.com

Richard Morales, M.Sc., P.E. – 2005 - present

LB Foster Company
120 Vicarage Court
Alpharetta, Georgia 30005
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Pamela Glenn - 2014

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glennpg@airproducts.com

Ex-officio Members

Janet Conner – 2002 - present

Executive Director - SkillsUSA, Texas Association
1241 Van Zandt County Road 2705
Mabank, TX 75147
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John Ellis - SkillsUSA Corporate Board Member 2012

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Representative from TIVA

Diane Ferguson TIVA Executive Director

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SkillsUSA Texas District Directors

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DISTRICT 5

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DISTRICT 6

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DISTRICT 9

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DISTRICT 10

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DISTRICT 11

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DISTRICT 12

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DISTRICT 13

Minnie Rodgers
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SkillsUSA Texas Teacher Advisory Committee

Committee composed of one teacher/advisor from each SkillsUSA Texas District

- Function:** 1) Recommend operational strategies, procedures and activities to the State Board of Directors
2) Serve as the Grievance Committee at the Annual State Skills USA Championships

District 1

Sylvia Garcia

Jefferson/Silva High School
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El Paso, TX 79905
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District 8

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District 2

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District 9

Gary Lucas

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District 3

Rhonda Romero

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District 10

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District 4

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District 11

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Renda Songer

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District 12

Lisa Jasek

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District 6

Severo Perez

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District 13

Amancio Rodriguez – 2008 - 2011

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District 7

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General District Regulations

Each of the thirteen districts have their own contest guidelines. These guidelines are in place so that each district may serve their district accordingly. Guidelines are written then put in place as outlined in the constitution and bylaws of each district. Information for each district may also be found on the state web page at www.skillsusatx.org. We have placed information for those districts that have sent general regulations to the state office on the district web page. If you have questions regarding your district guidelines you should contact your district director.

District 1 SkillsUSA Competition Regulations

Revised 10-2014

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas District 1 student members the opportunity to demonstrate the basic skills of their field. SkillsUSA Texas District1 competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

- Contests listed and approved for SkillsUSA members in the current SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as *closely* to national standards as possible.
- Contests listed in the Texas Regulations should be conducted at the district level as *closely* to state standards as possible.
- Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.
- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District SkillsUSA at the Texas SkillsUSA Championships.

District 1 Leadership Contests

- Each Chapter may enter 2 students in each leadership contest.
- Each Chapter may enter 2 teams in each leadership team contest.

District 1 Skills Contests

- The number of students qualified to compete in a skills contest will be determined by the technical chairperson and agreed to by all advisors present at the contest meeting held by the technical chair.
- A record of this meeting with proper signatures will be turned into the District Director(s) prior to the contest date. An individual student may not enter more than one skills contest.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration Fees

Registration fees for SkillsUSA Texas District 1 Leadership and Skills Championships will be set by the SkillsUSA Texas District 1 Board of Directors.

3. Eligibility to Compete

- Contestants must be a member in good standing with SkillsUSA and SkillsUSA Texas.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical Education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical Education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical Education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at SkillsUSA Texas District 1 contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions:

- Advisors will notify the District Director(s) or Technical Chair if a substitute is needed for a contestant at the SkillsUSA Texas District 1 Championships.
- Substitutions may be made for a registered contestant provided the substitute:
 1. is a paid SkillsUSA member by the state deadline
 2. has paid the SkillsUSA Texas District 1 registration fee
 3. and, is a member of the local chapter entering the contest.

6. Resume

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.

7. General Clothing Requirements

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.

8. General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

9. Tie Breaker

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests.

10. Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

SkillsUSA Texas District 1 is not responsible for the loss or damages to any job exhibit. SkillsUSA Texas District 1 is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.

11. Grievance

The SkillsUSA Texas District 1 Grievance Committee shall consist of the CTE Directors from the participating School Districts or the SkillsUSA Texas District 1 Board of Directors. They must be paid professional members to serve on this committee. A member of this committee will be designated to chair the Grievance committee at the SkillsUSA Texas District 1 Contest.

- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
- Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District I Grievance Committee.
- Upon evaluation of the grievance report, the SkillsUSA Texas District I Grievance Committee will notify the teacher filing the report of the actions taken.

12. Awards

Awards will be given to reflect State Level Advancement.

District 2 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 2 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 2 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 2 SkillsUSA at the Texas SkillsUSA Championships.

District 2 Leadership Contests

- Each Chapter may enter 2 students in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.

District 2 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. Exceptions can be made by the district director. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 2 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 2 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 2 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 2 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

6. District 2 Delegate Meeting

Each District 2 Chapter will have one delegate for each ten members and one more for each 10 more. Delegates are required to wear their delegate ribbon to be able to vote.

- 7. Resume**
A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 8. General Clothing Requirements**
Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.
- 9. General Observer Rule**
The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 10. Tie Breaker**
At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 11. Job Exhibits**
Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 2 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 2 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 12. Grievance**
The SkillsUSA Texas District 2 Director or a designated District 2 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 2 Contest.
 - The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District IV Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District IV Grievance Committee will notify the teacher filing the report of the actions taken.
- 13. Awards**
Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 3 SkillsUSA Competition Regulations

Skills Contest

Automotive: Each Chapter will be allowed to enter a maximum of **3** students in each cluster area (Automotive, Diesel, Marine, Motorcycle, Power Equipment, and Aviation)

Cosmetology: Each Chapter will be allowed to enter a maximum of **5** students in each cluster area

Welding: Each Chapter will be allowed to enter a maximum of **5** students in each cluster area. Each Chapter will be allowed to enter a maximum of **2** Teams in each Team Skill event.

All other Occupational Areas will be allowed to enter a maximum of **5** students from each Chapter in each cluster area. Call District Director for any exceptions or clarifications.

Leadership and Occupational Related Contest

Each Student will be allowed to enter **1** Leadership Individual Contest, **1** Team Leadership event, and **2** Occupational Related Contest.

Each student will be allowed to enter **1** Technical Information Test

Each Chapter may enter a maximum of **2** students in each Leadership event or Occupational Related event

Each Chapter may enter **1** Team in each Team Leadership event

Chapters will not be limited in the number of contest the chapter may participate in

Dress Code

Official Dress will be as described in the Technical Standards for State and National Contest

Skills Contestants may wear either Casual Business Attire or Official Dress for the event student is entered in

All Leadership contestants will be dressed in Official Dress as described in the National Guidelines

No one will be allowed to compete if they are wearing shorts, flip flops, inappropriate or offensive clothing.

District 4 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas Student members an opportunity to demonstrate the basic skills of their field. District competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA TECHNICAL STANDARDS should be conducted at the District level as closely to national standards as possible. Contests listed in the Texas Regulations are those that are held only in the SkillsUSA Texas SkillsUSA Texas SkillsUSA Texas Championships and Conference and Conference and will advance to the state level.

- A contest will be provided, when two or more district chapters register for a competition.
- If only one district chapter registers for a competition that competitor must be evaluated at the district conference to be eligible to represent the district at the SkillsUSA Texas SkillsUSA Texas Championships and Conference and Conference.

2. Registration fees

Registration fees for SkillsUSA Texas District IV Leadership and Skills SkillsUSA Texas Championships and Conference will be set by the District directors and Teacher Advisor member and published in the official registration packet found on the SkillsUSA Texas web site in the download area for District IV.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- District Chapters may enter five members for each skills contest except team events.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- District Chapters may enter two members for each leadership contest except team events.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Technical Information competition – Category II – are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency and paid a registration fee to the district level contest event.
- Students must be enrolled in a course related to the technical information test, or have an individual training plan in related technical.

4. District IV Delegate Meeting

- Each District IV Chapter will have one delegate for each ten members and one more for each 10 more.
- Delegates are required to wear their delegate ribbon to be able to vote.

5. Safety Requirements

- Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at State contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

6. Substitutions

- Leadership, Skills, and Team Competitions - **Advisors** will notify the district director if a qualified contestant is unable to attend the District IV SkillsUSA Texas Championships and Conference.
- Team Events: Substitutions may be made for any member of a team provided the substitute:
- Was a paid SkillsUSA member by the state deadline
- Paid a district registration fee, and
- Is a member of the local chapter entering the contest.

7. Resume

A one page resume is required for the following

- Leadership Competitions
- Demonstration Competitions
- Occupationally Related Competitions
- Individual Student Competitions
- Skill competitions
- Tech Prep Showcase Competitions
- Job Exhibits

Resume style is determined by the student but should be of a professional standard.

8. General Clothing Requirements

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.

9. General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

10. Tie Breaker

At the state level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.

11. Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. All Exhibits must receive a State Qualified rating to advance to the state SkillsUSA Texas Championships and Conference. At the district level notebooks should include all information required in general regulation and:

- Stamped district project card
- Grade sheet with grade from the District Competition
- State Project Card with all information including trade area and exhibit category

SkillsUSA Texas District IV is not responsible for the loss or damages to any job exhibit.

SkillsUSA Texas District IV is not responsible for setting your project in the correct area.

Be sure to follow instructions at the competition to ensure your project is graded correctly.

12. Grievance

The SkillsUSA Texas District IV Teacher Advisor will chair the Grievance committee at the SkillsUSA Texas District IV Contest. they will pick two SkillsUSA Texas Advisors to serve with them.

- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District IV Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District IV Grievance Committee will notify the teacher filing the report of the actions taken.
- All Grievances will be filed at scheduled times.

13. Awards

Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 5 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 5 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 5 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

A contest will be provided, when two or more chapters report eligible contestants for a competition.

If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 5 SkillsUSA at the Texas SkillsUSA Championships.

District 5 Leadership Contests

Each Chapter may enter 2 students in each leadership contest.
Each Chapter may enter 2 teams in each leadership team contest.

District 5 Skills Contests

Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

Registration Fees

Registration fees for District 5 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 5 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

Eligibility to Compete

Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.

Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.

Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.

Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

* Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 5 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 5 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

was a paid SkillsUSA member by the state deadline

paid a district registration fee

is a member of the local chapter entering the contest.

Resume

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.

General Clothing Requirements

Contestants in all events **must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards**. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress

(shoes, hats, belts) should be appropriate for the occupational training objective.

General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges.

Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

Tie Breaker

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests.

Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 5 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 5 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.

Grievance

The SkillsUSA Texas District 5 Director or a designated District 5 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 5 Contest.

The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed. Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District V Grievance Committee.

Upon evaluation of the grievance report, the SkillsUSA Texas District V Grievance Committee will notify the teacher filing the report of the action taken.

Awards

Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 6 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 6 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 6 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 6 SkillsUSA at the Texas SkillsUSA Championships.

District 6 Leadership Contests

- Each Chapter may enter 1 student in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.

District 6 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training.
-

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 6 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 6 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 6 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 6 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

6. Resume

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.

7. General Clothing Requirements

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.

8. General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

9. Tie Breaker

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.

10. Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 6 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 6 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.

11. Grievance

The SkillsUSA Texas District 6 Director or a designated District 6 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 6 Contest.

- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
- Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District 6 Grievance Committee.
- Upon evaluation of the grievance report, the SkillsUSA Texas District 6 Grievance Committee will notify the teacher filing the report of the actions taken.

12. Awards

Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 7 SkillsUSA Competition Regulations

Revised 10-2015

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 7 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 7 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.



All contestants should refer to the General regulations found in the National Technical Standards.

Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

A contest will be provided, when two or more chapters report eligible contestants for a competition.

If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 7 SkillsUSA at the Texas SkillsUSA Championships.

District 7 Leadership Contests

Each Chapter may enter 2 students in each leadership contest, except for the following:

Customer Service, *Only 1 student per chapter allowed for this event.*

Job Interview, *Only 1 student per chapter allowed for this event.*

Each Chapter may enter 1 team in each leadership team contest.

District 7 Skills Contests

Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

1. Registration fees

Registration fees for District 7 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 7 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

2. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

3. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 7 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

4. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 7 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

5. Resume

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.

6. General Clothing Requirements

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.

7. General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

8. Tie Breaker

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.

9. Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 7 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 7 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.

10. Grievance

The SkillsUSA Texas District 7 Director or a designated District 7 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 7 Contest.

- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
- Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District IV Grievance Committee.
- Upon evaluation of the grievance report, the SkillsUSA Texas District IV Grievance Committee will notify the teacher filing the report of the actions taken.

11. Awards

Awards are as indicated on the “SkillsUSA Texas Contest List” table.

District 8 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 8 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 8 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 8 SkillsUSA at the Texas SkillsUSA Championships.

District 8 Leadership Contests

- Each Chapter may enter 1 student in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.
- A student may only be entered in one (1) individual and one (1) team Leadership event.

District 8 Skills Contests

- The number of entries from each chapter will be determined by the Contest Chair.
- Students can be entered in more than one skill event. Judges will not be required to wait on students who show up late. Please see the judge's rules for each skill event. Contact the Contest Chair for further instructions.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for the District Contest will be set by the District 8 Board of Directors. Fees and contest information will be published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 8 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items). Students in violation of Safety Regulations can be disqualified

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 8 SkillsUSA Championships. Please see the Contest Packet for substitution deadlines.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

- 6. Resume**

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 7. General Clothing Requirements**

In all contests, Skill and Leadership, the Official SkillsUSA dress is never discouraged. Contestants in all Skill events will wear the clothing as determined by the Contest Chair. In Leadership events, contestants should wear the official SkillsUSA competition dress. However, the District 8 Board of Directors may change the official dress for District 8 Contest ONLY to reduce the cost of uniforms. See the Contest Packet for instructions.
- 8. General Observer Rule**

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 9. Tie Breaker**

At the district level, the Contest Chair may use the SkillsUSA Knowledge Test or other method as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 10. Job Exhibits**

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 8 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 8 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 11. Grievance**

The SkillsUSA Texas District 8 Director or a designated District 8 Board member will chair the Grievance committee at the SkillsUSA Texas District 8 Contest.

 - The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District 8 Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District 8 Grievance Committee will notify the teacher filing the report of the actions taken.
- 12. Awards**

Projects will receive a 1st, 2nd, or 3rd Place Ribbon.
Skill and Leadership contestants will receive a 1st, 2nd, or 3rd Place Medal.
- 13. Delinquent Accounts**

Chapters with Delinquent Accounts will be restricted from participating in future SkillsUSA events.

District 9 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 9 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 9 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 9 SkillsUSA at the Texas SkillsUSA Championships.

District 9 Leadership Contests

- Each Chapter may enter 2 students in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.

District 9 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 9 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 9 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 9 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 9 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

- 6. Resume**
A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 7. General Clothing Requirements**
Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.
- 8. General Observer Rule**
The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 9. Tie Breaker**
At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 10. Job Exhibits**
Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 9 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 9 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 11. Grievance**
The SkillsUSA Texas District 9 Director or a designated District 9 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 9 Contest.

 - The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District IV Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District IV Grievance Committee will notify the teacher filing the report of the actions taken.
- 12. Awards** are as indicated on the "SkillsUSA Texas Contest List" table.

District 10 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 10 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 10 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 10 SkillsUSA at the Texas SkillsUSA Championships.

District 10 Leadership Contests

- Each Chapter may enter 1 student in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.

District 10 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than one (1) skill contests.
EXCEPTIONS : CHAPTERS MAY ENTER MORE THAN FIVE(5) IN AUTOMOTIVE/WELDING/COSMETOLOGY/CONSTRUCTION/CULINARY AREAS BUT MAY NOT EXCEED TEN (10) TOTAL PER CHAPTER. WRITTEN TESTS MAY BE USED TO QUALIFY STUDENTS FOR HANDS ON PORTIONS OF INDIVIDUAL CONTESTS. CONTACT DISTRICT DIRECTOR IF YOU NEED MORE INFORMATION ABOUT THIS! CHAPTERS MAY ENTER ONLY ONE(1)TEAM IN EACH TEAM EVENT.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 10 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 10 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 10 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 10 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

6. Resume

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.

7. General Clothing Requirements

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.

8. General Observer Rule

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors

9. Tie Breaker

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.

10. Job Exhibits

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.

District 10 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 10 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.

11. Grievance

The SkillsUSA Texas District 10 Director or a designated District 10 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 10 Contest.

- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
- Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District 10 Grievance Committee.
- Upon evaluation of the grievance report, the SkillsUSA Texas District 10 Grievance Committee will notify the teacher filing the report of the actions taken.

12. Awards

Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 11 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 11 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 11 SkillsUSA Texas competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 11 SkillsUSA at the SkillsUSA Texas Championships.

District 11 Leadership Contests

- Each Chapter may enter 2 students in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest. (Consideration should be given as to not entering a team for two different contests competing at the same time.)

District 11 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 11 SkillsUSA Leadership and Skills Championships will be set by the Board of District 11 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 11 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 11 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

- 6. Resume**
A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 7. General Clothing Requirements**
Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.
- 8. General Observer Rule**
The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 9. Tie Breaker**
At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 10. Job Exhibits**
Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.
- District 11 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 7 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 11. Grievance**
The SkillsUSA Texas District 11 Director or a designated District 11 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 11 Contest.
- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District IV Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District 11 Grievance Committee will notify the teacher filing the report of the actions taken.
- 12. Awards**
Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 12 SkillsUSA Competition Regulations

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 12 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 12 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS should be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations should be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 12 SkillsUSA at the Texas SkillsUSA Championships.

District 12 Leadership Contests

- Each Chapter may enter 2 students in each leadership contest.
- Each Chapter may enter 1 team in each leadership team contest.

District 12 Skills Contests

- Each Chapter may enter five (5) students in a skill contest for the approved occupation for which they are or have had training. If it's a Cluster Course five (5) students per Cluster. An individual student may not enter more than two skills contests.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 12 SkillsUSA Leadership and Skills Championships will be set by the advisory council of District 12 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 12 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 12 SkillsUSA Championships.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- is a member of the local chapter entering the contest.

- 6. Resume**
A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 7. General Clothing Requirements**
Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.
- 8. General Observer Rule**
The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 9. Tie Breaker**
At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 10. Job Exhibits**
Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card.
- District 12 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 12 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 11. Grievance**
The SkillsUSA Texas District 12 Director or a designated District 12 Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 12 Contest.
- The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District 12 Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District 12 Grievance Committee will notify the teacher filing the report of the actions taken.
- 12. Awards**
Awards are as indicated on the "SkillsUSA Texas Contest List" table.

District 13 SkillsUSA Competition Regulations

Revised October 2014

PURPOSE

Our purpose is to promote leadership and trade excellence in a competitive situation and give District 13 SkillsUSA Texas student members the opportunity to demonstrate the basic skills of their field. District 13 SkillsUSA competitions determine the eligibility of a student to compete at the state level of SkillsUSA.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA CHAMPIONSHIPS TECHNICAL STANDARDS will be conducted at the district level as closely to national standards as possible. Contests listed in the Texas Regulations will be conducted at the district level as closely to state standards as possible. Winners of contests listed in the Texas Regulations advance to the SkillsUSA Texas Championships and do not advance to the national level.

- A contest will be provided, when two or more chapters report eligible contestants for a competition.
- If only one chapter reports a contestant in a competition that competitor must be evaluated at the district competition to be eligible to represent District 13 SkillsUSA at the Texas SkillsUSA Championships.

District 13 Leadership Development and Occupationally Related Contests

- Each Chapter may enter 2 students in each contest.
- Each Chapter may enter 1 team in each team contest.

District 13 Skilled and Technical Sciences Contests

- Each Chapter may enter three (3) students in a skill contest for the approved occupation for which they are or have had training. An individual student may not enter more than two skills contests, time permitting.

ALL NATIONAL AND TEXAS CONTEST REGULATIONS WILL BE FOLLOWED.

2. Registration fees

Registration fees for District 13 SkillsUSA Leadership and Skills Championships will be set by the Board of Directors in District 13 SkillsUSA and published in the official registration packet found on the SkillsUSA Texas web site.

3. Eligibility to compete

- Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA.
- Skills competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Leadership competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Demonstration competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete.
- Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.

4. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Championships Technical Standards will apply at District 13 SkillsUSA contests (see General Regulations, SkillsUSA Championships Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

5. Substitutions

Leadership, Skills, and Team Competitions: Advisors will notify the district director if a substitute is needed for a contestant at the District 13 SkillsUSA Championships as soon as they are aware of change.

Substitutions may be made for a registered contestant provided the substitute:

- was a paid SkillsUSA member by the state deadline
- paid a district registration fee
- Is a member of the local chapter entering the contest?

- 6. Resume**

A one page resume is required for all contests. Resume style is determined by the student but should be of a professional standard.
- 7. General Clothing Requirements**

Contestants in all events must wear the official SkillsUSA Championship clothing described in the SkillsUSA Championships Technical Standards unless otherwise notified by your technical chair. In skills contests, official SkillsUSA competition dress should be worn; however, other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective.
- 8. General Observer Rule**

The observer rule, as stated in the SkillsUSA Championships Technical Standards, will be optional and determined by the technical chair of each contest. No observers or advisors other than those asked to assist will be allowed inside the contest area where a skill competition is being held. Observers or advisors shall not talk or gesture to contestants or judges. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors
- 9. Tie Breaker**

At the district level, the SkillsUSA Knowledge Test will be used as a tie breaker in all contests. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides.
- 10. Job Exhibits**

Refer to the Student Job Exhibit General Rules in the Texas Regulations. Each student may enter one individual job exhibit. Job exhibit notebooks should include all information required in general regulations and a district project card. **ALL projects must have a project card completely filled out.**

District 13 SkillsUSA is not responsible for the loss or damages to any job exhibit. District 13 SkillsUSA is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly.
- 11. Grievance**

The SkillsUSA Texas District 13 Director or a designated Advisory Board member will chair the Grievance committee at the SkillsUSA Texas District 13 Contest.

 - The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - Action will then be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA Texas District 13 Grievance Committee.
 - Upon evaluation of the grievance report, the SkillsUSA Texas District 13 Grievance Committee will notify the teacher filing the report of the actions taken by cell phone.
- 12. Awards**

Awards are as indicated on the "SkillsUSA Texas Contest List" table.

General State Regulations

Revised 2014

PURPOSE

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled work force. We help each student excel.

Our purpose is to promote leadership and trade excellence in a competitive situation and give SkillsUSA Texas student members and opportunity to demonstrate the basic skills of their field. State competitions determine the eligibility of a student to compete at the national level of SkillsUSA.

These guidelines are written for the administration of state contests. They should serve as models for administration of local and district contests but are not considered binding upon district conferences.

All contestants should refer to the General regulations found in the National Technical Standards.

1. Competitions

Contests listed and approved for SkillsUSA members in the SkillsUSA TEXAS CHAMPIONSHIPS AND CONFERENCE TECHNICAL STANDARDS should be conducted at the State level as closely to national standards as possible. Contests listed in the Texas Regulations are those that are held only at the SkillsUSA Texas SkillsUSA Texas Championships and Conference and do not advance to the national level. A contest will be provided,

- a. When two or more districts report an eligible winner for a competition. (If only one district reports a winner in a competition that competitor must be evaluated at the state conference to be eligible to represent SkillsUSA Texas at the SkillsUSA Texas Championships and Conference.)
- b. If seven or more districts report a first place winner in a competition, the first place winner from each district in each contest is eligible to participate in the skill contest at the SkillsUSA Texas SkillsUSA Texas Championships and Conference.
- c. If six or fewer districts report a first place winner in a competition, the first and second place winner from each district in each contest is eligible to participate in the skill contest at the SkillsUSA Texas SkillsUSA Texas Championships and Conference. This information will be posted to the SkillsUSA Texas web site as it becomes available.

2. How to Register

Only **properly registered participants** may enter SkillsUSA Texas competitions. Registration requirements are:

- a. Contestants must have joined SkillsUSA by February 1.
- b. Online registration must be completed by the deadline posted at www.skillsusatx.org. All fields in the registration must be complete.
- c. Substitutes are allowed until deadline posted.
- d. After, March 15th the addition of contestants/teams must first be approved by the specific technical committee chair.
- e. In team leadership contests, should a team member drop following the district competitions, district directors may substitute another student. Teams may compete with one fewer team member in the case of an unforeseen circumstance just prior to the state competition (e.g., student becomes ill, is involved in an accident or simply does not show up) as long as a full team was registered originally and the specific contest guidelines do not state otherwise.

3. Registration fees

Registration fees for SkillsUSA Texas Leadership and Skills Championships and Conference will be set by the board of directors of SkillsUSA Texas and published in the official registration packet found on the SkillsUSA Texas web site.

4. Tools and Materials

Participants who do not bring the required tools and materials as specified in the individual contest regulations may be penalized two points for each item missing. Such penalties will be assessed by the contest chair. The contest chair may, at his or her discretion, furnish the required item(s) but may assess the two-point penalty per item.

It is strongly recommended that toolboxes not exceed 9"x14"x22". Contestants may bring more than one box. Toolboxes that are bigger or cannot be carried by one person should have casters, wheels or a hand truck for movement to and from contest areas.

5. Eligibility to compete

Contestants must be a member in good standing with SkillsUSA Texas and SkillsUSA. Contestants must be enrolled in a coherent sequence of courses or a career major that prepares the student for further education and/or employment related to technology, the health industry, trades or industry. Further, a high school contestant must be earning credit toward a high school diploma/certificate or its equivalent during the school year immediately preceding the Leadership and Skills Conference.

- a. Skilled and Technical Sciences competitions are open to contestants that have received training in the occupational area registered or are currently receiving training in the occupational area registered to compete. These training programs must be accepted by the Texas Education Agency.
- b. Leadership competitions are open to SkillsUSA members in Career and Technical education programs.
- c. Demonstration competitions are open to contestants that have received training in the occupational area or are currently receiving training in the occupational area registered to compete.
- d. Individual competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- e. Occupationally related competitions are open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency.
- f. Technical Information competition – Category I are open to contestants who placed 2nd or 3rd at their district level in a skill competition. Should the 1st and 2nd place contestant compete in the skills competition then 3rd and 4th place may take the technical Information Tests.
- g. Technical Information competition – Category II - are open to SkillsUSA members in Career and Technical education programs and paid a registration fee to the district level contest event. Students must be enrolled in a course related to the technical information test, or have an individual training plan in related technical field.
- h. Contestants must have first competed at the district level to compete in a state competition unless otherwise stated in the contest scope.

6. Safety Requirements

Safety of SkillsUSA contestants in all events is important. Proper safety clothing and proper protective devices as appropriate in all occupational contests listed in SkillsUSA Texas Championships and Conference Technical Standards will apply at State contests (see General Regulations, SkillsUSA Texas Championships and Conference Technical Standards, as pertains to Safety and Individual Occupations Contest safety items).

7. **Substitutions:** Substitutes are allowed up to five working days prior to the contest date.
- a. **Leadership and Skills Competitions** - Advisors will notify the district director if a qualified contestant is unable to attend the State SkillsUSA Texas Championships and Conference. The alternate must be the next highest-placing contestant at the district level who is eligible to participate.
 - b. **Team Events:** No more than 50% of any team may be replaced. Substitutions may be made for any member of a team provided the substitute:
 - i. Was a paid SkillsUSA member by February 1
 - ii. Paid a district registration fee for the district competitions, and
 - iii. A member of the local chapter entering the contest.
 - c. **Technical Information Contest** – Category I - *Those related to a Skills Competition*. Advisors will notify the District and State SkillsUSA Texas office as soon as possible if a contestant is unable to attend the State Contest. The alternate must be the next highest-placing contestant at the district level who is eligible to participate.
 - d. **Technical Information Contest** – Category II - *Open Tests*
Substitutions may be made for students entered in a category II Technical Information Contest not related to any skill contest. The substitute must
 - i. Was a paid SkillsUSA member by February 1,
 - ii. Paid a district registration fee for the district competitions and
 - iii. Is a member of the chapter entering the contest.

8. **Mandatory Contest Meetings**

Contestants must report to the mandatory contest orientation meeting, as scheduled in the conference program, for instructions from the technical committee chairs. This is a critical meeting since technical committee chairs provide specific contest instructions and many times administer the written and oral tests at this meeting.

9. **Models/Assistants**

Nail Care and Esthetics models and assistants in Action Skills, Principles of Technology, and Job Skill Demonstrations A and Open must be active SkillsUSA student members. Models and assistants are not required to be from the same school as the competitor. They are not considered contestants and are not required to attend contestant orientation meetings.

10. **Resume**

A one page resume is required for competitions as listed in each contest scope.

- Leadership Development Competitions
- Demonstration Competitions
- Occupationally Related Competitions
- Skilled and Technical Sciences Competitions
- Job Exhibits – To be placed in the notebook

Resume style is determined by the student but should be of a professional standard.

11. **General Clothing Requirements**

Contestants in all events must wear the SkillsUSA Championship clothing described in the SkillsUSA Texas Regulations or the national Technical Standards unless otherwise notified by your technical chair. It is not necessary to purchase this clothing from the official store for the state competition. Other items of dress (shoes, hats, belts) should be appropriate for the occupational training objective and follow safety standards for each competition.

- a. T-shirt-style tops are not approved.
- b. All personal jewelry should contribute to a businesslike appearance. Only official SkillsUSA jewelry is to be worn on a SkillsUSA blazer, jacket or sweater. Official jewelry is described as conference pin, SkillsUSA emblem, officer pin, President's Volunteer Service Award pin, statesman pin (one only) and professional development (one only) pin.

- c. Shoes: No canvas, vinyl, plastic or leather athletic-type shoes, open-toe or open-heel shoes are permitted in any SkillsUSA Texas contest event without penalty. Contestants may be disqualified where improper footwear constitutes a health or safety hazard. When leather work shoes are required: "work shoes" are technically defined as low or high-top leather, lace-up shoes with rubber, skid-resistant soles. They can be steel-or non-steel-toed. Work shoes can be purchased very inexpensively at any local department store and in most mail-order catalogs. Western-style (cowboy) boots are not allowed, except Roper-style boots that are all-leather, round-toed, flat- soled and with a low heel.
- d. Eye protection must meet ANSI Z87 requirements. Prescription and non- prescription safety glasses must include side shields designed for the safety glasses by the manufacturer of the eye protection. An imprint with the mark "Z87" will appear on the frame or lens to identify the safety glasses as meeting ANSI Z87 requirements. Approved safety goggles may also be worn to meet these eye protection requirements.
- e. Contestants with long hair that poses a possible safety or sanitary hazard must wear hair containment devices (hair nets).
- f. Contestants may be disqualified for lack of safety clothing or attire.
- g. The wearing of accessory items (such as belts) is optional unless otherwise specified in the contest rules.
- h. Only occupational or career patches, competitor patches and Professional Development Program (PDP) patches may be worn on the left shoulder or above the left pocket without penalty. However, they are not required.
- i. No identification of the contestant, school or state is allowed on contest clothing.
- j. Check for specific clothing and safety requirements under the guidelines for each contest.
- k. Clothing penalties in all skill contests will be assessed by the designated committee member in cooperation with the contest chair. SkillsUSA Texas contest technical committees will assess clothing penalties for all leadership contests.

12. Personal Appearance of Piercing and Tattoos

The policy in regards to piercing and tattoos while participating in SkillsUSA Texas is as follows:

- a. **Piercings:** Wearing of any piercings should not in any way cause a safety issue. If so determined, the offending item must be removed for the duration of the SkillsUSA Championships contest. Failure to comply will result in a safety penalty.
- b. **Tattoos:** Any tattoo that is considered vulgar, sexual or morbid should be covered to the best of the student's ability while competing in any SkillsUSA Championships contest. Failure to comply will result in a clothing penalty.

13. General Observer Rule

The observer rule will be optional and determined by the technical chair of each contest.

- a. No observers or advisors other than those asked to assist will be allowed inside the contest area where a technical skill competition is being held.
- b. Observers or advisors shall not talk or gesture to contestants or judges.
- c. Contestants may be penalized if they accept assistance from observers or SkillsUSA advisors.
- d. No observers will be permitted in the contest holding room or at the contest orientation meeting unless specifically invited by the SkillsUSA Texas contest technical committee.
- e. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest area without the consent of the SkillsUSA Texas Conference director.
- f. Neither cameras with flash attachments, cell phones, nor recording devices of any kind will be permitted in any contest holding area without the consent of the SkillsUSA Texas Conference director.

14. Tie Breaker

At the state level, the SkillsUSA Knowledge Test will be used as a tie breaker. Also, The SkillsUSA Knowledge or Professional Development test may be used as a part or percentage of any contest if the technical chair so decides. Each individual contestant in both leadership and skill contests (except Action Skills, Building Maintenance, Employment Application Process and Quiz Bowl contestants) will be given a test taken from Levels 1–2 of the Professional Development Program. The test results will be used in the event of a tie to determine first-, second- and third-place winners only.

15. Job Exhibits

Refer to the Student Job Exhibit General Rules in this document. Each student may enter one individual job exhibit. All Exhibits must receive a State Qualified rating at the district conference to advance to the state SkillsUSA Texas Championships and Conference. At the state level notebooks should include all information required in general regulations or specific job exhibit guidelines;

SkillsUSA Texas is not responsible for the loss or any damages to any job exhibit. SkillsUSA Texas is not responsible for setting your project in the correct area. Be sure to follow instructions at the competition to ensure your project is graded correctly. Job Exhibits left after the removal schedule will be disposed.

16. Awards

Awards are as indicated on the “SkillsUSA Texas Contest List” table below.

17. Grievance

The SkillsUSA Texas Teacher Advisory committee will chair the Grievance committee at the SkillsUSA Texas conference.

- a. The advisor must submit in writing the rule from the Technical Standards or the Texas Regulations that was not followed. (Forms are at the Grievance booth at the exhibit hall.)
- b. Action will be taken on any suggestion for improvement or resolution properly presented to the SkillsUSA, Texas grievance committee.
- c. Upon evaluation of the grievance report, the SkillsUSA Texas grievance committee will notify the teacher filing the report of the action taken.

New Competitions

added 2014

There are many requests for the establishment of new contests in the SkillsUSA Texas Championships program. The SkillsUSA Texas Program Committee will apply the following principles as a test of need:

Application for a new competition may be found in Appendix A

1. Application submitted between June 1 – September 1 of that year to be considered for the following State Conference. example: July 1, 2014, would be for 2015 State Conference; Sept. 13, 2014, would fall to 2016 State Conference.
2. All applications submitted within the enrollment period will be reviewed and placed before the Programs Committee at their Fall meeting for recommendations to the Board of Director.
3. The Board of Directors would then accept, decline or recommend revisions to the contest.
4. The executive director would then notify the district directors and post the new competition in the revised Texas Regulations.

Some of the criteria to consider:

- Are there a significant number of members in SkillsUSA Texas and/or SkillsUSA who want to compete in the contest?
- Are there jobs in the occupation and an industry that is significant?
- Special attention should be given to areas of new and changing technology as driven by industry.
- Leadership contests will be added based upon solid proposals from the membership that indicate value to students in relationship to future employment.

The following areas will be considered before a new contest can be approved:

1. A minimum of 3 SkillsUSA Texas districts must commit to conducting the contest at the district level for a contest to be seriously considered.
2. A SkillsUSA Texas technical committee representing at least one companies or professional organization must be established to develop contest rules and establish the necessary support for personnel, contest equipment and prizes to introduce the contest. There will also be a need to establish financial support help cover the cost of the contest. The financial commitment will be handled dependent upon the type of contest, i.e., Leadership, Occupationally Related or Skilled and Technical Sciences and the potential amount of consumables needed.
3. Preliminary contest rules will be printed and distributed to all district directors to invite each to conduct the contest and participate in the state demonstration.
4. New contests introduced at the state conference are given “demonstration” status. The contest is then reviewed to continue to qualify for a state competition.
5. Contest operation and participation regulations will be reviewed by the program committee to determine feasibility of official inclusion of the contest in the SkillsUSA Texas competitions.
6. Official inclusion of new SkillsUSA Championships contests will be approved by the SkillsUSA board of directors. Industries may conduct technology demonstrations to solicit support from the members for a demonstration contest the following year.

ELIMINATION OF CONTESTS

There must be at least 5 contestants/teams from 2 districts in each official contest for the contest to be held. (Exceptions are Chapter Display, Occupational Health and Safety, Outstanding Chapter, Promotional Bulletin Board and health occupations contests.) In the event that fewer than 5 contestants participate for two years, the contest may be discontinued pending a decision by the SkillsUSA Texas board of directors.

SkillsUSA Texas Contest List
SkillsUSA Texas, Texas Only Contest List

Contest scope found in Texas Regulations, downloaded from www.skillsusatx.org pull down the menu for "Contests"

Texas Only Contests			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	3DNAIL	3D Freehand, Nail Art Acrylic Only	YES 1 st & 2 nd	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Cosmetology
2.	AE	Applied Engineering	YES	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical engineering program that integrates engineering/pre-engineering techniques
3.	AVPBowl	Audio Visual Production Quiz Bowl	Yes 1 st and 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
4.	CAD	Auto CAD Civil Design	YES 1 st 2 nd & 3 rd	NO	Medal 1 st , 2 nd , 3 rd	Drafting
5.	ACE	Auto Collision Estimation	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Automotive programs
6.	ASBOWL	Automotive Service Quiz Bowl	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
7.	ATOOL	Automotive Trades Tool Identification	Yes 10 Per District	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with automotive trades as the occupational objective including diesel, marine, motorcycle, power equipment
8.	BS	Building Search	Yes 1 st	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Criminal Justice
9.	CAN	CanStruction	Qualified	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Statewide Community service project All program areas welcome
10.	CPD	Career Promotion Demonstration	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
11.	CERT	Community Emergency Response Team	Yes 1 st Place	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
12.	CMI	Construction Materials Identification	Yes 10 per district	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Construction trades as the occupational objective
13.	CTOOL	Construction Trades Tool Identification	Yes 10 per district	NO	Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with construction trades as the occupational objective
14.	COBowl	Cosmetology Quiz Bowl	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
15.	CJBowl	Criminal Justice Quiz Bowl	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
16.	CABowl	Culinary Arts Quiz Bowl	Yes 1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with culinary arts, commercial baking or commercial food trades as the occupational objective
17.	DP	Desktop Publishing	YES TBD	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Graphic Communications

Texas Only Contests			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
18.	EC	Emblem Ceremony	1 st & 2 nd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs, there may be no other Opening and Closing team at the school.
19.	FTS	Felony Traffic Stop	YES 1 st	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Criminal Justice
20.	FST	Forensic Science Team	Yes 1 st & 2 nd	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Forensic Science class, SkillsUSA member may not compete in other CJ skills competition
21.	H	Haircutting	YES 1 st & 2 nd	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Cosmetology
22.	SUR	Land Surveying	Yes 1 st , 2 nd , & 3 rd	NO	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs that include Surveying as a component of their training
23.	MD	Mechanical Drafting	YES 1 st 2 nd & 3 rd	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Drafting
24.	NART	Nail Art	YES 1 st & 2 nd	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Cosmetology
25.	NEC	National Electrical Code – Written Test	YES TBD	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Electrical Trades & Electrical Technology
26.	OS	Occupational Skills	YES TBD	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs IDEA Documentation Required
27.	CAIN	SkillsUSA Texas Memorial Scholarship	YES State only No district elimination	NO	1 st place only - Trophy or Plaque	Career and Technical Programs District, State & National Officers (Student Officers) Notebook Due March 15 th to State Office
28.	OUTM	SkillsUSA Texas Outstanding Member	YES State Only No district elimination	NO	1 st Place only Trophy or Plaque	Career and Technical Programs All student members All Members Eligible Notebook Due March 15 th to State Office
29.	WEB	Web Page Design (Individual)	YES TBD	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs that include web page design as a component of their training
30.	WA	Welding Applications	YES TBD	NO	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs where welding is NOT the main objective

SkillsUSA Texas National Demonstration Contests List

Information for these competitions are found at the national web site, <http://skillsusa.org/compete/demos.shtml>

National Demonstration Contests			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	AMFG	Additive Manufacturing – Direct Digital	Yes TBD	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Students enrolled in programs with direct digital and additive MFG as the occupational objective. If these programs are not available students enrolled in Computer Aided Design , design classes or MFG classes may compete.
2.	CAP	Community Action Project	Yes 1 st & 2 nd	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Students in Technical Programs with entry level job skills as the occupational objective. Must have a letter indicating student is classified under the provisions of Public Law 105-17, IDEA 1997
3.	GIS	Graphic Imaging Sublimation	Yes TBD	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Students enrolled in technical education programs that teach graphic communications skills
4.	HRI	Humanoid Robotics	Yes TBD	Yes	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	Students in CTE programs that include Human-Robot Interaction, Computer Science, Computer Programing or Robotics
5.		Interactive Application and Game Development	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	CTE programs utilizing interactive-application and/or video-game design and development as an occupational objective
6.	MEI	Mobile Electronics Installation	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical programs which include Mobile electronics installation
7.	USR	Robotics: Urban Search and Rescue	Yes	Yes	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	Students in Computer Science, Computer Programming or Robotics

Check in January for other Demonstration competitions to be added to this list.

SkillsUSA Texas Occupationally Related Contest List

Contest rules found in the National Technical Standards purchased from SkillsUSA

Occupationally Related Contests			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	CPSAC	Arts & Audiovisual Tech & Communications	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	Students currently enrolled in a state-approved career and technical program. The Career Pathways program must be part of an organized chapter of SkillsUSA. Students must be current, active members of SkillsUSA. Only the first-place high school winning teams are eligible to participate.
2.	CPSBMT	Business, Management & Administration	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	
3.	CPSHS	Health Services	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	
4.	CPSHUS	Human Services	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	
5.	CPSIET	Industrial & Engineering Technology	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	
6.	CPSNRA	Natural Resources / Agriculture / Food	YES	YES	Team Trophy, or Plaque or Medals 1 st , 2 nd , 3 rd	
7.	CUS	Customer Service	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
8.	ENG	Engineering Technology/Design	Yes	Yes	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical engineering program that integrates engineering/pre-engineering techniques
9.	ENTR	Entrepreneurship	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
10.	CPR	First Aid/CPR	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
11.	BOWL	Health Knowledge Bowl	YES 1 st & 2 nd	YES	Team Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
12.	HOPP	Health Occupations Prof. Portfolio	YES 1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
13.	MM	Medical Math	YES 1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
14.	MTM	Medical Terminology	YES 1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
15.	PT	Principles of Engineering/Technology	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
16.	RTM	Related Technical Math	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs

SkillsUSA Texas Leadership Development Contest List

Rules for these contests are found in the National Technical Standards purchased from SkillsUSA

Leadership Development Contests			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	AS	Action Skills	1st & 2nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs IDEA Documentation Required
2.	AM	American Spirit Award	1st only	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
3.	CBP	Chapter Business Procedure	1st & 2nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
4.	DIS	Chapter Display	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
5.	CS	Community Service Project	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
6.	EAP	Employment Application Process	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs IDEA Documentation Required
7.	ES	Extemporaneous Speaking	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
8.	JI	Job Interview	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
9.	JSDA	Job Skill Demonstration "A"	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
10.	JSDO	Job Skill Demonstration Open	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
11.	OHSS	Occupational Health & Safety - Multiple	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
12.	OHSS	Occupational Health & Safety - Single	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
13.	OCC	Opening & Closing Ceremonies	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
14.	OUT	Outstanding SkillsUSA Chapter	1 st	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
15.	PIN	Pin Design Contest	1 st & 2 nd	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
16.	PS	Prepared Speech	1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
17.	BB	Promotional Bulletin Board Display	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
18.	QUIZ	Quiz Bowl	1 st & 2 nd	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs
19.	TSD	T-Shirt Design	1 st & 2 nd	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs

SkillsUSA Texas Skilled and Technical Sciences Contest List

Rules for these contests are found in the National Technical Standards purchased from SkillsUSA

Skilled & Technical Sciences Contest			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	VA	3D Imaging and Animation	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs utilizing 3-D imaging and animation as occupational objective
2.	ADV	Advertising Design	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with advertising design or commercial art as the occupational objective
3.	AD	Architectural Drafting	YES 1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with architectural drafting as the occupational objective
4.	RAP	Audio/Radio Production	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with radio/audio production as the occupational objective
5.	MFG	Automated Manufacturing Technology 1 st , 2 nd , 3 rd District winners advance to state	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Precision machining, automated mfg or CAD/CAM or CNC as the occupational objective
6.	ART	Automotive Refinishing Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with automotive refinishing as the occupational objective
7.	AST	Automotive Service Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Automotive service technology as the occupational objective
8.	AMT	Aviation Maintenance Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Aviation maintenance as the occupational objective
9.	CARE	Basic Health Care Skills	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
10.	TVN	Broadcast News Production	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with media technology or news broadcasting as part of the curriculum
11.	BLMT	Building Maintenance 1 st , 2 nd , 3 rd District winners advance to state	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with entry-level job skills as the occupational objective IDEA Documentation Required
12.	CM	Cabinet Making – Mill Work	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with cabinetmaking and millwork as the occupational objective
13.	C	Carpentry	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with carpentry as the occupational objective
14.	CNCM	CNC Milling Specialist	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with precision machining, automated mfg or CNC as the occupational objective
15.	PMT	CNC Technician	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with precision machining technology as the occupational objective
16.	CNCT	CNC Turning Specialist	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with precision machining, automated mfg or CNC as the occupational objective
17.	CRT	Collision Repair Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with collision repair technology as the occupational objective
18.	CB	Commercial Baking	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with commercial baking/pastry arts as the occupational objective

Skilled & Technical Sciences Contest			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
19.	CP	Computer Programming	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with computer programming as the occupational objective
20.	CO	Cosmetology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with cosmetology as the occupational objective
21.	CSI	Crime Scene Investigation	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with law enforcement as the occupational objective
22.	CJ	Criminal Justice	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with law enforcement or public security as the occupational objective
23.	CA	Culinary Arts	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with culinary arts or commercial food trades as the occupational objective
24.	DET	Diesel Equipment Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with diesel equipment technology as the occupational objective
25.	VPD	Digital Cinema Production	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Video Production
26.	PRE	Early Childhood Education	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with childcare as the occupational objective.
27.	ECW	Electrical Construction Wiring	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with residential wiring or electrical trades as the occupational objective
28.	ET	Electronics Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with industrial electronics or electronics technology as the occupational objective
29.	FACE	Esthetics	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with cosmetology as the occupational objective
30.	FF	Firefighting	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with protective services / firefighting as part of the curriculum and occupational objective
31.	GC	Graphic Communications	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with graphic communications as the occupational objective
32.	HVAC	HVAC	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with heating, ventilation, air conditioning and refrigeration as the occupational objective
33.	MOTR	Industrial Motor Control	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with industrial motor control as the occupational objective
34.	ITS	Information Technology Services Formerly Computer Maintenance Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with computer maintenance technology, electronic product servicing or electronics technology as the occupational objective
35.	WORK	Internetworking	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with computer networking as the occupational objective
36.	MAT	Major Appliance & Refrigeration Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with major appliance as the occupational objective
37.	MT	Marine Service Technology	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs that include motorcycle service technology as an occupational objective
38.	M	Masonry	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with masonry or bricklaying as the occupational objective

Skilled & Technical Sciences Contest			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
39.	MECH	Mechatronics	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Mechatronics technology is the occupational objective or industrial electricity, fluid power technology, programmable controls (PLC) technology or industrial automation programs.
40.	MA	Medical Assisting	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
41.	MEI	Mobile Electronics Installation	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical programs which include Mobile electronics installation
42.	MRT	Mobile Robotics Technology	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical programs which include engineering that integrates robotics engineering or Pre-engineering techniques
43.	MST	Motorcycle Service Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs that include motorcycle service technology as an occupational objective
44.	NAIL	Nail Care	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with cosmetology / nail care as the occupational objective
45.	NA	Nurse Assisting	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
46.	P	Photography	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with photography as the occupational objective
47.	PLB	Plumbing	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with residential plumbing as the occupational objective
48.	PET	Power Equipment Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with small air-cooled engine repair or power equipment-related repair as the occupational objective
49.	PN	Practical Nursing	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs Health Technology as the occupational objective
50.	RSI	Residential Systems Installation & Maintenance (replaces the Electronics Applications Contest)	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with Electronics, appliance repair, computer networking or smart house technologies as the occupational objective
51.	FBS	Restaurant Service (formerly Food and Beverage Services)	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs that include food and beverage service as part of their instruction and occupational objective
52.	RAT	Robotics and Automation Technology	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with robotics, automation and or mfg as the occupational objective
53.	SP	Screen Printing Technology	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical programs which include graphic communications as the occupational objective
54.	TW	Team Works	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with building trades as the occupational objective <i>NEW: Team members may be from different schools.</i>
55.	TECH	Technical Computer Applications	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs enrolled in programs with computer literacy as part or all of the occupational objective
56.	TD	Technical Drafting	YES 1 st & 2 nd	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with technical drafting as the occupational objective

Skilled & Technical Sciences Contest			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
57.	CAB	Telecommunications Cabling	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with carpentry as the occupational objective
58.	TV	Television (Video) Production	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with video production as the occupational objective
59.	WEB	Web Design	YES	YES	Team Trophy, Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs utilizing web design or web development as an occupational objective
60.	W	Welding	YES	YES	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with welding as the occupational objective
61.	WF	Welding Fabrication – Team	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs where welding is the main objective
62.	WAS	Welding Sculpture	Yes	Yes	Trophy or Plaque or Medals 1 st , 2 nd , 3 rd	Career and Technical Programs with welding or Metal Trades as the occupational objective

Student Job Exhibits

<ul style="list-style-type: none"> • Job Exhibit participation is limited to one individual entry per person. • Multiple Entry consists of 2-5 students • Chapter entry consists of 6 or more students 						
			Advance to State Level	Advance to National Level	State Awards	Eligible Programs
1.	SJE	Single Student Job Exhibit*	State Qualified	NO	Rosette Ribbon	Enrolled in a Career and Technical Program relevant to the job exhibit
2.	MJE	Multiple Job Exhibit* 2 – 5 Students	State Qualified	NO	Rosette Ribbon for each project card attached to the project Trophy provided for the school	Enrolled in a Career and Technical Program relevant to the job exhibit
3.	CJE	Chapter Exhibit* 6 students or up to chapter enrollment Paid Membership roster required	State Qualified	NO	Rosette Ribbon for each project card attached to the project Trophy provided for the school	Enrolled in a Career and Technical Program relevant to the job exhibit
4.	NBOOK	Student Notebooks*	State Qualified	NO	Rosette Ribbon	Enrolled in a Career and Technical Program relevant to the job exhibit
5.	EP	Employment Portfolio*	State Qualified	NO	Rosette Ribbon	Enrolled in a Career and Technical Program relevant to the job exhibit

***Teams must submit all materials by the established deadline to the SkillsUSA office in Leesburg, VA. See your Technical Standards for more information or call the national office at 800-321-8422.*

**** Notebook required*

Check each contest rule sheet for further eligibility requirements and rules. National competitions can be found in the Technical Standards book published by SkillsUSA in Leesburg, Texas only competitions may be found in the Texas Regulations. Demonstration Contest specifications, that advance to the national level, be downloaded from the national web page at www.skillsusa.org.

TECHNICAL INFORMATION CONTESTS (Texas Only)

PURPOSE

To determine the amount of related technical information each student has acquired specific to related study in their Career and Technical Program.

Eligibility

1. Technical Information tests will be given in trade areas related to courses where SkillsUSA student members are enrolled throughout the state, and provided there are at least three (3) eligible contestants reported to the state office by the SkillsUSA District Directors.
2. Eligibility: There are two categories of tests for contestants to participate in the Technical Information contest at the state meeting. (Refer to technical information contest list in this publication)

Category I - Limited to only 2nd and 3rd place contest winners in the Skilled and Technical Science Competitions as well as some demonstration competitions determined from each district level meeting in categories that are offered or as otherwise designated on the technical information contest list in this publication. Should the 1st and 2nd place contestant compete in the skills competition then 3rd and 4th place may take the Technical Information Tests.

Category II - Open to SkillsUSA members in Career and Technical education programs approved for membership by Texas Education Agency and paid a registration fee to the district level contest event. Students must be enrolled in a course related to the technical information test, or have an individual training plan in related technical information test.

Students may take one Technical Information Test at the state level.

OBSERVER RULES

Since the Technical Information Tests are given as a written test in a classroom situation or on the computer as an individual test, there will be no observers present during the test.

PROCEDURE

1. Students are allowed to take one Technical Information Test.
2. Contestants must report to the designated room at the scheduled time of Technical Information Testing.
3. A written or computerized test will be given to each contestant.
4. There will be a two-hour limit for taking the test.
5. Questions will be asked pertaining trade area of test where the contestant has been registered and professional development questions.
6. Students and advisors should check the contest schedule for additional information specific for each district and state conference. www.skillsusatx.org then click on conference button.

AWARDS

Awards will be based on the following standard. Gold, silver and bronze medals will be awarded:

Scores of	100 – 90	Gold Medal
	89 – 80	Silver Medal
	79 – to Cut score	Bronze Medal

In any testing area where no student receives a score of 70 or above or in the case of the WorkForce Ready Test above the cut-off score, no medal will be awarded.

Technical Information Tests

This list is constantly being re-evaluated. When a Work Force Ready System test is made available it will be substituted for any association or other test. Blueprints for assessments that are made available from the Work Force Ready System may be viewed at their web site – www.workforcereadysystem.org.

All tests will be completed electronically at the conference. Students may take only ONE test at the conference.

<i>Type of Test Key</i>			
<i>Trade Association These meet at the TIVA professional development conferences</i>	<i>Trade Association will send a test bank to the state office and professional development questions added by the state office</i>	<i>Written Test</i>	<i>End of year type test</i>
<i>Automotive</i>		<i>Written Test</i>	<i>Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)</i>
<i>Work Force Ready System</i>	<i>Test is part of the WorkForce Ready System created by SkillsUSA</i>	<i>Electronic Test</i>	<i>Industry Driven Approved as 3rd party testing for Perkins IV Act Certificate available for tests with a passing grade. WorkForce Ready passing scores vary. See their web site for that information. www.workforcereadysystem.org</i>

1.		Technical Information Name		Type of Test
2.	TI3DNAIL	3D Freehand, Nail Art Acrylic Only	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012
3.	TI3D	3D Imaging & Animation	Category I	Work Force Ready System
4.	TIAD	Advertising Design	Category I	PrintED
5.	TIARD	Architectural Drafting	Category I	Work Force Ready System
6.	TIRP	Audio-Radio Production	Category I	Work Force Ready System
7.	TIAAC	Auto Air Conditioning	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
8.	TIAAT	Auto Automatic Transmission	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
9.	TIAB	Auto Brakes	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
10.	TICAD	Auto CAD Civil Design	Category I	Work Force Ready System Architectural or Technical Drafting Test
11.	TIAE	Auto Electrician	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)

12.	TIAE	Auto Engine	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
13.	TIAMA	Auto Engine Performance	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
14.	TIAM	Auto Machinist	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
15.	TITRANS	Auto Manuel Transmissions & Drive Lines	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
16.	TIAPC	Auto Parts Specialists	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
17.	TIAS	Auto Steering and Suspension	Category II	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
18.	TICAD	Automated Manufacturing	Category I	Work Force Ready System
19.	TIART	Automotive Refinishing Technology	Category I	I-Car ASE-AYES
20.	TIAST	Automotive Service Technology	Category I	Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1)
21.	TITVN	Broadcast News Production	Category I	Association
22.	TIBS	Building Search	Category I	TCLEOSE Study Guide
23.	TICAB	Cabinetmaking - Mill Work	Category I	Work Force Ready System
24.	TICAR	Carpentry	Category I	Work Force Ready System
25.	TICNC	CNC Milling & Turning Technology	Category I	Work Force Ready System
26.	TICR	Collision Repair Technician	Category I	I-Car – ASE-AYES
27.	TICB	Commercial Baking	Category I	Work Force Ready System
28.	TICM	Computer Maintenance Technician	Category I	Work Force Ready System
29.	TICT	Computer Technology – Theory	Category II	Association
30.	TICO	Cosmetology	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012

31.	TICOST	Cosmetology Theory	Category II	Salon Fundamentals, Pivot Point current version, Milady standard 2012
32.	TICSI	Crime Scene Investigation	Category I	Work Force Ready System
33.	TICJ	Criminal Justice	Category I	Work Force Ready System
34.	TICJ-T	Criminal Justice – Theory	Category II	TCLEOSE practice test
35.	TI CA	Culinary Arts	Category I	Work Force Ready System
36.	TICS	Customer Service	Category I	Work Force Ready System
37.	TIDE	Diesel Equipment Mechanics	Category I	To Be Determined
38.	TIRW	Electrical Construction Wiring	Category I	Work Force Ready System
39.	TIET	Electronics Application	Category I	Work Force Ready System
40.		Electronics Technology	Category I	Work Force Ready System
41.	TIEMP	Employability	Category II	Work Force Ready System
42.		Energy Industry Employability Skills	Category II	Work Force Ready System
43.	TIENG	Engineering Technology	Category I	Work Force Ready System
44.	TIFAC	Esthetics	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012
45.	TIFTS	Felony Traffic Stop	Category I	TCLEOSE Study Guide
46.	TIGC	Graphic Communications	Category I	PrintED
47.	TIH	Haircutting (Cosmetology Test)	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012
48.	TIIMC	Industrial Motor Control	Category I	Association
49.	TIWORK	Internetworking	Category I	Work Force Ready System

50.	TISUR	Land Surveying	Category I	Association - TSPS
51.	TIMAR	Major Appliance Repair	Category I	Work Force Ready System
52.	TIMT	Marine Service Technology	Category I	Work Force Ready System
53.	TIMAS	Masonry	Category I	Work Force Ready System
54.	TIMECH	Mechatronics	Category I	Work Force Ready System
55.	TIMA	Medical Assisting	Category I	Work Force Ready System
56.	TIMS	Motorcycle Service Technician	Category I	Work Force Ready System
57.	TINART	Nail Art	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012
58.	TINC	Nail Care	Category I	Salon Fundamentals, Pivot Point current version, Milady standard 2012
59.	TINA	Nurse Assisting	Category I	Work Force Ready System
60.	TP	Painter	Category II	NCCER
61.	TICP	Photography	Category I	Work Force Ready System
62.	TIRP	Plumbing	Category I	Work Force Ready System
63.	TIPET	Power Equipment Technology	Category I	Work Force Ready System
64.		Practical Nursing	Category I	Work Force Ready System
65.	TIPM	Precision Machining	Category I	TBD
66.	TIEA	Residential Systems Installation & Maintenance	Category I	Work Force Ready System Electronic Application Test
67.	TIRS	Restaurant Services	Category I	TBD
68.	TIR	Robotics and Automation	Category I	Work Force Ready System

69.	TISP	Screen Printing Technology	Category I	PrintED
70.	TITW	Team Works	Category I	NCCER
71.	TITCA	Technical Computer Applications	Category I	Association
72.	TITD	Technical Drafting	Category I	Work Force Ready System
73.	TICAM	Television Camera Operator	Category II	Association
74.	TITV	Television Production	Category I	Work Force Ready System
75.	TIWPD	Web Page Design	Category I	Association
76.	TIW	Welding	Category I	Work Force Ready System
77.	TI1	Welding Applications (welding test)	Category I	Work Force Ready System
78.	TIWF	Welding Fabrication (welding test)	Category I	Work Force Ready System

Work Force Ready Assessments - Permitted Testing Tools / Aids

Check this web page for updates

<http://www.workforcereadysystem.org/>

Skill Connect Assessments - Permitted Testing Tools / Aids

****Scratch paper may be used for all assessments requiring math calculations.**

****Open book or the internet is NOT permitted for test taking.**

The following tools/references/aids may be used during testing.

Assessment	Permitted Tools/Aids
3D Visualization & Animation	Auto Desk Materials
Automated Manufacturing Technology	Calculator
Cabinetmaking	Non-Programmable Calculator
Carpentry	Non-Programmable Calculator
CNC Milling and Turning Technology	Machinist Calculator
Commercial Baking	Calculator
Computer Maintenance Technology	CompTIA A+ Text book to look up codes. CompTIA A+ objectives list of acronyms
Culinary Arts	Calculator
Electrical Construction Wiring (Residential Wiring)	National 2008 or 2011 Code Book
Electronics Application & Technology	Non-Programmable Calculator
Mechatronics	Calculator
Technical Drafting	Machinist Handbook
Welding	Pocket Calculator

Updated 04/02/2014 (CMTtools/aids)



Automotive Advanced Service Technology Notebook

PURPOSE

The Notebook Contest is designed to encourage students to keep a notebook documenting and recording the diagnosing and repairing of vehicle systems using current industry standard information systems and procedures.

Drivability Issues, Engine Diagnosis, Fuel Systems, Emissions, ABS, ECM, Four Wheel Alignment, OBD or equivalent technology as well as industry standard repairs which are current occurrences in shops across the state today. Suspension repairs, disc and drum brake repairs, electrical system repairs and many others.

NOTE TO ADVISORS

Each Chapter advisor is encouraged to screen each member's notebook so those member notebooks submitted contains outstanding examples of material related to the Automotive Service Industry. These notebooks should demonstrate current automotive technology repair and service in alignment with current expectations of repairs being made in dealership and independent shop service departments.

OBSERVER RULE

Notebooks shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while notebooks are being judged. After the notebooks are judged, they will be on display for viewing.

RULES

1. Notebooks to be bound in regular two (2) or three (3) ring notebook covers. (PLAIN COVERS OR OFFICIAL NOTEBOOKS ONLY!)
2. All text should be typed or computer generated. The use of preprinted materials such as Mitchell on Demand, AlData, or Manufacturer Service Manuals is allowed only as reference material of technical specifications or of specific repair procedures and **will not** replace the student narrative.
3. Notebooks must contain the following in this order:
 - a. Cover Sheet-
 - i. Student's name (May allow group project of up to 3 students)
 - ii. Course enrolled in
 - iii. Chapter number
 - iv. 1st or 2nd year student
 - v. Picture of project
 - b. Table of contents:
 - i. Title of pages.
 - ii. Page number of material in notebook
 - c. Declaration of Participation - *To be signed by student and Advisor*
 - d. Resume (If a group or multiple project - each student must have resume.)
 - e. Preface or Introduction
 - f. Body (The body should contain the student(s) narrative of task (each student in group should have their own narrative), diagnosis, and repairs made, with justification for major component replacement (sensors, drums, rotors, electrical components, ECT.).
 - g. Tool List
 - h. Material List (with receipts)
 - i. A minimum of 6 photographs which show the student(s) involved in the diagnosing, repairing and/or replacement of the components.
 - j. Bibliography – Sources of all material used in notebook.
4. All pages in notebook must be numbered and correspond with numbers in the table of contents.
5. Notebook must contain a minimum of six pictures showing students in a coherent sequence of tasks being performed depicting critical steps and proper safety procedures.
6. Student should have charts and diagrams explaining work performed, specifications, tests, safety considerations, and results.
7. Write up must be in detailed step by step form.
8. Notebooks rated "Qualified" at District may advance to State meeting.
9. All Automotive Service Technology Notebooks will be judged using the "Automotive Service Technology Notebook Rating Sheet".

Automotive Service Technology Notebook Rating Sheet

This contest is designed to allow students to document the knowledge and procedures used in their classes and labs on real life repairs and diagnostics. Trainers and live work are all part of their curriculum, this notebook is intended to allow students to demonstrate and document their ability to service the complicated systems on modern automobiles without having to produce the complete vehicle at contest.

Judges will rate each of the following items in accordance with these ratings.

1. Does the notebook meet all of the requirements set forth in the rules?
0-40 Points _____

 2. Does the narrative adequately explain all steps taken in the proper order, with the proper documentation of specifications used?
0-30 Points _____

 3. Is the procedure documented typical of one found currently in the workplace?
0-10 Points _____

 4. Do the required photographs demonstrate the repair or diagnostics described, and are the proper safety precautions being demonstrated?
0-10 Points _____

 5. Does the notebook and its contents display the level of professionalism which should be expected of the student(s) involved?
0-10 Points _____
- Total Score _____

	<u>DISTRICT</u>	<u>STATE</u>
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

* If a notebook is rated less than qualified for state or superior, then judges should explain why on remarks section of the exhibit hall card and/or this rating sheet.

Judges Remarks:

Employment Portfolio Notebook

Purpose: to evaluate contestants understanding of written employment procedures they will face when applying for positions in the occupational areas for which they are training. Notebooks should follow instructions found in the Rubric used to judge the portfolios.

Eligibility: Open to active SkillsUSA student members.

Observer Rule: Notebooks shall be judged in the exhibit hall or specified location. Observers will not be allowed in the exhibit hall or room while notebooks are being judged. After the notebooks are judged they will be on display for viewing in the exhibit hall.

Equipment & Materials

- Supplied by the technical committee:
 - All necessary information and furnishing for judges and technical committee to judge the notebooks.

Event Preparation

The following requirements must be included in the Employment Portfolios:

1. 3 ring, "one" inch notebook in red, black, or white is required. SkillsUSA notebooks are acceptable, no decorations.
2. Table of Contents is the first page of the notebook. It identifies all the documents as dictated by the syllabus and have been included in the notebook.
3. Description of current job, work, and or student activities being performed presently or in the past by the student should be included in the resume.
4. A job description is the advertisement/internet job posting or other documentation which describes the position, and the necessary skills required by the employer. This is critical for judges determining if the job seeker possesses the skill sets as required by the employer.
5. Key words in the student's resume, letter of application, letters of recommendation, and thank you letter should be consistent with the key words, phrases, and or elements discussed or requested in the job description. This is a critical requirement as many companies making hiring decisions use key word search of job seeker responses, (using computer application software), to reduce the amount of time spent reading every line.
6. Each document submitted in the project notebook must demonstrate continuity of thought and work with other written documents contained in the notebook. The job seeker is advised to use the same stationary for all typed written letters and documents.
7. Students may use or quote other sources to support their leadership essay. Students using a source must give credit and acknowledge the source. If a student uses a source and does not give credit a score of "0" will be given.

Employment portfolios will be rated by skilled professionals on the guidelines discussed above and the criteria detailed below.

- 1) Neatness and readability - frankness, consistency, accuracy, initiative, ingenuity on the part of the job seeker.
- 2) Quality of written documents -correct and appropriate use of grammar, vocabulary, spelling, punctuation, sentence structure, document format and appearance.
- 3) Ability to express self in written form, convince and impress a new employer with regards to the standards of the occupation/job being sought – careful attention to detail, content, persuasiveness, and job seeker confidence.
- 4) Job seeker qualifications, education and occupational experiences, discretion, and tactfulness. Document demonstrates consistency and continuity with other documents in the portfolio.
- 5) Quality, effort, and originality. Portfolio documents and elements indicate considerable study, research, and effort expended in its development, construction, design, or arrangement.

Points awarded for each syllabus element on the rating sheet are divided by 5 and awarded based on achieving the above criteria. Example: Letter of Application has 10 available points. Using the above criteria, divide 10 points by 5 resulting in 2 points being allocated for each criterion stated above.

Employment Portfolio Rubric

Employment Portfolios entries (notebooks) are to be turned in at the Skills USA Registration Booth by 2:00 p.m. on Thursday of the competition. They will be picked-up, judged and evaluated *at another location*.

Contest Judging Sheets for the Employment Portfolios will be returned to the USA Skills Registration. Comment/score judging sheets, ribbons, will be affixed to Employment Portfolio notebooks and placed on identified exhibit tables. Points awarded will be at the discretion of an experienced judge. One judge will determine the rating/score and write the rating on all sections of the entry card attached to the student exhibit. Judges are reminded to keep all information confidential until the exhibit hall is open for viewing and not to compare one exhibit/project with another. Rate each project individually without comparison of notebooks.

The following are the scores for ribbon/award placement:

State Contest Guidelines

Employment Portfolios - Points Awarded:

- 270 - 300 points – Blue Ribbon
- 240 – 269 points – Red Ribbon
- 209 - 239 points – White Ribbon

Comments/recommendations/feedback can be given on the back of score sheets to help contestants with future endeavors. However, it's recommended that the student submit an original and copy of their notebooks. (The copy may be placed behind the original marked as "For Judges Comments") This will allow the judge to make comments and suggestions that are applicable for each document without having to spend a great deal of time writing out explanations and leaves your original in pristine condition. Example – 2 (two) job seeker resumes... one that is the "Original" and the other is "For Judge's Comments".

The Employment Portfolio notebooks will be evaluated using the contest Employment Portfolio Syllabus and Rating Sheet. Grade sheets from the district should be included in the notebook when presented at state.

1. **Binder:** - Black, red, or white 3 ring, "one" inch binder. SkillsUSA notebooks are also acceptable. No decorations.
2. **Title Page:** As described in the syllabus
3. **Table of Contents:** Is the first page of the notebook. It identifies all the documents as dictated by the syllabus and included in the notebook.
4. **Resume:** The job seeker should convey their qualifications, work and or classroom experiences for the desired job by highlighting strengths, accomplishments, and responsibilities that demonstrate their ability to perform. The resume is to contain a clearly stated job objective which supports or applies to the job sought. It should speak to the job as described in the **Job Description** (see below) as required by the syllabus. The resume should be pleasing to the eye as to capture the interviewer's interest with its layout and easy readability. The resume may contain the following – job objective, educational background, work experiences/skills, special experiences, activities, honors, and references. Careful attention to content is expected.
5. **Request Letters of Recommendation** – Letters ask specifically for a recommendation "letter" to be completed by a specified date. For consistency, the recommendation providers should be the same as those indicated in the job seeker's resume. These letters are formal requests and contain an address line, (contact information of the job seeker), date, greeting, and opening, reason for the letter, body, closing, salutation, and signature. The request should ask the provider to speak to the job seeker's performance, specific skills sets, and or accomplishments and be consistent with the job seeker's resume. Careful attention to content & detail is expected.
6. **Letter requesting a letter of Recommendation (max of three):** These are formal letters. It is recommended that these letters contain an address line, (contact information of the respondent), date, greeting, and opening with a reason for the letter, body (name job seeker who is the subject of the recommendation letter), closing, salutation and signature. It is recommended that the letter of recommendation address the employer specifically. For letters of recommendation to be effective, they should address the employer by name and title instead of "To whom it may concern". The body of the letter should state the relationship of the respondent to the job seeker. Letters will be judged on neatness, readability, content, and consistency in complying with specifics asked for in "Request Letters of Recommendation" above. Letters of recommendation must come from individuals who actually know the job applicant. Judges want letters from those who were requested to write a letter or where given as a reference on the applicant's resume and supports continuity with the other syllabus documents. Letters of recommendation should speak to the job seeker's skills, accomplishments, and responsibilities and be consistent with the job seeker's resume. The letter of recommendation should add value to the job seeker's portfolio, not detract from it. Letters of acceptance from a college are commendable, may be included, but cannot be considered as one of the three required letters. Why...because a college/university does not know the job seeker personally and cannot make recommendation in employment situations. Use of college acceptance letter for the required letter of recommendation is cause for point deduction. Care should be taken when deciding which letter of recommendation a student uses in their portfolio. Although the student does not produce the letter it is advisable to use only those letters which exemplifies professionalism and leadership. No matter how readable, neat and well formatted a letter may be a poorly written letter should never be used in the portfolio for competition or in the real world. The objective of this contest is to prepare job seeker/students for the expectations of hiring decision makers in this new millennium. We recognize that the student can't control what is written by someone else. However, the bottom line is if a recommendation letter is not carefully written, it can cause the job seeker/student un-recoverable harm in their job seeking process and should not be used. Total points may not be received for poorly written letters that are used in the portfolio.
7. **High School Transcript:** An "official high school transcript" is required. It contains specifics as to honor and general courses taken by the job seeker, final grades and test scores achieved, the embossed high school seal, recommend or distinguished diploma track, and TAKS achievement ratings, SAT or ACT scores are also indicated. Other pertinent information is almost always included on the back of transcripts. Example – student's health or shot record.
8. **Leadership Essay:** The job seeker speaks to the elements of leadership and its impact on themselves and others. The essay is a composition devised by the student and is relevant to the job seeker/student as they prepare for the writing requirements of the job and writing portions of college entrance exams such as THEA, SAT, ACT or Accuplacer. Careful attention to content is expected. Student must give source credit for any reference material or quotes used. If a student uses a source in their essay and does not give credit, score of "0" will be given.
9. **Job Description:** This is a description of the job that the applicant seeks. It can be the ad from the newspaper or Internet, retyped of course for presentation in the portfolio. This should not be the description of the job the job seeker currently holds. The student should provide their current job information in their resume. The job description is the document used by judges to determine if the job seeker's resume and other support materials/documents included in the portfolio qualifies, meets the requirements and expectations of the interviewer/employer. Consistency and continuity with other documents in the job seeker's portfolio is expected.
10. **Letter of Application:** This is commonly referred to as a "cover letter" for the job seeker's resume. This is a formal document in the job seeker's arsenal to explain their reason for contacting the company or individual, expresses interest, and maintains consistency with the job seeker's resume. The letter makes reference to the ad and the position

sought or the insider source providing the information about the job opening. The cover letter may highlight an important aspect of the applicant's background, include information that does not necessarily appear in the resume, ask specifically for the opportunity to interview, and ask for a timely response. The letter should be typed and use the same stationery as the resume. It should contain an address line, date, subject line, greeting, and opening, with a reason for the letter, body, closing, salutation, and signature. Careful attention to detail and content is expected.

11. **Thank You Letter (follow-up letter):** This is a formal letter and expresses the job seeker's appreciation and interest in the position and addresses the interviewer/employer by name. It contains an address line, date, subject line, greeting, and opening, a reason for the letter, body, closing, salutation, and signature. It must contain the interviewer's/employer's name and applicant's signature. The job seeker has a small amount of space to get the interviewer's attention. This is where the job seeker uses what was learned in the interview and makes use of it to write "sales copy" highlighting qualifications, assets, accomplishments, and or convincingly describes how they can benefit the employer. All those words said during the interview are dwindling down to one or two remarks; the job seeker's image is fading fast and is competing with others for the position. Content should be created carefully. This is the one letter in the portfolio that can be submitted in the contestant's own handwriting. This is because in the real world, the handwritten thank you letter with envelope stands out above the pile of mail or e-mail that decision makers receive daily.

12. **Letter of Acceptance from job seeker:** This letter demonstrates the job seeker's confidence in their decision to accept the job opportunity as offered by the interviewer/employer. This is where the job seeker may say they are anticipating an opportunity to contribute. This is a formal letter and should contain an address line, date, subject line, greeting, and opening, reason for the letter, body, closing, salutation, and signature with careful attention to content. It must contain the interviewer's name and job seeker's signature. Careful attention to content is expected.

13. **Letter of Regret from job seeker:** This letter demonstrates the job seeker's confidence in their decision "not" to accept the job as offered by the interviewer/employer. This is where the applicant says in writing that they have made another decision and why. Their reason should be short, use action words, be specific, and maintains continuity with the other documents contained in the portfolio. This is a formal letter and should contain an address line, date, subject line, greeting, and opening, reason for the letter, body, closing, salutation, and signature. It must contain the interviewer/employer's name and job seeker's signature. Careful attention to content is expected.

14. **Certificates, Awards, newspaper articles of job seeker:** These are considered icing on the cake and should support the job seeker's accomplishments, responsibilities, skills sets, and goals achieved and be consistent with resume and other elements of the portfolio. Certificates may be placed in sheet protectors.

Reference Materials: This list of references is not intended to be inclusive. Other sources may be utilized and educators are encouraged to make use of the very best instructional materials available. The following list contains references that may prove helpful during event preparation.

- "The Quick Reference Resume & Cover Letter Book" – Second Edition by J. Michael Farr ISBN 1-56370-634-2
- "The Career Tool Kit for High School Students Making the Transition from School to Work" by Carol Carter, Gary Isumo, Sarah Lyman Kravets, Diane Liadsey Reeves ISBN 0-13-08847-0
- "The Gregg Reference Manual" by William A. Sabin ISBN 0-02-804047-3
- "Cover Letters that Knock 'em Dead" by Martin Yate ISBN 1-58062-793-5
- "Resumes that Knock 'em Dead" by Martin Yate ISBN 1-55850-955-0
- "The Complete Job Interview Handbook" by John J. Marcus ISBN 0-06-273266-8
- "Now, Discover Your Strengths" by Marcus Buckingham & Donald O Clifton PHD ISBN 0-7432-0114-0
- "The Elements of Style", Third Edition by William Strunk Jr. and E. B. White ISBN 0-02-418230-3
- "25 Reasons Why I Won't Hire You" by Zenja Glass ISBN 0-9667452-0-5
- "Resumes for Dummies" by Joyce Lain Kennedy ISBN 0-7645-5226-0
- "The Resume" by Jeff Allen ISBN 0-471-52536-7
- "Get the Interview" by Jeff Allen ISBN 0-471-52546-4
- "Win the Job" by Jeff Allen ISBN 0471-52551-0
- Microsoft Word Professional Office Templates

**Employment Portfolio
Syllabus & Rating Sheet**

Student Name		
Topic	Points Available	Points Received
Binder – Black	5	
Title Page includes	5	
“Employment Portfolio”		
Student’s Name		
Name of occupation		
Chapter Number		
1 st or 2 nd year student		
Resume (Include three references on second page)	100	
Letter Requesting Letters of Recommendations	10	
Letter of Recommendation		
1.	25	
2.	25	
3.	25	
High School Transcript	10	
SkillsUSA Leadership Essay	10	
Job Description	10	
Letter of Application	10	
Thank You Letter (follow-up letter)	10	
Letter of Acceptance	10	
Letter of Regret	10	
Certificates, Awards since the 9 th grade	10	
Overall Appearance	25	
	Possible	Awarded
Total Points	300	

Individual Member Notebook Contest

PURPOSE

The Notebook Contest is designed to encourage students to keep a notebook containing items of technical information related to the trade they are learning. Notebooks will be complete with questions answered by the students in their own handwriting.

NOTE TO ADVISORS

Each chapter advisor is encouraged to screen each member's notebook so that member notebooks submitted contains **outstanding** examples of written material related to their Career and Technical Education.

OBSERVER RULE

Notebooks shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while notebooks are being judged. After the notebooks are judged, they will be on display for viewing.

RULES

1. Notebooks to be bound in regular two (2) or three (3) ring notebook covers. (Plain covers or official notebooks only)
2. Lined loose leaf notebook paper must be used for all written work and unlined paper or graph paper for drawings. (Plastic fillers may be used for preserving drawings only.)
3. Notebooks must contain the following in this order:
 - a. Cover Sheet
 - i. Student's name
 - ii. Name of occupation
 - iii. Chapter number
 - iv. 1st or 2nd year student
 - b. Table of contents
 - i. Title of related assignments
 - ii. Page number of assignments in notebook
 - c. Preface or Introduction Body
 - d. Bibliography-Sources of all material used in notebook.
 - e. District Grade Sheet
 - f. Student Resume
4. All pages in notebook must be numbered and correspond with numbers in the table of contents.
5. Grades and error marking of teachers must appear on written assignments. (Teachers should carefully check each page of the notebook.)
6. All written assignments are to be written in student's handwriting as prepared in class. DO NOT TYPE ASSIGNMENTS.
7. Notebooks rated "State Qualified" at District may advance to State meeting.

INDIVIDUAL NOTEBOOK CONTEST
RATING SHEET

The judges will rate each notebook in accordance with the following ratings, considering the points indicated.

- | | | |
|---|-------------|-------|
| 1. The notebook shows originality and initiative on the part of the student | 0-15 points | _____ |
| 2. The notebook contains handwritten information, sketches, drawings, diagrams and printed material directly related to the trade the student is learning, and typical of what should be taught in a related theory class in this occupation for the length of time the student has received training | 0-40 points | _____ |
| 3. Notebooks to be bound in Plain Cover or Official notebook. Lined loose leaf notebook paper to be used. Plastic fillers may be used for preserving drawings ONLY. | 0- 5 points | _____ |
| 4. Cover sheet-name of student's name , occupation, , chapter number, 1st or 2nd year student. | 0- 5 points | _____ |
| 5. Table of Contents. | 0- 5 points | _____ |
| a. Title of related study assignment | | |
| b. Page number of assignment in notebook | | |
| 6. Preface or Introduction. | 0- 5 points | _____ |
| 7. Sources of pictures and cut-out periodicals used in notebook. | 0- 5 points | _____ |
| 8. Bibliography. | 0- 5 points | _____ |
| 9. All pages must be numbered and correspond to table of contents | 0- 5 points | _____ |
| 10. Grades and error marking of teacher must appear on written assignments. | 0- 5 points | _____ |
| 11. Student Resume | 5 points | _____ |
| | TOTAL SCORE | _____ |

DISTRICT

Judges Remarks

STATE

90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	Honorable Mention

*If an exhibit is rated less than qualified for state or superior, then judges should explain why on remarks section of the exhibit hall card, or this rating sheet.

SkillsUSA Student Job Exhibits



SkillsUSA Student Job Exhibits

RULES AND PROCEDURE

Chapter contest entries (6 or more students), multiple student exhibits (2 – 5 students), single student exhibits, and individual student notebooks that received a qualified rating at District, may be entered in the State level competition.

All student job exhibits must have written documentation in the form of a notebook. Guidelines for this notebook may be found in this document. The entry must have an entry card from District Competition attached or in the exhibit notebook along with the state exhibit card.

Each student, group of students or chapter is responsible for bringing, displaying, and removing its entries in the contests. Judges will not make a decision as to the category in which an entry belongs. If the entry card does not show the proper category, it will automatically be rated less than qualified for state at the district level or receive a less than superior rating at State. Notebooks without the stamped district card will not be judged.

Project cards for the state event will be provided at State SkillsUSA Texas Championships and Conference registration by the State SkillsUSA office to registered entries. A completed entry card is to be properly attached to each entry to be judged. There should be a project card for each student that participated in completing the exhibit. These cards, along with the district card, should be completed and attached to the entry under the supervision of the chapter advisor. **The signature of the chapter advisor is to indicate all information is accurate and approved by the instructor.**

Job Exhibit participation is limited to one individual entry per person; only one exhibit and/or one individual notebook may be entered per person. Exhibits may be produced as the following

- Individual job exhibit one student
- Multiple Job Exhibit – 2 to 5 students.
- Chapter Job Exhibit – 6 or more students up to # of members in a chapter.

Registration fees are expected for each participant of the Job Exhibit to receive awards for each student. Multiple and Chapter Job Exhibits must be an exhibit that would be considered a group project in industry.

Entry cards are to be attached to the exhibit on the outside in the most obvious place possible or in the exhibit notebook. Attach the card so as to make it trouble-free for the judges to have access to the front and back of the card. The entry card is to be tied with string or wire or taped to the exhibit or notebook. The card may be attached through a hole punched in the top section of the entry card.

Proper identification will be required for removal of exhibit from exhibit hall. Although SkillsUSA Texas is working to provide ample security for your job exhibits we will not be held responsible for damage of theft of your job exhibits. If you are concerned that the exhibit may be tampered with, a student should remain with the exhibit during operating hours of the conference.

The rating of the job exhibit will be recorded on the front of the entry card or on the grading sheet by the judges along with any comments the judges feel are important concerning the evaluation. If any entry receives less than a blue ribbon, the judges are strongly encouraged but not required to give an explanation on the comments section of entry card or on appropriate rating sheet.

General SkillsUSA Texas Student Job Exhibit Guidelines

Job exhibits are judged at District and advance to State SkillsUSA Texas Championships and Conference for final judging with a state qualified rating. These guidelines are for job exhibits that do not have a specific set of exhibit guidelines.

PURPOSE

Student selected job exhibits permit members in Career and Technical Education programs to enter job exhibits that are typical examples of the work that is done by a craftsperson in the field in which they are training.

OBSERVER RULE

Student selected jobs shall be judged in the exhibit hall. Observers will not be allowed in the exhibit area while job exhibits are being judged. After the job exhibits are judged, they will be on display for viewing and may not be removed until designated time.

SPECIFICATIONS

Check for specific guidelines for your exhibits.

All exhibits are required to display a completed notebook with resume.

1. Each job exhibit selected by a member must be accompanied by a notebook for the job exhibit. The write-up should be in a report folder rather than a three ring binder unless the notebook warrants a larger and more substantial binder..
 - A) **Cover Sheet It must contain:**
 - a. Student Name
 - b. School Name
 - c. Advisor Name
 - d. Texas Chapter Number
 - e. Picture of Job Exhibit with Student or for digital exhibits the DVD cover created with a picture of the student found on the back cover of the notebook.
 - B) Table of Contents,
 - C) Detailed description of the work done by the student in paragraph form written by the student
 - D) An original list created by the student of the steps followed in completing the exhibit
 - E) Photographs that clearly show the student completing the work.
 - F) If a finished job exhibit has been produced from raw materials, the write-up will contain a list of materials.
 - G) Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt.
 - H) Working drawings **MUST** be included for job exhibits such as cabinetry and electronic projects and schematics for computer projects.
 - I) In the case of service trades, a list of parts replaced and adjustments made will be listed. If possible, working drawings should be provided to assist the judges but are not required for service projects.
 - J) Resume
2. Jobs exhibits will be rated by skilled craftsperson, when available, in each event in accordance with the grade sheet provided in this document. If a specific grade sheet is not included in this document the general grade sheet will be used.
3. Only district qualified selected job exhibits are eligible to advance to the state meeting. **The job exhibits must have an approved district exhibit card attached to be judged at state along with a notebook that has been graded at the district level.**
4. **Only one individual job exhibit per student may be entered.** Exhibits produced by a group are allowed if they are typically done by a group by craftsperson.

General Rating Sheet for Job Exhibits

The judges will rate each job in accordance with the following ratings. Some exhibits may have specific grading sheets and will be used by the judges.

1. Is the job typical of the occupation and does the job show originality and initiative and/or ingenuity on the part of the contestant				Score
<ul style="list-style-type: none"> • Fully describes job, occupation, or skills accurately. • Information fully shows originality and intuition. 	<ul style="list-style-type: none"> • Describes job, occupation, or skills accurately. • Information shows originality and intuition. 	<ul style="list-style-type: none"> • Describes job, occupation, or skills. • Information shows some originality and intuition. 	<ul style="list-style-type: none"> • Does not describe job, occupation correctly. • Information does not show originality and intuition. 	
Points:20	15	12	5	
2. Does the job accurately meet the specifications or description submitted with the job and does it have adequate evidence of the work performed?				Score
<ul style="list-style-type: none"> • ALL Evidence accurately describes job/specifications. • Professional terminology used. 	<ul style="list-style-type: none"> • Most evidence describes job/specifications. • Some professional terminology used. 	<ul style="list-style-type: none"> • Some evidence of the job/specification. • Little professional terminology used. 	<ul style="list-style-type: none"> • Little or no evidence of the job. • No professional terminology used. 	
Points:20	15	12	5	
3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance?				Score
<ul style="list-style-type: none"> • Superior Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • Excellent Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • Good Quality, Finish, and Appearance 	<ul style="list-style-type: none"> • OK Quality, Finish, and Appearance 	
Points:20	15	12	5	
4. Does the job indicate that considerable study and effort that was expended in its design (if applicable), construction, assembly and/or arrangement?				Score
<ul style="list-style-type: none"> • Spent obvious time and effort to complete project • Looks very appealing 	<ul style="list-style-type: none"> • Spent time and effort to complete project • Looks appealing 	<ul style="list-style-type: none"> • Spent some time and effort to complete project • Appealing 	<ul style="list-style-type: none"> • Spent little time and effort to complete project and does not look appealing 	
Points:20	15	12	5	
5. The below listed components are required. If any part of the notebook is not available the student may lose all 20 points for an incomplete notebook.				Score
<ul style="list-style-type: none"> ○ Cover Sheet (not graded); ○ Table of Contents; ○ Detailed description of the work done in paragraph form written or typed by the student ○ An original list created by the student of the steps followed in completing the exhibit ○ Photographs that clearly show the student completing the work. ○ If a finished job exhibit has been produced from raw materials, the write-up will contain a list of materials. 		<ul style="list-style-type: none"> ○ Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt. ○ For Cabinetry and Electronics, Working drawings MUST be included. ○ In Service Trades, a list of parts replaced and adjustments made will be listed. If possible, working drawings should be provided to assist the judges but are not required for service projects. ○ Resume 		
TOTAL SCORE				

Score	District	State
90 – 100	<i>Qualified for State</i>	<i>Superior</i>
80 – 89	<i>Excellent</i>	<i>Excellent</i>
70 – 79	<i>Good</i>	<i>Very Good</i>
Below 70	<i>Honorable Mention</i>	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Remarks:

Best of Show

- All *job exhibits* will be considered for Best of Show.
- Best of Show Divisions may include an individual and/or group job exhibit indicated in the categories below. (Category awarded at the judge's discretion)
- There *will not* be any Best of Show Awards for any of the Notebook Divisions.
- **All Best of Show and Overall Best of Show Committee decisions are final. There will be no appeal or grievance allowed. Written suggestions should be given to the Teacher Advisory Committee.**

JUDGING CRITERIA

1. Exhibits should show that student/students used a higher level of skills and knowledge to create the exhibit.
2. Amount of difficulty and time needed to achieve the objective of the project will be considered.
3. Size and appearance will not be the only factors judged, uniqueness of the project will be considered
4. Craftsmanship will be most important.
5. Documentation of the project will be a major consideration.
6. Plans, pictures, bills of materials, Resume and any other information used to document the work or explain the procedures and provide information to the judge will be considered.
7. Best of show or overall best of show awards may not be given in all categories if judges determine none meet the criteria.

Best of Show Categories awarded at the state conference

Cluster	Best of Show Categories
Architecture & Construction	
1.	Air Conditioning & Refrigeration
2.	Architectural Drafting – Hand Drawn
3.	Building Trades
4.	Cabinetmaking
5.	CAD - Architectural Drafting
6.	CAD - Technical Drafting
7.	Commercial Wiring
8.	Innovative Architecture & Construction
9.	Plumbing
10.	Residential Wiring
11.	Technical Drafting – Hand Drawn
Arts, A/V Technology and Communications	
12.	Advertising Design
13.	Advertising Design - Campaign
14.	Advertising Design - Illustration Job exhibits
15.	Animation 3D
16.	Animation Technology
17.	Commercial Photography
18.	Commercial Photography DIGITAL
19.	Commercial Photography PORTRAIT
20.	Graphics Communication
21.	Innovative Arts, A/V Technology and Communications
22.	Radio (Audio) Production
23.	TV (Video) Production
Hospitality & Tourism	
24.	Commercial Baking
25.	Culinary Arts
26.	Innovative Hospitality & Tourism

Human Services

- 27. Cosmetology Innovative
- 28. Cosmetology Mannequins
- 29. Cosmetology Nails

Information Technology

- 30. Computer Maintenance Technology
- 31. Innovative Information Technology
- 32. Web Page Design

Law, Public Safety Corrections & Security

- 33. Criminal Justice
- 34. Innovative Law, Public Safety Corrections & Security

Manufacturing

- 35. Innovative Manufacturing
- 36. Precision Machining
- 37. Welding Furniture
- 38. Welding General
- 39. Welding Pits
- 40. Welding Trailers

Science, Technology, Engineering & Mathematics

- 41. Electronic Technology
- 42. Innovative STEM
- 43. Engineering Related Design
- 44. Internet Working

Transportation Distribution & Logistics

- 45. Auto Service Technology
- 46. Collision Repair Custom
- 47. Collision Repair Tech
- 48. Diesel Equipment Tech
- 49. Innovative Transportation Distribution & Logistics
- 50. Motorcycle Technology
- 51. Power Equipment Technology

Overall Best of Show Awards

One (1) Overall Best of Show will be chosen from each of the CTE Career Clusters eligible to participate in SkillsUSA Texas. To be announced at the closing awards ceremony.

All Best of Show and Overall Best of Show Committee decisions are final. There will be no appeal or grievance allowed. Written suggestions should be given to the Teacher Advisory Committee.

JUDGING CRITERIA

1. Exhibits should show that student/students used a higher level of skills and knowledge to create the exhibit.
2. Amount of difficulty and time needed to achieve the objective of the project will be considered.
3. Size and appearance will not be the only factors judged, uniqueness of the project will be considered
4. Craftsmanship will be most important.
5. Documentation of the project will be a major consideration.
6. Plans, pictures, bills of materials, Resume and any other information used to document the work or explain the procedures and provide information to the judge will be considered.
7. Best of show or overall best of show awards may not be given in all categories if judges determine none meet the criteria.

Overall Best of Show Categories Announced at the Awards Ceremony

Architecture & Construction

Arts, A/V Technology and Communications

Government & Public Administration

Hospitality & Tourism

Human Services

Information Technology

Law, Public Safety Corrections & Security

Manufacturing

Marketing

Science, Technology, Engineering & Mathematics

Transportation Distribution & Logistics



Job Exhibit Information & Rating Sheets

*These Job Exhibits are displayed at the
SkillsUSA Texas District Championships and Conference and
SkillsUSA Texas Championships and Conference*

These contests do not advance to the national level.

2D/3-D Animation Short Film Technology Job Exhibit

The judges will score each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of 3-D Technology Animation

JUDGING CRITERIA		Maximum Points	Points Awarded
1.	Pre-Program: Slate, Black, and Total Run Time	10	
2.	Visual: Framing, Movement, Depth, Angles, Lighting, Graphics	15	
3.	Audio: Levels, Mixing, Use of Music/Effects, Lack of Distortion/Noise* (if no audio is present please mark 10 * do not count off for absence of sound)	10	
4.	Modeling: Quality, Clean Edges, Complexity of Model	15	
5.	Texturing: Complexity of textures, is the depth apparent and appropriate? Does the shading/specular match the subject.	15	
6.	Editing: Shot Selection, Variety, Pacing, Use of Effective Editing Techniques	15	
7.	Interpretation and Complexity: Artistic Ability, overall appeal with regard to animations of equal education and experience?	10	
8.	Documentation (Notebook/Folder): Cover sheet should include a picture of the job exhibit with		
.	1) Table of Contents – Organized and secured with a report folder.	2	
	2) Pre-Planning – Evidence of thumbnails, brainstorming and/or sketches.	2	
	3) Detailed description of work done including photos or screen captures of the work in progress.	2	
	4) List of equipment, software and materials used to create the entry.	2	
	5) Resume	2	
Total Points - 100 Max.			

Score	District Contest	State Contest
90 to 100 Points	Qualified for State Contest	Superior
80 to 89 Points	Excellent	Excellent
70 to 79 Points	Good	Very Good
Below 70 Points	Honorable Mention	
Note to Judges: If an exhibit is rated less than qualified for state or superior, the judges should explain why in the remarks section of the exhibit hall card or on this rating sheet.		
Judge's Remarks:		

3-D Animation Technology Rendered Still Image Job Exhibit

The judges will score each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of 3-D Technology

JUDGING CRITERIA		Maximum Points	Points Awarded
1.	Modeling: Complexity, clean lines, realism	10	
2.	Lighting: Is the lighting realistic, do they come from the same angle, does it convey the focus? Do shadows follow real world attributes? Does lighting/shading distracting or emplacing?	15	
3.	Composition incorporates elements and principles of design: The use of type, line, texture, pattern, form, contrast, color etc. enhances the entry?	15	
4.	Impact: How well does the entry capture the attention of the viewer or target?	15	
5.	Texturing: Complexity of textures, is the depth apparent and appropriate? Does the shading/specular match the subject.	15	
6.	Interpretation and Complexity: How well has the solution been portrayed in comparison to how well it might have been accomplished under comparable conditions with equivalent education and/or experience?	10	
7.	Production Quality and Presentation: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes mounting and overall neatness of the final project.	10	
8.	Documentation (Notebook/Folder): Cover sheet should include a picture of the job exhibit with		
	1) Table of Contents – Organized and secured with a report folder.	2	
	2) Pre-Planning – Evidence of thumbnails, brainstorming and/or sketches.	2	
	3) Detailed description of work done including photos or screen captures of the work in progress.	2	
	4) List of equipment, software and materials used to create the entry.	2	
	5) Resume	2	
Total Points: 100 Max.			

Score	District Contest	State Contest
90 to 100 Points	Qualified for State Contest	Superior
80 to 89 Points	Excellent	Excellent
70 to 79 Points	Good	Very Good
Below 70 Points	Honorable Mention	

Note to Judges: If an exhibit is rated less than qualified for state or superior, the judges should explain why in the remarks section of the exhibit hall card or on this rating sheet.

Judge's Remarks:

Advertising Design Job Exhibits

Please place a copy of the rating sheet for each project entry and include it at the front of the report folder. These rating sheets are available at the state conference.

CATEGORIES:

Please mark correct category for entry. Projects may only be entered in one category*:

CAMPAIGN (Group Projects) – Best of Show awarded in this category.

- Campaigns (A series of 3 or more pieces, counted as one entry) – Elements of a Campaign cannot be entered in any other category. Pieces can all be from one category, such as 3 magazine ads or a series of varied pieces such as a billboard, radio script and television commercial, but all of the pieces should promote one product or service. For this contest, campaigns are group projects created by more than 1 individual.

ADVERTISING & DESIGN – Best of Show awarded from one of the following categories:

- Logos
- Identity (Letterhead packages, brochures and catalogs)
- Packaging (No product or industrial design in this category)
- Posters
- Miscellaneous design (Invitations, announcements, wearables, etc.)
- Interactive and Motion Graphics (DVD, presentations, movie titles etc.)
- Print Advertising-Consumer & Retail
- Print Advertising-Business to Business
- Print Advertising-Public Service
- Broadcast Advertising- Television (Storyboards accepted)
- Broadcast Advertising-Radio (Scripts accepted)
- Point-of-Sale
- Industrial Design (Appliances, clothing, automobiles etc.)

ILLUSTRATION – Best of Show awarded from one of the following categories:

- Illustration-Advertising
- Illustration-Books
- Illustration-Editorial
- Illustration-Self-Promotion
- Animation (Original imagery or illustration only)
- Digital Still (Created with original image/s only. Digital illustration or photography manipulation.)

Advertising Design Job Exhibit (Continued)

The judges will score each entry based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional advertising design.

JUDGING CRITERIA		Maximum Points	Points Awarded
1.	Relevancy to Category: Is the entry an obvious example of the category in which it is entered and employ the standards of the category?	10	
2.	Content: Is the subject matter of the entry appropriate, timely, well planned, and have a clear purpose, and/or theme?	15	
3.	Creativity and Originality: Does the entry present creative thought or an original idea? Does it show initiative and/or ingenuity? Deductions will be taken here for copyright infringement.	15	
4.	Impact: How well does the entry capture the attention of the viewer or target?	10	
5.	Composition incorporates elements and principles of design: The use of type, line, texture, pattern, form, contrast, color etc. enhances the entry?	15	
6.	Interpretation and Complexity: How well has the solution been portrayed in comparison to how well it might have been accomplished under comparable conditions with equivalent education and/or experience?	15	
7.	Production Quality and Presentation: Does the quality of the entry and workmanship enhance the final appearance of the work? This includes mounting and overall neatness of the final project and notebook.	10	
8.	Documentation (Notebook/Folder): Cover sheet should include a picture of the job exhibit with student present		
	1) Table of Contents – Organized and secured with a report folder.	2	
	2) Pre-Planning – Evidence of thumbnails, brainstorming and/or sketches.	2	
	3) Detailed description of work done including photos or screen captures of the work in progress.	2	
	4) List of equipment, software and materials used to create the entry.	2	
	5) Resume	2	
Total Points - 100 Max.			

Score	District Contest	State Contest
90 to 100 Points	Qualified for State Contest	Superior
80 to 89 Points	Excellent	Excellent
70 to 79 Points	Good	Very Good
Below 70 Points	Honorable Mention	Good
Note to Judges: If an exhibit is rated less than qualified for state or superior, the judges should explain why in the remarks section of the exhibit hall card or on this rating sheet.		
Judge's Remarks:		

Judge's Name Printed and signature

ARCHITECTURAL Job Exhibits

All contest drawings should contain the elements of professional drawings, such as title blocks and scales.

1. COVER SHEET - Use a perspective or diametric elevation drawing of the house - NOT a school logo. The student's name and school should be on the lower right corner for easy identification.
2. SITE PLAN - Show information about the size of the lot, survey bearings, and the setbacks on all four sides. The roof plan may be used to show the house, but the dimensions should be to the walls not the roof overhang. All sidewalks, driveways and concrete or special features must be dimensioned and labeled.
3. FLOOR PLAN - Show all interior and exterior dimensions sufficient to frame the house. Notes and labels should be placed on all rooms, features, and appliances, plus door and window tags or symbols. Judges like a north arrow placed on this drawing to indicate understanding of passive solar siting. The plan should show evidence of the student's drafting skills and understanding of good design.
4. ELEVATIONS - Four elevations with identifying labels on each, dimensions for grade, line first floor line, ceiling height, second floor line, ceiling height etc. Identify materials on roof and walls, and show roof pitch symbols.
5. ROOF PLAN - Must match elevations and plan. Plan must show details related to roof materials, pitch, overhang, etc.
6. FOUNDATION - Slabs: show perimeter and interior beams, use correct line types, dimensions, labels, and sections. Pier and beam: show pier locations, dimensions, and label the beam materials, size and length. Show detail drawings of slab sections or of piers with dimensions and notes.
7. WINDOW & DOOR SCHEDULE - This may be a chart of sizes and details, or a graphic that shows the doors and windows illustrated on the elevations, sample drawings of interior doors, and the garage doors. Schedule should be accurate and complete. If a graphic is used, show dimension of distance above the floor for windows. Details about the frame, number of panes, and energy efficiency features may be listed below each window. All windows and doors should refer to symbols on the floor plan.
8. NOTEBOOK (may be included in the plans instead of a separate notebook)
 - a. table of contents,
 - b. description of the project in paragraph format,
 - c. photos, and
 - d. resume of the student.

The Cover Sheet should NOT have the school logo on it, but the Notebook may have the school logo on its cover and the student's name should be on the cover of the notebook.

Electric Plan and Wall Sections are no longer required items. These items may be included but will not be graded.

ARCHITECTURAL Job Exhibit - RATING SHEET

Detailed scores	Sub totals
-----------------	------------

All drawings should contain the elements of a professional drawing.

COVER SHEET (5)	(1-5) Perspective or diametric elevation drawing of the house		
SITE PLAN (10)	(1-3) Shows legal description, the size of the lot and/or survey bearings		
	1-2) Location of the house on the lot shown with setback dimensions on all sides		
	(1-3) Shows dimensions of all sidewalks, driveways, concrete, or special features		
	(1-2) Labels identify features and help clarify the drawing		
FLOOR PLAN (30)	(1-10) Floor Plans contain elements of good design and meet industry standards		
	(1-10) Shows all interior and exterior dimensions needed to build the house		
	(1-5) Labels should be placed on all rooms, doors, windows, features, and appliances		
	(1-5) Notes are readable and help explain the features, materials, and construction		
ELEVATIONS (20)	Each view should be labeled and show dimensions for grade, floor lines, roof pitch, etc.		
	(1-5) Front		
	(1-5) Rear		
	(1-5) Left		
	(1-5) Right		
ROOF PLAN (10)	(1-5) Must match elevations and plan		
	(1-5) Shows details related to roof materials, pitch, overhang, etc.		
FOUNDATION PLAN (10)	IF SLAB FOUNDATION then use these four ratings		
	(1-3) Shows perimeter and interior beam locations (Uses correct line types)		
	(1-3) Dimensions are readable and organized		
	(1-2) Labels identify sizes and types of materials		
	(1-2) Section views are evident and correctly drawn		
	IF PIER AND BEAM then cross out ratings for slab and use these four ratings		
	(1-3) Pier locations are shown and dimensioned		
	(1-3) Beams and joists are shown in proper position and quantity		
	(1-2) Labels indicate materials (wood, engineered wood, etc.), sizes and length.		
	(1-2) Shows a Detailed drawing of piers with dimensions and notes.		
WINDOW & DOOR SCHEDULE (5)	(1-5) May be a chart or a graphic, shows details, and references the symbols on floor plan.		
NOTEBOOK (1-10)	Has table of contents,		
	description of project in paragraph form		
	photos		
	85-100= BLUE 70-85= RED BELOW 70 = WHITE resume		
TOTAL POINTS			

COMMENTS:

Architectural Modeling Rating Sheet

Criteria 1 - Job Occupation (20 Max Points)

What is the level of originality of the work?
 What is the level of creativity of the project?

0-10 points _____
 0-10 points _____
C-1 Total: _____

Criteria 2 - Craftsmanship (20 Max Points)

What is the level of neatness and the quality of work?
 Is the completed project aesthetically pleasing?
 Is there evidence of effort throughout the project's design?

0-10 points _____
 0-5 points _____
 0-5 points _____
C-2 Total: _____

Criteria 3 - Complexity (20 Points Max)

How would you rate the level of difficulty or complexity in the original design or proposal?
 Does the level of work in the project reflect the level of difficulty of the overall intended project?

0-10 points _____
 0-10 points _____
C-3 Total: _____

Criteria 4 - Base Model (20 Points Max)

Does the project base have contours?
 Are the contours cut clean and smoothly?
 Are the contours designed to flow from one level to the next?

0-10 points _____
 0-5 points _____
 0-5 points _____
C-4 Total: _____

Criteria 5 - Notebook (20 Points Max)

Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter number, Picture of student with Job Exhibit
 Table of Contents
 Design Process - Clearly defined process defining the brainstorming, designing, and construction.
 Design Drawings
 Photographs of work
 Conclusion Essay Summary
 Resume (s)

0-1 points _____
 0-1 points _____
 0-8 points _____
 0-4 points _____
 0-3 points _____
 0-2 points _____
 0-1 points _____
C-5 Total: _____

Overall Project Total: _____

Automotive and Diesel Job Exhibits

Student Job Exhibit Guidelines

- A. Job exhibits must be single component, ready to install, typical of the occupation (mock-ups, teaching aids and carburetors not accepted.)
- B. Machined, sealing or electrical conducting surfaces will not be painted.

- C. Job specific score sheet included in the State SKILLSUSA rules will be for judging and comments.
- D. Batteries or fuel may not accompany job exhibits because of fire regulations.
- E. Automotive and diesel components must be ready for installation on vehicles,
- F. District Rating Cards must be in Notebook or job exhibit will not be judged at State.
- G. No Points will be given or taken away for the use of non OEM parts.

Specific Rules

Notebook to be included with all exhibits

Notebook purpose:

The project notebook should demonstrate core academic abilities. The student should demonstrate the use of proper English, Math, and Science in the project. Academics should be a major emphasis in the notebook.

REQUIRED in each notebook:

1. Cover Sheet with Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit
2. Table of Contents
3. Student-composed project specifications and actual measurement page
4. At least four photographs with student or students preparing the exhibit included in the photograph. Photographs should include, beginning of project, two working pictures and final project.
5. Original parts invoice with current school year dates
6. Step by step procedure in paragraph form of :
 - a. disassembly,
 - b. cleaning,
 - c. inspection,
 - d. testing,
 - e. adjustment,
 - f. assembly
7. The notebook should include a printed copy of the referenced procedures that were used to complete the task. Photo copies of printed materials and diagrams (Mitchell On Demand, All Data, or OE repair information) may be used.
8. Bibliography

I. Cylinder Head Projects

1. **Must be** displayed with all valves of one combustion chamber removed and all valves must accompany the project. (No keepers, springs, seals, or retainers should be included with the displayed valves.)
2. Displayed valves must show face to seat contact patch and be within specifications.
3. No polished valve ports or combustion chambers.
4. All rust, carbon, grease, old gasket, and dirt must be removed.
5. Stem to guide clearance must meet manufacturer's specifications as stated in the project notebook.
6. Head deck surface must meet manufacturer's specifications

II. Engines Long Block (No complete Engines.)

1. Must be displayed on an engine stand, with the oil pan, timing cover(s) and valve cover(s) removed for inspection.
2. Accessories must not be installed (i.e. manifolds, starter, alternator, brackets, distributors, pulleys, water pump, fuel pump, spark plugs, or engine mounts).

3. Oil pumps must be installed.
4. All valve train components must be installed and adjusted.

III. Engine Short Blocks

1. Assemblies **must be** displayed on engine stands (**no** lifters, oil pan, timing cover, or oil pump).
2. Short blocks **must** include; block, pistons with rings installed, camshaft, crankshaft, timing gears, chain and gears (**except** overhead cam blocks).

IV. Automatic Transmissions/ Trans Axle

1. **Must be** displayed with the **pan off** and **NO** torque converter, pan or gasket are to be displayed.
2. Shift lever and modulator **must be** installed if required.
3. Paint is optional.

V. Manual Transmissions/ Trans Axles

1. **Must be** displayed with shift cover or inspection plate removed and NOT displayed with project. Paint optional.

VI. Rear Wheel Drive Differential

1. Ring gear **must be** visible and marked for tooth contact pattern.

VII. Electrical Components

1. Alternator and generator electrical conductive surfaces **must not** be painted.
2. **All** starters and alternators **will be** subjected to random testing at the state level.

VIII. Diesel Components

1. **Will be** limited to diesel cylinder heads and or engine accessories components. (starters, alternators, blowers and turbochargers)

IX. Brake Components

1. Master cylinders **will not** be painted or brake fluid in the reservoir.
2. Master cylinders **will not** be mounted on a brake booster or stand.
3. Drums, Rotors, and wheel cylinders are **not considered Projects.**

X. Miscellaneous

1. Miscellaneous projects **not** mentioned above will be judged under the **General Rules**, and the job rating sheet. Carburetors are no longer considered a viable project.

Automotive – Diesel Rating Sheet
STUDENT JOB EXHIBITS

Job Exhibit 50 Points

The judges will rate each job in accordance with the following ratings, considering the points indicated:

1. Does the project meet the job specific rules of the automotive student job exhibit contest. 0-10 points _____

Comments: _____.

2. Does the project meet the standards of the occupation for quality, finish, neatness, and pleasing in appearance? 0-20 points _____

Comment: _____.

3. Does the project show that considerable study and effort was expended in the disassembly, construction or assembly of the project? 0-20 points _____

Comment: _____.

Note Book 50 points

1. Does the note book accurately met the specifications or description submitted with the job. 0-10 points _____

Comments _____.

2. Does it have adequate evidence of the work performed, must have a minimum of 4 pictures with student included in 2 of the pictures 0-20 points _____

Comment _____.

3. Does the note book follow a logical sequence? Does it contain a Cover Sheet and Table of Contents? 0-10 points _____

Comments _____.

4. Does the note book indicate that considerable study and effort was used in its construction? 0-10 points _____

Comment _____.

Total Score _____

District

90 - 100

80 - 89

70 - 79

Below 70

State

Qualified for State

Excellent

Good

Honorable Mention

Superior

Excellent

Very Good

Automotive - Innovations in Transportation

Eligibility:

The Innovations in transportation job exhibits is open to any program in the Transportation Cluster.

Project 30 points

1. Does the project meet the definition of innovative? (Ground-breaking, pioneering, original, the act of inventing or introducing something new or a new method or idea.)
2. Is the project related to the Transportation field?
3. Creativity

Notebook 70 points

The notebook should reflect:

1. Cover Sheet with Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit
2. Table of Contents
3. Student narrative should include
 - Originality - Why this project is considered innovative
 - How it is relevant to the occupational field
 - Quality of work - Steps taken to produce this exhibit
 - Core academic relationship
 - Team work (if applicable)
 - Technology used
4. Student-composed project specifications (drawings, plans, etc.)
5. Photographs of each stage, minimum of six, with student or students preparing the exhibit included in the photograph. Photographs that must be included but not limited to:
 - beginning
 - pictures of work being done each stage
 - final project
6. Original parts invoice with current dates
7. The notebook should include a printed copy of the referenced procedures that were used to complete the task. Photo copies of printed materials and diagrams used.
8. Resume from each student
9. Bibliography

	<u>District</u>	<u>State</u>
90 - 100	Qualified for State	Superior
80 - 89	Excellent	Excellent
70 - 79	Good	Very Good
Below 70	Honorable Mention	

Commercial Baking- Cake Job Exhibit Score Sheet

The below listed components are required. If any part of the notebook is not available the student may lose all 15 points for an incomplete notebook.

1. Cover Sheet (not graded)
 - a. Name
 - b. School
 - c. Category
2. Table of Contents,
3. Detailed description of the work done by the student in paragraph form written or typed by the student
4. An original list created by the student of the steps followed in completing the exhibit
5. Photographs that clearly show the student completing the work.
6. If a finished job exhibit has been produced from raw materials, the write-up will contain a list of materials.
7. Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt.
8. Working drawings MUST be included for job exhibits such as cabinetry and electronic projects.
9. In the case of service trades, a list of parts replaced and adjustments made will be listed. If possible, working drawings should be provided to assist the judges but are not required for service projects.
10. Resume

Documents must be in this order as listed above, or points will be deducted

	DISTRICT	STATE
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the comments

Commercial Baking Job Exhibit Rating Sheet

Category	Beginning	Developing	Accomplished	Exemplary	Comments
Notebook	Does not have an accompanying notebook required by SkillsUSA for Job Exhibits. (Refer to back of score sheet for complete list)	Displays a basic notebook that is missing three or more elements required by SkillsUSA for Job Exhibits. (Refer to back of score sheet for complete list)	Displays a good notebook that is missing one or two elements required by SkillsUSA for Job Exhibits. (Refer to back of score sheet for complete list)	Exemplifies a professional notebook that contains all elements required by SkillsUSA for Job Exhibits. (Refer to back of score sheet for complete list)	
	0-3 Points	4-7 Points	8-11 Points	12-15 Points	
Creativity	Cake idea needs more thought.	Idea is copied with few changes. Lacks originality.	Builds on an idea seen in books or online.	Clever adaptation of an idea. Attracts audience attention.	
	0-1 Points	2-4 Points	5-7 Points	8-10 Points	
Decorations	Decorations are not edible. Inappropriate sizes for cake (too big, too small). Unpleasing color scheme.	Inappropriate sizes for cake (too big, too small). Colors not bright and appealing. Some decorations are not edible.	Only edible decorations are used. Appropriate size for cake. Color scheme is mildly pleasing but somewhat inconsistent.	Only edible decorations are used. Appropriate size for cake. Pleasing color scheme. Colors well blended and consistent throughout cake.	
	0-1 Points	2-4 Points	5-7 Points	8-10 Points	
Icing/Fondant Border	Frosting is uneven. Signs of crumbs. Color streaks in some areas. Border is missing from cake.	Color is inconsistent. Some crumbs show. Fondant is poorly trimmed.	Icing is fairly consistent and smooth. Few crumbs show. Cake has a border. Fondant is properly trimmed.	Icing is spread evenly, finish is smooth, no crumbs, dye is properly mixed. Border is included for Category 1 & 3. Fondant is trimmed to size of cake board.	
	0-3 Points	4-7 Points	8-11 Points	12-15 Points	
Technique	Only one technique is used. Designs could be more challenging. Work is messy.	Only one technique is used. Difficulty of design is easy to moderate.	At least two techniques are used. Difficulty level is moderate. Tools are used properly. Work is neat.	Use of at least two decorating techniques. Difficulty level is high. Decorating tools are used properly. Work is neat and precise.	
	0-6 Points	7-13 Points	14-19 Points	20-25 Points	
Overall Appearance and Presentation	Uneven cake shapes. A bit careless in the craftsmanship.	Cake lacks a professional quality. Color scheme is unappealing.	Cake has a professional look but is lacking in decorations.	Professional look, board is clean and appropriate size for cake. Good use of color. Cake is appropriate size and shape for the design. Decorations well balanced and shaped.	
	0-6 Points	7-13 Points	14-19 Points	20-25 Points	
				Total Points Earned	

Computer-Aided-Drafting Architectural Exhibit

(added 2014)

All contest drawings should contain the elements of professional drawings, such as title blocks and scales.

9. COVER SHEET - Use a perspective or diametric elevation drawing of the house - NOT a school logo. (Judges see no value in a school logo on the cover of student's drawings in this contest. Get creative.) The student's name and school should be on the lower right corner for easy identification.
10. SITE PLAN - Show information about the size of the lot, survey bearings, and the setbacks on all four sides. The roof plan may be used to show the house, but the dimensions should be to the walls not the roof overhang. All sidewalks, driveways and concrete or special features must be dimensioned and labeled.
11. FLOOR PLAN - Show all interior and exterior dimensions sufficient to frame the house. Notes and labels should be placed on all rooms, features, and appliances, plus door and window tags or symbols. Judges like a north arrow placed on this drawing to indicate understanding of passive solar siting. The plan should show evidence of the student's drafting skills and understanding of good design.
12. ELEVATIONS - Four elevations with identifying labels on each, dimensions for grade, line first floor line, ceiling height, second floor line, ceiling height etc. Identify materials on roof and walls, and show roof pitch symbols.
13. ROOF PLAN - Must match elevations and plan. Plan must show details related to roof materials, pitch, overhang, etc.
14. FOUNDATION - Slabs: show perimeter and interior beams, use correct line types, dimensions, labels, and sections. Pier and beam: show pier locations, dimensions, and label the beam materials, size and length. Show detail drawings of slab sections or of piers with dimensions and notes.
15. WINDOW & DOOR SCHEDULE - This may be a chart of sizes and details, or a graphic that shows the doors and windows illustrated on the elevations, sample drawings of interior doors, and the garage doors. Schedule should be accurate and complete. If a graphic is used, show dimension of distance above the floor for windows. Details about the frame, number of panes, and energy efficiency features may be listed below each window. All windows and doors should refer to symbols on the floor plan.
16. NOTEBOOK (may be included in the plans instead of a separate notebook)
 - a. table of contents,
 - b. description of the project in paragraph format,
 - c. photos, and
 - d. resume of the student.

The Cover Sheet should NOT have the school logo on it, but the Notebook may have the school logo on its cover and the student's name should be on the cover of the notebook.

Electric Plan and Wall Sections are no longer required items. These items may be included but will not be graded.

CAD ARCHITECTURAL PROJECTS - RATING SHEET

	Detailed scores	Sub totals
<i>All drawings should contain the elements of a professional drawing.</i>		
COVER SHEET (5)		
(1-5) Perspective or diametric elevation drawing of the house		
SITE PLAN (10)		
(1-3) Shows legal description, the size of the lot and/or survey bearings		
1-2) Location of the house on the lot shown with setback dimensions on all sides		
(1-3) Shows dimensions of all sidewalks, driveways, concrete, or special features		
(1-2) Labels identify features and help clarify the drawing		
FLOOR PLAN (30)		
(1-10) Floor Plans contain elements of good design and meet industry standards		
(1-10) Shows all interior and exterior dimensions needed to build the house		
(1-5) Labels should be placed on all rooms, doors, windows, features, and appliances		
(1-5) Notes are readable and help explain the features, materials, and construction		
ELEVATIONS (20)		
Each view should be labeled and show dimensions for grade, floor lines, roof pitch, etc.		
(1-5) Front		
(1-5) Rear		
(1-5) Left		
(1-5) Right		
ROOF PLAN (10)		
(1-5) Must match elevations and plan		
(1-5) Shows details related to roof materials, pitch, overhang, etc.		
FOUNDATION PLAN (10)		
IF SLAB FOUNDATION then use these four ratings		
(1-3) Shows perimeter and interior beam locations (Uses correct line types)		
(1-3) Dimensions are readable and organized		
(1-2) Labels identify sizes and types of materials		
(1-2) Section views are evident and correctly drawn		
IF PIER AND BEAM then cross out ratings for slab and use these four ratings		
(1-3) Pier locations are shown and dimensioned		
(1-3) Beams and joists are shown in proper position and quantity		
(1-2) Labels indicate materials (wood, engineered wood, etc.), sizes and length.		
(1-2) Shows a Detailed drawing of piers with dimensions and notes.		
WINDOW & DOOR SCHEDULE (5)		
(1-5) May be a chart or a graphic, shows details, and references the symbols on floor plan.		
NOTEBOOK (1-10)		
Has table of contents,		
description of project in paragraph form		
photos		
resume		
85-100= BLUE 70-85= RED BELOW 70 = WHITE TOTAL POINTS		

COMMENTS:

Computer-Aided-Drafting Technical Exhibit

Rating Sheet

1. Does the job meet the standards of the occupation as to quality, finish, neatness and is it pleasing in its appearance.

- Cover Sheet _____ (0 - 00)
- Assembly Drawing _____ (0 - 05)
(The assembled drawing may be included as part of write-up if desired)
- Scaled Pictorial Drawing _____ (0 - 25)
 - With Parts List that includes but not limited to:
 - Part Number
 - Part Name
 - Amount Required
 - Type of Material used
 - Drawing may be drawn in exploder isometric, exploded 3D, exploded axonometric, assembled orthographic or other type of pictorial showing how the bubbled parts fit or come together.
- Orthographic (*Bubbled Multi-View*) drawing of each peace _____ (0 – 40)

#1 Sub-Total _____ (0 - 70)

2. Does the job show adequate evidence of work performed. _____ (0 - 10)

3. Does the job show initiative, study, and/or ingenuity on the part of the contestant? _____ (0 - 10)

4. Each project **MUST** be accompanied by a write-up offered in Portfolio or Notebook form.
 The write-up **MUST** be presented using a notebook, plain binder or attached portfolio.
 The write-up must contain a minimum of; but not limited to:

- A) Cover Sheet
- B) Table of Contents,
- C) Detailed Description Of The Work Done.
(The description should be in paragraph form and written by the student[s])
- D) Photographs that show the student's work in progress.
- E) Resume[s]

Write-up accompanying the project _____ (0 - 10)

TOTAL
_____ (0 - 100)

District

90 - 100
80 - 89
70 - 79
Below 70

State

Qualified for State
Excellent
Good
Honorable Mention

Superior
Excellent
Very Good

NOTE:

Please comment on any score below SUPERIOR.

COMMENTS:

Computer Maintenance INNOVATIVE Project Judging Sheet

Innovative Computer Maintenance Computer Project: This is the fantasy category, non-traditional, where students manufacture their own case out of any materials or modify an existing non-computer component or appliance to turn it into a computer. Price of hardware is not considered. There should be a minimum of two judges for each computer, with the scores averaged. Best of Show should be awarded as well as an overall Best of Show in IT.

***Judges, please write in Zeros when no points were earned.

Criteria 1 – Job Occupation (20 Points Max)

- Does the completed job fit the intended purpose of the project proposal? 0-5 points _____
- What is the level of originality and creativity of the project? 0-5 points _____
- Is the project functional? 0-5 points _____
- Does it meet its intended goal? 0-5 points _____

C-1 Total:

Criteria 2 – Craftsmanship (20 Points Max)

- What is the level of neatness and the quality of the work? 0-10 points _____
- Is the completed project aesthetically pleasing? 0-5 points _____
- Is there evidence of effort throughout the project's design? 0-5 points _____

C-2 Total:

Criteria 3 – Complexity (20 Points Max)

- How would you rate the level of difficulty or complexity in the original design or proposal? 0-10 points _____
- Does the level of work in the project reflect the level of difficulty of the overall intended project? 0-10 points _____

C-3 Total:

Criteria 4 – Operating System (20 Points Max)

- Is the installed operating system correct for the level of hardware installed in the project? 0-4 points _____
- What is the level of creativity or modification to the operating system to fit the idea or theme of the modified computer? 0-8 points _____
- Is there evidence that the operating system is not a basic installation, for example: modified appearance, additional software and operating system optimization? 0-8 points _____

C-4 Total:

Criteria 5 – Notebook (20 Points Max)

- Cover Sheet 0-1 points _____
- Table of Contents 0-1 points _____
- Engineering/Design Process – Clearly defined process defining the brainstorming, designing, construction, installations and testing 0-5 points _____
- Diagrams of Design Drawings 0-5 points _____
- Photographs of work 0-5 points _____
- Resume(s) 0-3 points _____

C-5 Total:

(Total from C-1, C-2, C-3, C-4 and C-5)**Overall Project Total**

Comments: _____

90-100 = Superior

80-89 = Excellent

70-79 = Very Good

Computer Maintenance Project Judging Sheet

Computer Maintenance Computer Project: This category should be the pre-planned computer production that is made from store bought components and parts. Estimates, budgets and pricing do matter for this category. There is a \$2000 max on budget. There should be a minimum of two judges for each computer, with the scores averaged. Best of Show should be awarded as well as an overall Best of Show in IT. ***Judges, please write in Zeros when no points were earned.

Criteria 1 – Job Occupation (20 Points Max)

Does the completed job fit the intended purpose of the project proposal?	0-5 points _____
Is the job functional and marketable for its intended audience?	0-5 points _____
Is the project functional?	0-5 points _____
Does it meet its intended goal?	0-5 points _____

C-1 Total:

Criteria 2 – Craftsmanship (20 Points Max)

What is the level of neatness and the quality of the work?	0-10 points _____
Is the completed project aesthetically pleasing?	0-5 points _____
Is there evidence of effort throughout the project's design?	0-5 points _____

C-2 Total:

Criteria 3 – Complexity (20 Points Max)

How would you rate the level of difficulty or complexity in the original design or proposal?	0-10 points _____
Does the level of work in the project reflect the level of difficulty of the overall intended project?	0-10 points _____

C-3 Total:

Criteria 4 – Operating System (20 Points Max)

Is the current operating system appropriate for the level of user and the projects intended purpose?	0-8 points _____
Does the operating system meet the needs of its intended audience?	0-6 points _____
Is the operating system correct for the level of hardware installed?	0-6 points _____

C-4 Total:

Criteria 5 – Notebook (20 Points Max)

Cover Sheet	0-1 points _____
Table of Contents	0-1 points _____
Project Proposal and Planning Details – What is the purpose of this computer build and who is the intended audience?	0-8 points _____
Budget, Materials and Expenses	0-2 points _____
Photographs of work	0-5 points _____
Resume(s)	0-3 points _____

C-5 Total:

(Total from C-1, C-2, C-3, C-4 and C-5)

Overall Project Total

Comments: _____

90-100 = Superior 80-89 = Excellent 70-79 = Very Good

Cosmetology Rating Sheet for Job Exhibits

Student Name _____

Student Level (Circle One) **INTRO** **1ST YEAR** **2ND YEAR**

3D Nail Art 10 Nails Only	Max Points	Points Earned	Flat Nail Art 10 Nails Only	Max Points	Points Earned
1. Originality	20		1. Creativity	20	
2. Detail	20		2. Smoothness	20	
3. Precision	20		3. Balance	20	
4. Product Continuity	20		4. Precision	20	
5. Notebook	20		5. Notebook	20	
Total Points	100		Total Points	100	
Comments			Comments:		
Day or Evening Hair Design	Max Points	Points Earned	Fantasy Hair Design	Max Points	Points Earned
1. Originality	20		1. Creativity	20	
2. Smoothness	20		2. Smoothness	20	
3. Balance	20		3. Originality	20	
4. Finished Style	20		4. Overall Design	20	
5. Notebook	20		5. Notebook	20	
Total Points	100		Total Points	100	
Comments:			Comments:		
Women's Cutting Edge Cut & Color	Max Points	Points Earned	Braiding/Extensions	Max Points	Points Earned
1. Originality	20		1. Uniform Partings	20	
2. Precision/Cut	20		2. Clean/Smoothness	20	
3. Detail/Color	20		3. Technique	20	
4. Overall Design	20		4. Originality	20	
5. Notebook	20		5. Notebook	20	
Total Points	100		Total Points	100	
Comments:			Comments:		
Men's Classic	Max Points	Points Earned	Men's Cutting Edge	Max Points	Points Earned
1. Precision/Cut	20		1. Originality/Creativity	20	
2. Clean Fade	20		2. Clean Lines/Fading	20	
3. Detail	20		3. Technique	20	
4. Finished Design	20		4. Overall Finish	20	
5. Notebook	20		5. Notebook	20	
Total Points	100		Total Points	100	
Comments:			Comments:		

Cosmetology Men's Classic Cut Job Exhibit
 Began 2016



Student Name _____

Student Level (Circle One) **INTRO** **1ST YEAR** **2ND YEAR**

Men's Classic	Max Points	Points Earned
1. Precision/Cut	20	
2. Clean Fade	20	
3. Detail	20	
4. Finished Style	20	
5. Notebook	20	
Total Points	100	

**Cosmetology Men's Cutting Edge Job Exhibit
Began 2016**



Student Name

Student Level (Circle One)
2ND YEAR

INTRO

1ST YEAR

Men's Cutting Edge	Max Points	Points Earned
1. Creativity/Originality	20	
2. Clean lines/Fading	20	
3. Technique	20	
4. Overall Finished Design	20	
5. Notebook	20	
Total Points	100	

Cosmetology Women's Cutting Edge Cut & Color Job Exhibit

Began 2016

Student Name _____

Student Level (Circle One)

INTRO

1ST YEAR

2ND YEAR



Women's Cutting Edge Cut & Color	Max Points	Points Earned
6. Creativity	20	
7. Originality	20	
8. Precision/Cut	20	
9. Detail/Color	20	
10. Notebook	20	
Total Points	100	

Criminal Justice Display Panel

Job Exhibit

(Not Held Nationally)

PURPOSE

The Criminal Justice Display Panel is designed to encourage students currently enrolled in a criminal justice or law enforcement CTE program to enter a display **describing a skill learned** in the criminal justice or law enforcement field

Eligibility: Student currently enrolled in a criminal justice or law enforcement CTE Program and is not entered in any other state level competition.

NOTE TO ADVISORS

Each chapter advisor will screen each member's panel so that member panels submitted contain outstanding examples of material related to their criminal justice or law enforcement Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified.

OBSERVER RULE

Photo panels shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while panels are being judged. After the panels are judged, they will be on display for viewing.

RULES

1. The panel shall be: **a three panel foam core or cardboard panel** no larger than 30" by 60" that is self-supporting with no electrical needs.
2. The panel will consist of 10 or more photographs of the student-performing tasks associated with a **specific skill** learned in the laboratory class.
3. Each panel will include a typed explanation, in a report notebook or as part of the panel which includes:
 - a. Cover Sheet which includes
 - i. Occupational title of the job,
 - ii. Student Name,
 - iii. picture of student with Job Exhibit
 - iv. Advisor Name,
 - v. Program title
 - vi. School Name,
 - vii. Texas Chapter Number,
 - b. Skill being performed - the logical steps in the process of making the end product or performing the service being described on the panel.
4. Each student will be permitted one entry in panel exhibit and may enter any other competition at the state level.
5. Panels are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
6. Panels receiving a "State Qualified" rating at the district level will advance to the state level competition provided they are not entered in any other competition.
7. Documentation will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
8. The panel will be judged on the following:
 - A. Explanation of the exhibit--a typed explanation in a report notebook or attached to the panel itself.
 - B. Exhibit construction--Layout and neatness, including captions, design, and originality.

**Electrical Trades Technology Job Exhibit Rating Sheet
Residential or Commercial Job Exhibit**

*****NOTE: The job exhibit must be entered into one of the following categories!!!
Please Circle or Highlight one of the categories, Residential or Commercial Wiring**

*** Please refer to the SkillsUSA Texas Contest Regulations – job exhibit rules and procedures.***

*** **The Job Exhibit is limited to 4 feet by 8 feet. The service riser will not exceed 10 feet. A service pole will not exceed 10 feet.*****

The judges will rate each job exhibit in accordance with the following ratings, considering the points indicated:

- | | |
|---|------------------|
| 1. Notebook: As per SkillsUSA Texas Contest Regulations
General Guidelines #1 | Points (25)_____ |
| 2. Accuracy with which the job exhibit meets specifications
and description with the job, and has evidence of the work
performed. | Points (20)_____ |
| 3. The job exhibit meets the industry standard for creativity and
neatness. | Points (20)_____ |
| 4. The job exhibit is compliant with the current National Electrical Code
NFPA Publication 70. | Points (25)_____ |
| 5. The job exhibit will be judged on the degree of difficulty. | Points (5)_____ |
| 6. The job exhibit represents the field of study. | Points (5)_____ |

Maximum Total Points (100) _____

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the
remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures) Remarks:

Revised July 2006 – Teachers of Electrical Trades/Technology in Public Schools

TOETTIP

Electronic Design Job Exhibit Rating Sheet

The judges will rate each project in accordance with the following ratings.

- | | Points Awarded |
|--|------------------|
| 1. Is this project a good representation of either a real world application or a design spec? | _____ 20 Pts Max |
| 2. Does this project demonstrate originality, in depth thought process, innovation, and evolution of design? | _____ 20 Pts Max |
| 3. Does the project meet the standards of quality, finish, safety, neatness, and professional in appearance? | _____ 20 Pts Max |
| 4. Is there a display board that clearly communicates an overall summary to include pictures of the information requirements listed in number 5? | _____ 20 Pts Max |
| 5. Is there a typed notebook containing the following information? | |

Each item's point value is listed below

Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit & Table of Contents _____

A student generated written theory of operation (**NO PLAGERISM!**) 2.5 Pts Max _____

Evolution of design 2.5 Pts Max _____

Photographs that clearly show the students progression of work (minimum of 6) Beginning, steps taken to create project, final 2.5 Pts Max _____

Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt. 2.5 Pts Max _____

Schematic diagrams and other supporting documents 2.5 Pts Max _____

Summary paragraph of lessons learned from conception to completion of the project 5.0 Pts Max _____

Resume 2.5 Pts Max _____

Total Points	DISTRICT	STATE
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Electronic Kit Project Rating Sheet

STUDENT JOB EXHIBITS

The judges will rate each project in accordance with the following ratings.

- | | Points Awarded |
|---|----------------------|
| 1. Does the project kit represent the electronic career areas? | _____ 20 Pts Max |
| 2. Does this project demonstrate in depth thought process through one or more of the following:
a) Programming
b) Alignment
c) A combination of kits combined together to perform a realistic application and/or other improvements. | _____ 20 Pts Max |
| 3. Does the project meet the standards of quality, finish, safety, neatness, professional in appearance? | _____ 20 Pts Max and |
| 4. Is there a display board that clearly communicates an overall summary include pictures, of the information requirements listed in number 5? | _____ 20 Pts Max to |
| 5. Is there a typed notebook containing the following information? | |

Each item's point value is listed below.

Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit

Table of Contents		_____
A student generated written theory of operation (NO PLAGERISM!)	2.5 Pts Max	_____
Problems that were encountered during construction modifications and procedures that led to appropriate solutions	2.5 Pts Max	_____
Photographs that clearly show the students progression of work (minimum of 6) Beginning, steps taken to create project, final	2.5 Pts Max	_____
Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt.	2.5 Pts Max	_____
Schematic diagrams	2.5 Pts Max	_____
Summary paragraph of lessons learned from conception to completion of the project	5.0 Pts Max	_____
Resume	2.5 Pts Max	_____

Total Points	DISTRICT	STATE
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Engineering Related Design Project Rating Sheet

The judges will rate each project in accordance with the following ratings.

Points Awarded

- | | |
|---|---------------------|
| 1. Is this project a good representation of either a real world application or a design spec for a clearly stated engineering discipline? | _____ 20 Pts Max |
| 2. Does this project demonstrate originality, in depth thought process, innovation, and evolution of design? | _____ 20 Pts Max |
| 3. Does the project meet the standards of quality, finish, safety, neatness, and professional in appearance? | _____ 20 Pts Max |
| 4. Is there a display board that clearly communicates an overall summary include pictures of the information requirements listed in number 5? | _____ 20 Pts Max to |
| 5. Is there a typed notebook containing the following information? | |

Each item's point value is listed below.

Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit

Table of Contents _____

A student generated written theory of operation(**NO PLAGERISM!**) 2.5 Pts Max _____

Problems that were encountered during construction modifications and procedures that led to appropriate solutions 2.5 Pts Max _____

Photographs that clearly show the students progression of work (minimum of 6) Beginning, steps taken to create project, final 2.5 Pts Max _____

Current receipts must be included for items purchased for the project. Any materials donated will be accompanied by in-kind donation letter of receipt. 2.5 Pts Max _____

Schematic diagrams 2.5 Pts Max _____

Summary paragraph of lessons learned from conception to completion of the project 5.0 Pts Max _____

Resume 2.5 Pts Max _____

Total Points	DISTRICT	STATE
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Fashion Design Job Exhibit

OVERVIEW

Students have the opportunity to research, develop, and create garment designs, garment mock-ups, and portfolios.

PURPOSE

Humans need protection from weather, environmental factors, occupational hazards, and other adversarial conditions. Clothing is designed and worn for utilitarian purposes, decoration, identification, status, and modesty. Student will demonstrate an understanding of and expertise in using design and technology processes to convey a fashion concept.

ELIGIBILITY

Entries are limited to student in a program that has fashion design as part of the occupational objective.

TIME LIMITS

Entries must be started and completed during the current school year.

PROCEDURE

Participants check in their entry at the time and place stated in the conference program.

Entries are reviewed by judges. Neither students nor advisors are present at this time. Any type of garment design that is typical of responsible clothing design and creation is considered appropriate.

REGULATIONS

Notebook

1. Documentation materials (comprising "a portfolio") are required and should be placed and secured in a clear front report cover. (The portfolio must be submitted with the garments.) The report cover must include the following single-sided, 8½" x 11" pages, in this order:
 2. Title page with the event title, the conference city and state, and the year; one (1) page
 3. Table of contents; one (1) page
 4. Literature research summary; two (2) pages
 5. Explanation of the garment types, textiles used, notions needed, sewing techniques used, etc.; two (2) pages
 6. Design process sketches (hand-drawn); five (5) pages
 7. Computer-drawn final design print-outs; five (5) pages
 8. References /resources; two (2) pages
- Job Exhibit must be designed, sketched, computer-drawn, developed, and sewn by students.
 - All garments must be the original work of the students.
 - Any portfolio or garment that depicts inappropriate or unacceptable designs will be disqualified.

Awards

90 -110 Points

80 - 89 Points

70 - 79 Points

Below 70 Points

DISTRICT

Qualified for State

Excellent

Good

Honorable Mention

STATE

Superior

Excellent

Very Good

Fashion Design Participant or Team Number(circle one) _____

Evaluators: Using minimal (1-4 points), adequate (5-8 points) or exemplary (9-10 points) performance levels as a guideline (use the back of this form for Comments)

Portfolio (60 points)	Minimal performance 1-4 points	Adequate performance 5-8 points	Exemplary performance 9-10 points	Points Awarded
Portfolio components	Some parts of the portfolio are missing; the portfolio is unorganized, messy, & lacks quality.	Most components of the portfolio are present, adequately organized, & average in quality.	All components of the portfolio are included; strong effort & quality of work are evident.	
Summary of research	The summary is too brief & lacks the appropriate details expected.	The summary of the research is sufficient; most of the key details are included.	The summary is organized, clear, & concise, with appropriate & necessary details.	
Interpretation of theme	The interpretation of the theme is very weak & unconvincing.	The interpretation of the theme is clear, with some appropriate justification.	The interpretation of the theme is clear, concise, & thorough, with convincing justification.	
Explanation of garment types	The explanation is unclear, poorly organized, & does not accurately describe the garment types.	The explanation is loosely organized, with adequate attempts to describe the garment types & their production.	The explanation is clear, & concise & demonstrates extensive knowledge of garment types & production.	
Design process sketches	Sketches are poorly executed & lack necessary details in the design process.	Sketches are complete & include most notations & references to the design process.	Sketches are well executed, organized, & clearly represent the design process.	
Computer drawings for final design	Computer drawings fail to accurately portray the final design; there are major omissions of important details.	Computer drawings somewhat accurately illustrate the final design, with many important details included.	Computer drawings of the final design are clear, accurate, & effectively portray the final product.	
Resources/references	Research is inadequate, with very few credible resources & references provided & or documented.	Research appears adequate, with most important resources & references adequately documented.	Research is comprehensive, & all resources & references are properly documented.	
Quality of Garment (50 points)			SUBTOTAL (60 points)	
Proper sewing techniques used/evident	Garment construction fails to meet accepted standards & techniques of construction in relation to the fabric.	Garment construction meets acceptable standards & construction techniques.	Garments show that a variety of appropriate techniques were used in the construction.	
Quality fabric & lining	The quality of the fabric & lining are not appropriate for the garments & style representing the interpretation of the theme.	The quality of the fabric & lining are acceptable in presenting the interpretation of the theme.	The quality of the fabric & lining exemplifies the interpretation of the theme & the appearance of the final garments.	
Use of notions (buttons, zippers, snaps, embroidery, embellishments, etc.)	Little or no use of notions is evident in the garments.	An adequate choice & variety of notions are appropriately used in the garments.	An excellent choice & variety of notions are used that enhance the overall appearance & quality of the garments.	
Garments are pressed, ironed, hanging on hangers in a dressmaker bag, or placed on a dressmaker mannequin	Garments are not pressed or arranged in an appropriate manner.	Garments are pressed & arranged somewhat appropriately.	Garments are pressed & arranged for display in a garment bag or on a dressmaker mannequin in a professional manner.	
			SUBTOTAL (50 points)	
			DISPLAY TOTAL (110 points)	

Graphic Communications - Offset

Offset Project
Revised 10-2011

Entered As (Check One)

_____ Traditional Including Stripping and Film

_____ CTP with Poly Plates

Layout & Mechanicals (2 points each)

- _____ Does the project meet specifications indicated by order of procedure?
- _____ Is the layout neat and clean?
- _____ Are multiple thumbnails present? Is chosen one identified?
- _____ Is the rough draft present? Is it reflective of the chosen thumbnail?
- _____ Is the comprehensive present? Is it reflective of the thumbnail and rough? Is it detailed?
- _____ Is the artwork positioned and attached in an appropriate manner on manual layout?
- _____ Are thumbnails, roughs and comprehensive labeled with a headline?

Points (14) _____

Plates / and or Flats (6 points each)

- _____ Are the plates appropriate for the type of project? And or flats?
- _____ Are the images properly positioned on the plate? And or flats?
- _____ Are the plates properly exposed and processed? And or flats?

Points (18) _____

Typography (2 points each)

- _____ **Is the work free of widows and orphans?**
- _____ **Is proper use of leading evident?**
- _____ Are appropriate font sizes used for body type and headlines?
- _____ Is there evidence that the project has been proof read?
- _____ Are the type of fonts used appropriate for type of project? Is all type legible?
- _____ Is the type usage balanced?
- _____ Is the type used correctly, spacing, special effect, shading, positioning?
- _____ **Are sans serif, serif and decorative fonts used correctly?**

Points (16) _____

Press (3 points each)

- _____ Is the overall project quality present for type of equipment used to produce?
- _____ Is the project printing in proper position?
- _____ Is the project printed in register where appropriate?
- _____ Is the document free of any pixilation?
- _____ Was proper stock size used with no evidence of excessive waste?
- _____ If project has bleeds, have they been used appropriately? Are bleed marks used?
- _____ Are the ink choices consistent with the order of procedure? CMYK or spot stated?

Points (21) _____

Bindery (2 point each)

- _____ Is the project trimmed to final size as indicated by order of procedure?
- _____ Where trim marks used?
- _____ Is the project finished by process as acceptable by industry appropriate for this job?
- _____ If the stock is cut, are specifications listed in order of procedure?
- _____ Is the project folded, glued, stapled, scored or bound as described in order of procedure?

Points (8) _____

Notebook (2 point each)

- _____ Is the 'order of procedure' presented in a clear view cover?
- _____ Cover sheet includes Student Name, Advisor Name, School Name, Texas Chapter Number and image of job exhibit.
- _____ Does the note book have a table of contents?
- _____ Is a detailed description of work done by student explaining each step?
Each step must include a picture with the description.
Minimum 1 picture for each step.
- _____ Is a list of materials / equipment / software and sources used to complete the project included?
- _____ Is a one page typed resume included?

Points (12) _____

Presentation (2 point each)

- _____ Are all required components labeled properly and visible?
- _____ Are Thumbnails present and neat (minimum 3)?
- _____ Is the Rough Draft present, neat and labeled?
- _____ Is the Comprehensive present, neat and labeled?
- _____ Is the overall presentation of the exhibit neat, clean and organized?
- _____ Is the overall presentation clutter free and aesthetically pleasing?

Points (12) _____

Group projects must include a minimum of four original pieces. All pieces must be part of a cohesive campaign and must include documentation of EACH person's work.

		TOTAL	_____
90 – 100	Blue Ribbon		
80 – 89	Red Ribbon		
70 – 79	White Ribbon		
Below 70	Participation Ribbon		

Graphic Communications - Digital

Digital Project – Digital Output

Revised - October 2011

Layout & Mechanicals (2 points each)

- _____ Does the project meet specifications indicated by order of procedure?
- _____ Do the thumbnails show variety offered in layout styles?
- _____ Does the comprehensive offer all information needed to design the job?
- _____ Are sketches neat and clean?
- _____ Is the original (circled) thumbnail design carried all the way through to final piece / layout?
- _____ Does the layout match the rough draft?

Points (12) _____

Computer Elements (4 points each)

- _____ Is there evidence that the job was created in an Adobe Software program?
- _____ Does the document include copyright free / original artwork?
- _____ Are elements properly aligned in relation to each other?
- _____ Are margins balanced?
- _____ Are the colors used appropriate using basic color theory rules?
- _____ Are the colors listed and used appropriately for the type of design (Spot/CMYK)?

Points (24) _____

Typography (3 points each)

- _____ Is the work free of widows and orphans?
- _____ Is proper use of leading evident?
- _____ Are appropriate font sizes used for body type and headlines?
- _____ Is there evidence that the project has been proof read?
- _____ Are sans serif, serif and decorative fonts used correctly?

Points (15) _____

Digital Output (3 points each)

- _____ Is the overall project quality present for type of equipment used to produce?
- _____ Is the project printing in proper position?
- _____ Is the project printed in register where appropriate?

Points (21) _____

- _____ Is the document free of any pixilation?
- _____ Was proper stock size used with no evidence of excessive waste?
- _____ If the stock is cut, are specifications listed in order of procedure?
- _____ If project has bleeds, have they been used appropriately? Are bleed marks used?

Bindery (2 point each)

- _____ Is the project trimmed to final size as indicated by order of procedure?
- _____ Is the project folded, glued, stapled, scored or bound as described in order of procedure?

Points (4) _____

Notebook (2 point each)

- _____ Is the 'order of procedure' presented in a clear view cover?
- _____ Cover sheet includes Student Name, Advisor Name, School Name, Texas Chapter Number and image of job exhibit.
- _____ Does the note book have a table of contents?
- _____ Is a detailed description of work done by student explaining each step? Each step must include a picture with the description. Minimum 1 picture for each step.
- _____ Is a list of materials / equipment / software and sources used to complete the project included?
- _____ Is a one page typed resume included?

Points (12) _____

Presentation (2 point each)

- _____ Are all required components labeled properly and visible?
- _____ Are Thumbnails present and neat (minimum 3)?
- _____ Is the Rough Draft present, neat and labeled?
- _____ Is the Comprehensive present, neat and labeled?
- _____ Is the overall presentation of the exhibit neat, clean and organized?
- _____ Is the overall presentation clutter free and aesthetically pleasing?

Points (12) _____

Group projects must include a minimum of four original pieces. All pieces must be part of a cohesive campaign and must include documentation of EACH person's work.

**90 – 100
80 – 84**

**Blue Ribbon
White Ribbon**

**85 – 89
Below 80**

**Red Ribbon
Participation Ribbon**

TOTAL _____

Innovative Project – All Occupational Areas

The student must indicate on the project card and on their notebook that it is an innovative project and the appropriate occupational area.

Eligibility

Innovative Project is open to all SkillsUSA Texas Members in an approved CTE program.

Project 30 points

1. Does the project meet the definition of innovative? (Ground-breaking, pioneering, original, the act of inventing or introducing something new or a new method or idea.)
2. Is the project related to the occupational field?
3. Creativity

Notebook 70 points

The notebook should be in a report folder and reflect:

4. Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit
5. Table of Contents
6. Student narrative should include
 - Originality - Why this project is considered innovative
 - How it is relevant to the occupational field
 - Quality of work - Steps taken to produce this exhibit
 - Core academic relationship
 - Team work (if applicable)
 - Technology used
7. Student-composed project specifications (drawings, plans, etc.)
8. Photographs of each stage, minimum of six, with student or students preparing the exhibit included in the photograph. Photographs that must be included but not limited to:
 - beginning
 - pictures of work being done each stage
 - final project
9. Original parts invoice with current dates
10. The notebook should include a printed copy of the referenced procedures that were used to complete the task. Photo copies of printed materials and diagrams used.
11. Resume from each student
12. Bibliography

90 - 100	District	State
80 - 89	Qualified for State	Superior
70 - 79	Excellent	Excellent
Below 70	Good	Very Good
	Honorable Mention	

Media Technology Job Exhibits

JUDGES RATING SHEET

PROJECT # _____

The judges will rate each project in accordance with the following criteria, considering the points indicated:

PRODUCTION QUALITY

Pre-Program: Bars and 1khz Tone, Slate, Black, Cue time on label, Run Time on Label 0-5 points _____

Visual: Camera Focus, Exposure, Framing, Movement, Depth, Angles, Lighting, Graphics 0-10 points _____

Audio: Levels, Mixing, Use of Music/Effects, Lack of Distortion/Noise 0-10 points _____

Editing: Shot Selection and Variety, Pacing, Use of Effective Editing Techniques 0-10 points _____

Talent: On Camera Performance, Voice/Narration Performance, Artistic Ability 0-10 points _____

ORIGINALITY

Does the project show originality and initiative and/or ingenuity 0-20 points _____

PROJECT FOLDER

Folder Organized/Secured with a report folder and has Table of Content and Cover Sheet which includes Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit 0-5 points _____

Detailed Description of Work Done (What did the students have to do to complete the project?) 0-10 points _____

Evidence of Work Performed (Is it obvious that the students performed the work?) 0-10 points _____

Script/Storyboard/Production Notes (evidence of research and/or planning) 0-10 points _____

TOTAL SCORE _____

	<u>DISTRICT</u>	<u>STATE</u>
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why on remarks section below.

Judges Feedback:

State positive and constructive criticism that the students will be able to read and learn from. Consider that each judge is a respected industry professional and has judged each student project based on established industry standards.

Single Engine
(Single Cylinder or Multi-Cylinder) Ready to Install

1. Job exhibit is typical of occupation and is original and shows initiative on the part of the contestant. 0-20 points_____

2. Engine accurately meets the specifications or description specified in the student notebook and shows adequate evidence of the work performed. Engine cannot be new, must be disassembled and rebuilt. 0-20 points_____

3. Engine meets the standards of the occupation for quality, finish, and the engine restored to original manufacturer's specifications. 0-20 points_____

4. The engine must indicate that considerable study and effort was expended in its disassembly, repair, and reassembly. 0-20 points_____

5. Note book requirements, if any parts listed below are not provided the student loses all 20 points for this section:
 - A. Cover Sheet
 - B. Table of Contents
 - C. Detailed description of the work done by the student in paragraph format and typed.
 - D. Student must provide list of steps done in completing the rebuild.
 - E. Minimum of 4 photographs must clearly show the students' progress in work.
 - F. Receipts must be included for items purchase for the rebuild.
 - G. Resume 0-20 points_____

TOTAL POINTS _____

	<u>DISTRICT</u>	
90-100	Qualified for State	
80-89	Excellent	
70-79	Good	
Below 70	Honorable Mention	
Comments		

<u>STATE</u>
Superior
Excellent
Very Good

Outdoor Power Equipment Job Exhibit
 Student Job Exhibit Guidelines (added 2014)

Job exhibit must be single engine (single or multi-cylinder), ready to install on end item. Engine must not be a new engine, disassembled and reassembled

1. Is the job exhibit typical of the occupation, and does the job show originality and initiative on the part of the contestant?

20 Points Max _____

2. Does the engine accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed.

20 Points Max _____

3. Does the engine meet the standards of the occupation for quality, finish, and is it restored to original manufacture specifications?

20 Points Max _____

4. Does the engine indicate considerable study and effort was expended in its disassembly, repair and reassembly?

20 Points Max _____

5. The below listed components are required. If any part of the notebook is not available, the student may lose all 20 points for an incomplete notebook.

- A. Cover Sheet (not graded)
- B. Table of Contents
- C. Detailed description of the work done by the student in paragraph form written or typed by the student
- D. An original list created by the student of the steps followed in completing the engine rebuild.
- E. Photographs that clearly show the student work in progress.
- F. Receipts must be included for items purchased for the rebuild
- G. Resume

20 Points Max _____

Total Points _____

	<u>DISTRICT</u>	<u>STATE</u>
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet.

Remarks:

Photo Panel Job Exhibit

(Not Held Nationally) Students may enter one photo panel. This is an Individual exhibit. Student may not enter any other competition at the state level.

PURPOSE

The Photo Panel Contest is designed to encourage students to enter a display describing the skill learned in the trade area where training has been received.

NOTE TO ADVISORS

Each chapter advisor is encouraged to screen each member's photo panel so that member photo panels submitted contains outstanding examples of material related to their Career and Technical Education program. Any content deemed inappropriate for a school project will be disqualified. No external media of any type. NO DVD Players, Video or Audio.

OBSERVER RULE

Photo panels shall be judged in the exhibit hall. Observers will not be allowed in the exhibit hall while photo panels are being judged. After the photo panels are judged, they will be on display for viewing.

RULES

1. The photo panel will consist of 10 or more photographs of the student-performed tasks associated with a specific skill learned in the laboratory class.
2. Each photo panel will include a typed explanation, which is either a part of the exhibit or in a report notebook which includes:
 - c. Cover Sheet which includes Student Name, Advisor Name, School Name, Texas Chapter Number, Occupational title of the job, picture of student with Job Exhibit
 - d. Program title
 - e. Skill being performed - the logical steps in the process of making the end product or performing a service.
3. The photo panel shall be: three panel foam core or cardboard panel no larger than 30" by 60" that is self-supporting.
4. Each student will be permitted one entry in the photo panel exhibit.
5. Photo panels are to be student designed, arranged, and completed during the current school year in which the exhibit is to be displayed.
6. Photo panels receiving a "State Qualified" rating at the district level will advance to the state level competition.
7. Exhibit hall cards will be attached according to the "Rules and Procedures for Entering Student Exhibit, Student Notebook, and Chapter Contests Entries.
8. The photo panel will be judged on the following:
 - a. Explanation of the exhibit--a typed explanation in a report notebook.
 - b. Exhibit construction--Layout and neatness, including captions, design, and originality.

PHOTO PANEL RATING SHEET

The judges will rate each photo panel in accordance with the following ratings, considering the points indicated:

- | | | | |
|-------------|--|-------------|-------|
| 1. | Explanation of exhibits (written description by student; attached to the exhibit or in a notebook) | 0-20 points | _____ |
| a. | Describes the jobs and skills being performed. | 0-20 points | _____ |
| b. | Describes tools and materials used | 0-20 points | _____ |
| 2. | Exhibit construction | | |
| a. | Layout and neatness, and captions | 0-20 points | _____ |
| b. | Design and originality | 0-20 points | _____ |
| 3. | Overall appearance | 0-20 points | _____ |
| TOTAL SCORE | | | _____ |

	<u>DISTRICT</u>	<u>STATE</u>
90 - 100	Qualified for State	Superior
80 - 90	Excellent	Excellent
70 - 79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then judges should explain why on remarks section of the exhibit hall card, or this rating sheet.

Judges Remarks: _____

Photography Rating Sheet

STUDENT EXHIBITS

The judges will score each photograph based on the following guidelines. Using the following criteria as a guide, along with their own knowledge of professional photography, the judges may award ribbons for 1st, 2nd and 3rd place, as well as Honorable Mention, for each of the categories.

JUDGING CRITERIA		Maximum Points	Points Awarded
1.	Relevancy to Category: Is the photograph an obvious example of the category in which it is entered?	20	
2.	Content: Is the subject matter of the photograph appropriate, timely, well thought out, and have a purpose and theme?	20	
3.	Creativity and Originality: Does the photograph present creative thought or an original idea?	20	
4.	Impact: How well does the photo capture the attention of the viewer?	20	
5.	Composition or Arrangement: The use of subject placement, subject grouping, line, texture, forms, and color or tone enhances the center of interest.	20	
6.	Focus / Sharpness: Is the subject in sharp focus? If not in sharp focus, does it enhance the image?	20	
7.	Lighting: Did the photographer choose or use proper lighting for the subject?	20	
8.	Interpretation and Complexity: How well subject matter has been portrayed in comparison to how well it might have been accomplished under comparable conditions by photographers with equivalent education and/or experience?	20	
9.	Print Quality and Presentation: The quality of the photo and appropriate trimming, mounting, spraying, spotting, and other finishing work that enhances the final appearance of the work.	20	
10	Documentation:		
	(a) Write-up containing a cover sheet which includes Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit	4	
	(b) Table of contents	4	
	(c) Detailed description of work performed	4	
	(d) List of equipment and materials used to do the photograph	4	
	(e) Drawing showing subject placement and lighting	4	
Total Points - 200 Max.			
Score		District Contest	
State Contest			
180 to 200	Points	90 to 100%	Qualified for State Contest
160 to 179	Points	80 to 89%	Excellent
140 to 159	Points	70 to 79%	Good
Below 139	Points	Below 70%	Honorable Mention
Note to Judges: If an exhibit is rated less than qualified for state or superior, the judges should explain why in the remarks section of the exhibit hall card or on this rating sheet.			
Remarks:			

Precision Machining Job Exhibit

Student Exhibits Rating Sheet

The judges will rate each exhibit in accordance with the following ratings, considering the points indicated:

Each Exhibit must include a notebook with the following

Cover Sheet which includes

Student Name,
Advisor Name,
School Name,
Texas Chapter Number,
Picture of student with Job Exhibit

Drawing, hand sketch, or Blueprint

(0 - 10 points) _____

Surface finish listed on the plans should be neat in appearance or meet industry standards

(0 - 20 points) _____

The exhibit indicates that considerable skills and knowledge was expanded on its construction or fabrication

(0 - 40 points) _____

Does the exhibit meet the specifications shown on the plans

(0 - 30 points) _____

TOTAL _____

90 - 100 Points
80 - 89 Points
70 - 79 Points
Below 70 Points

DISTRICT
Qualified for State
Excellent
Good
Honorable Mention

STATE
Superior
Excellent
Very Good
Honorable Mention

Judging Criteria

Each judge should consider each of these points:

- A. Each exhibit should be judged on its own merits.
- B. Try to mark scores in three to five point reductions.
- C. Write comments or reasons for the reduction.
- D. Each exhibit should be judged against the items on the rating sheet. All exhibits should be completed.
- E. Some exhibits may be entered without the manufacturing processes being done on them. These exhibits were made in school shops where not all manufacturing processes may be available. Some examples are: hardness, surface finish, lettering, coating, surface grinding and kinds of materials used to produce the items.

Technical Illustration Rating Sheet

The Judge will rate each project in accordance with the following ratings

- _____ 1. Does the drawing represent the industry standard definition of Technical Illustration (“A pictorial drawing that provides technical information using visual methods.”)?
(0-50)
- _____ 2. Does the drafter use proper **pictorial methods** for a technical illustration (Oblique, Isometric, or Perspective).
(0-10)
- _____ 3. Does the drawing include the use of any of the following: **charts, graphs, schematics, flowchart diagrams, or circuit layouts**?
(0-10)
- _____ 4. Is the drawing **title block** and drawing information present?
(0-10)
- _____ 5. Are supporting **Notations of Material Type or Location distances** (some dimensions) present?
(0-10)
- _____ 6. Is there supporting documentation about where the student got the plans, time to complete the drawing, and type of software used.
(0-10)

Total

District
90 - 100
80 - 89
70 - 79

State
Qualified for State
Excellent
Good

Superior
Excellent
Very Good

Comments Please make comments for any score below 90

Total Automotive Restoration Job Exhibit

Eligibility:

The total automotive restoration job exhibit is open to any program in the Transportation Cluster.

Project 60 points

1. Does the project meet the definition of Total Automotive Registration? (A complete vehicle, Car, Tractor, Boat, ect.)
2. Is the project related to the Transportation field?
3. Creativity

Notebook 40 points

The notebook should reflect:

1. Cover Sheet with Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of students with Job Exhibit
2. Table of Contents
3. Student narrative should include
 - Originality - Why this project is was considered.
 - Quality of work - Steps taken to produce this exhibit
 - Core academic relationship
 - Team work (if applicable)
 - Technology used
4. Student-composed project specifications (drawings, plans, etc.)
5. Photographs of each stage, minimum of six, with student or students preparing the exhibit included in the photograph. Photographs that must be included but not limited to:
 - beginning
 - pictures of work being done each stage
 - final project
6. Original parts invoice with current dates
7. The notebook should include a printed copy of the referenced procedures that were used to complete the task. Photo copies of printed materials and diagrams used.
8. Resume from each student
9. Bibliography

Total Automotive Restoration Rating Sheet

Note Book 40 points

Does the project meet the job specific rules of the automotive student job exhibit contest? 0-10 points	<input type="text"/>
Does it have adequate evidence of the work performed, must have a minimum of 4 pictures with student included in 2 of the pictures. 0-10 points	<input type="text"/>
Does the project meet the standards of the occupation for quality, finish, neatness, and pleasing in appearance? 0-10 points	<input type="text"/>
Does the project show that considerable study and effort was expended in the disassembly, construction or assembly of the project? 0-10 points	<input type="text"/>
Job Exhibit 60 Points	<input type="text"/>

EXTERIOR INSPECTION (30 TOTAL POINTS)

PAINT - includes: luster, scratches, chips, cracks, fading	0-5 points	<input type="text"/>			
Overall Body Condition -- dents, rust, bondo showing?	0-5 points	<input type="text"/>			
Body Fit Alignment of doors, hood, grill, and bumpers	0-2 points	<input type="text"/>			
Headlights--Taillights--License Plate	0-2 points	<input type="text"/>			
Wheels--Rims--Tires condition and cleanliness	0-2 points	<input type="text"/>			
Visible Frame and Suspension Areas -- Clean, not rusty?	0-4 points	<input type="text"/>			
Glass Condition point	1	<input type="text"/>	Glass Rubber	1 point	<input type="text"/>
Chrome & Bumpers point	1	<input type="text"/>	Grill Area	1 point	<input type="text"/>
Top point	1	<input type="text"/>	Gas Door	1 point	<input type="text"/>
Emblems point	1	<input type="text"/>	Mirrors	1 point	<input type="text"/>
Door Handles point	1	<input type="text"/>	Antenna area	1 point	<input type="text"/>

Total Automotive Restoration Rating Sheet (continued)

INTERIOR INSPECTION (15 TOTAL POINTS)

Instrument gages, Clock, Radio, Mirror, Glove box, Ash tray, Steering Wheel, and Horn assembly.		0-3 points	<input type="text"/>
Doors/Door Panels	0-2 points	<input type="text"/>	Carpeting condition
			0-2 points
Dash/Headliner/Visor	0-2 points	<input type="text"/>	Seats/Seat Belts
			0-2 points
Trim/Weather-stripping	0-2 points	<input type="text"/>	Storage/Trunk areas
			0-2 points

ENGINE--UNDER HOOD (15 TOTAL POINTS)

Engine Block	0-4 points	<input type="text"/>	Valve Covers	1 point	<input type="text"/>
Radiator	1 point	<input type="text"/>	Ignition System	0-2 points	<input type="text"/>
Battery Bay	1 point	<input type="text"/>	Hood Underside and Latches	1 point	<input type="text"/>
Engine Bay Paint	0-2 points	<input type="text"/>	Fluid Caps	1 point	<input type="text"/>
Fan Blades Belts and Hoses	1 point	<input type="text"/>	Other Components	1 point	<input type="text"/>
TOTAL POINTS					<input type="text"/>

	District	State
90 - 100	Qualified for State	Superior
80 - 89	Excellent	Excellent
70 - 79	Good	Very Good
Below 70	Honorable Mention	

Web Page Design Job Exhibit

RULES:

- Individually produced – no teams.
- Contestant will design a web page over the given prompt using any techniques known.
- Scoring will be judged on inclusion of graphics, layout, design, etc.
- May use other programs to help complete the task. (Graphics programs sound recording programs, etc.).
- Exhibit will be displayed with a notebook, guidelines found in general job exhibit guidelines.

PROCEDURE:

- Contestant will be presented with a fictitious “company” for which to make the web page.
- Contestant will also be given information such as price guides, contact information, and general concept of company, etc.
- Contestant will be required to make a custom logo and slogan for the company.
- Two-page minimum required ensuring linking is correct. (no maximum)

KEEP IN MIND:

- Web pages should be original, yet professional.
- Web page helpers (such as Netscape Composer) are permitted.
- Contestant must create ALL portions of the project (including sounds and images). No plagiarism.

FINAL PRODUCT:

- Contestant will submit a form with name, school name, and the address of his/her page.

JUDGES WILL EVALUATE:

- Overall look and layout
- Graphics
- Coding (HTML) – technique and neatness
- Usage of information given – (How efficient information was used to complete web page).
- Effectiveness
- Eye Appeal
- Professionalism
- Working Links
- Appropriateness

**WEB DESIGN RATING SHEET
STUDENT JOB EXHIBITS**

The judges will rate each job in accordance with the following ratings.

	Possible Points	Awards Points
1. Is the job typical of the occupation, and does the job show originality and Initiative and/or ingenuity on the part of the contestant?	20 pts.	_____
2. Does the job accurately meet the specifications or description submitted with the job, and does it have adequate evidence of the work performed?	20 pts.	_____
3. Does the job meet the standards of the occupation for quality, finish, neatness, pleasing in appearance?	20 Pts.	_____
4. Does the job indicate that considerable study and effort was expended In its design, coding, and overall appearance/arrangement?	20 pts.	
5. Is there a write-up containing a cover sheet and the below listed components. required		
A. Cover Sheet must include Student Name, Advisor Name, School Name, Texas Chapter Number, Picture of student with Job Exhibit		
B. Table of Contents		
C. Detailed description of the work done		
D. Story board		
E. A list of the steps followed in completing the project and the programs used		
F. Color print out of the home page		
G. Print out of the coding	20 pts	_____
TOTAL POINTS	100	_____

	DISTRICT	STATE
90-100	Qualified for State	Superior
80-89	Excellent	Excellent
70-79	Good	Very Good
Below 70	Honorable Mention	

*If an exhibit is rated less than qualified for state or superior, then the judges should explain why in the remarks section of the exhibit hall card or this rating sheet. (See Rules and Procedures)

Texas Only Contests

*These Contest are held at the
SkillsUSA Texas District Championships and Conference and
SkillsUSA Texas Championships and Conference*

These contests do not advance to the national level.



3D Acrylic Freehand, Nail Art Acrylic Only

Texas Only Contest

Introduced 2013

Purpose:

To evaluate each contestant's mastery of entry level job skills and to recognize outstanding students for excellence and professionalism in the field of 3D nail artistry.

Eligibility:

Open to active Skills USA members enrolled in programs with cosmetology/nail care as the occupational objective.

Clothing Requirement:

For men - White dress shirt, black dress slacks, black socks and black leather work or dress shoes and white lab jacket.

For Women-White dress shirt, black pants, skin-tone or black hose and, black work or dress shoes and white lab jacket. .

Note: Contestants must wear their official contest clothing to the contest orientation meeting. There are no exceptions to this.

Equipment and Materials

Provided by technical committee:

- Table and one chair

To be provided by contestant:

- 1 practice hand prepared prior to contest as specified under wearable nails with # 3 tips, and pre-base acrylic color theme.
- Application #2, with height no bigger than ¼ inch
- A UV light
- Student must supply their own tools and equipment to complete 3D acrylic nail design application

Safety Requirements:

All implements will be clean and sanitized

Contestant must sanitize his or her hands before beginning procedures

Safety and Infection Control:

Disposes of soiled material using infection control procedures

Practices infection control procedures safely throughout competition

Maintains work in a safe and organized manner throughout competition.

Time Requirement:

Written Test – 30 minutes

Skill Contest – 2:00 hours

3D acrylic application: All 3D acrylic must be completed during the contest time allotted on one hand only.

Not limited to wearable 3D acrylic nail design application

Prior to the start of the contest, the contestant must submit a notebook to the technical committee to include:

1. Cover Sheet
2. RESUME
3. Table of Contents
4. A specific theme, written description by the student must be turned in.
5. An original list created by the student of the steps followed to complete the 3D acrylic application
6. Photographs that clearly show the student work throughout the process
7. Citation Page (copyright approval)

Written Examination:

The students must be able to complete a 25 question written exam on general nail care knowledge. The written exam will come from the Milady Textbook of Cosmetology

Creativity:

- Must have a specific theme,
- Clarity of design,
- Level of uniqueness

Color Coordination:

Colors must work together harmoniously or with the theme.

Theme Continuity:

Artistic flow from one finger to another

Summary/Overall result workmanship:

Execution of skill

- Precision and professionalism throughout the contest
- Cleanliness and organization of the working environment
- Sanitation and safety procedures throughout the contest
- Perception and interpretation of written and verbal directives
- Communication and listening skill

The following items are not allowed:

Gems, Skins, Feathers, Rhinestones, Glitters, Threads, Fabrics, Foils, Beads, Tapes, Jewelry (glue on only), Paints, Polish Lacquers, No medium art, air brushing, decals/stencils or cast moldings will be allowed.

Applied Engineering Contest



Purpose

The contest will develop the team skills needed to safely design, document/plan, present and construct a solution to the engineering problem unveiled to the team at competition.

Clothing Requirement

For men and women: Official khaki work shirt and pants, black or brown leather work shoes, and safety glasses with side shields or goggles. (Prescription glasses can be used if they are equipped with side shields. If not, they must be covered with goggles.) To purchase official work clothes, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at www.mtmrecognition.com/skillsusa/.

Eligibility

1. All team members must be active members of SkillsUSA at the local, state, and national level in accordance with state and national guidelines for membership.
2. Teams will consist of 4 members with at least one person being OSHA safety certified to act as the team safety observer, a team captain will also be selected, team captain may also be the safety observer for the team, the team captain will be the only one to interact with judges or file complaints, with the exception of the team presentations.
3. Teams may be made up from a variety of SkillsUSA chapters from a **single school**. Skills/knowledge sets needed for the team must be **and are not limited to**: Hydraulics/pneumatics, electricity/electrical controls, robotics, drill press, vertical/horizontal powered saw use, basic construction skills, applied physics, science, and mathematics.

Equipment and Materials

1. Supplied by the technical committee:
 - A. Team work space
 - B. All necessary building supplies/parts, inventory list, with costs
 - C. Robotic work cell
 - D. Drill press
 - E. Powered saws
 - F. Hand tools
 - G. Reference materials
 - H. Design problem
2. Supplied by contestant:
 - A. Pencils and a set of 12 colors map pencils
 - B. Measuring tape
 - C. 12" ruler with both English/metric markings
 - D. Protractor/compass
 - E. Blank paper
 - F. Grid paper
 - G. 1 - 1 ½ SkillsUSA 3 ring binder
 - H. Safety glasses (1 per team member)
 - I. Work gloves
 - J. Basic non-programmable scientific calculators

Scope of Contest

1. Teams will be given an applied engineering problem that must be completed to given specifications and budget. Each team will, using sound engineering concepts and problem solving processes, develop, document, present, and execute a plan of action.
 - A. Contestants will come up with a plan of action that will include materials needed & costs, schematic/blue prints, order of assembly, theory/math concepts, and safety concerns. The contestant teams will present orally with supporting documentation, to the judges their plan of action for approval. No actual construction will begin until the team's plan has been approved.
 - B. Proto-types and other various experiments maybe conducted first as long as the documentation/presentation process as described in section 1.A has been done first. A new plan of action may then be developed and presented based with the before mentioned process once the results are discovered. This process may be repeated as often as needed.
 - C. Part of the grading process will be based on how close the final completed project matches the group's documentation and plans. Therefore a history of lessons learned and design evolution must be included in each team's documentation and any major changes to the team's plans of actions documented and approved by judges before work maybe accomplished.
 - D. Judges approval DOES NOT MEAN THAT A TEAMS DESIGN PLAN WILL WORK AS PRESENTED. Approval only means that the plan is basically sound, safe, and meets basic requirements to start building. If plan is not approved judges will state what is missing but will not suggest how to nor help in fixing the team's plan of action.
 - E. As work begins and a safety problem develops, as long as the team safety observer catches the safety problem BEFORE it occurs and DOCUMENTS the problem in the teams paper work then no points will be deducted from the individual team's scores.
2. A written theory test will be given to each team member to take individually. The score of each individual members test grade will be averaged together for the team score. The 30 minute timed test will be given once the competition begins. Subject areas that can be tested are:
 - A. Ohms/Kirchoffs Laws
 - B. Power Law
 - C. Metric Prefixes
 - D. Various technical math problems that are algebra/trigonometry based
 - E. Basic safety concepts
 - F. Basic robotic terms and definitions non-equipment specific
 - G. Various laws of physics
3. Each team member will present a resume to the judging committee; the resume will be based on the template as provided in these contest rules. The resume template is not meant to endorse a specific style preferred by industry but to provide a standardized format for grading. While the format given is to be followed any font style may be used. The resumes are to be written for any company/corporation that the individual contestant is interested in as related to this contest. Each resume will have a typed one paragraph job description of the position being applied for plus job title and company name. The average grade of all resumes submitted will be used for the team score.

Job Resume

Name

Address 1

Address 2

Address 3

Phone

Email

Objective

Text here

Qualifications

Text here

Education

Text here

School Clubs/Community Service

Text here

Awards and honors

Text here

APPLIED ENGINEERING CONTEST SCORECARD

PROJECT COMPLETION

(Total of 3 sub categories 1000 points possible)

PROJECT MEETS SPECIFIED REQUIREMENTS

- | | |
|---|------------------|
| 1. PROJECT POTENTIAL TO SOLVE CHALLENGE – 200 POINTS | |
| 2. PROJECT SUCCESSFULLY SOLVES CHALLENGE – 150 POINTS | |
| 3. LOWEST COST SUCCESSFUL PROJECT – 50 POINTS | 400 POINTS _____ |

PROJECT MATCHES TEAM'S SUBMITTED DOCUMENTATION & DOCUMENTATION QUALITY

- | | |
|--|------------------|
| 1. PROJECT IS CONSISTENT WITH SUBMITTED PLANS INCLUDING CONCEPT AND BILL OF MATERIALS– 75 POINTS | |
| 2. SAFETY PLAN FOLLOWED INCLUDING PROPER USE OF SAFETY EQUIPMENT – 75 POINTS | |
| 3. DOCUMENTATION COMPLETE – 50 POINTS | 200 POINTS _____ |

PRESENTATION SKILLS

- | | |
|--|------------------|
| 1. UNIFORM/CLOTHING APPEARANCE - 50 POINTS | |
| 2. WORK AREA CLEANLINESS – 50 POINTS | 100 POINTS _____ |

KNOWLEDGE TEST (TEAM AVERAGE) 150 POINTS _____

RESUME SCORE (TEAM AVERAGE) 150 POINTS _____

**TOTAL TEAM POINTS
(OUT OF POSSIBLE 1000)** _____

AutoCAD-Civil Design

Begin – pre 2002

PURPOSE:

1. To provide the student an opportunity to work with a realistic situation that they may encounter in industry today.

STUDENT ELIGIBILITY:

2. Open to active SkillsUSA members enrolled in programs utilizing AutoCAD as an occupational objective

CLOTHING REQUIREMENTS:

3. SkillsUSA blazer, windbreaker, or sweater and accompanying official SkillsUSA dress.

STUDENT BRINGS:

4. Contestants will bring their own computer to do the design work with AutoCAD installed.
5. Calculator

TEST SCOPE:

6. Students will have two hours to create a design of a subdivision using the surveyor and engineering notes. Drawing will include, but not limited to; 1) creating lots from the surveyor notes, 2) add roads, 3) add sidewalks, as specified in notes given to competing student.
7. Drawing will include all notes and details that are required by engineer notes.
8. Students must be able to create the drawing in model space then move it into paper space at its given scale.

Judge _____ Date _____

**SkillsUSA Texas Championships and Conference
AutoCAD Civil Drafting Rating Sheet**

Items Evaluated	Possible Points	Contestant Number							
Competence in following instructions/solution to problem	50								
CAD technique	50								
Accurate Dimensioning, notes & legend	30								
Layout & balance of Presentation	30								
Plotted to correct scale	10								
Written test	10								
Oral Professional Assessment	20								
SUBTOTAL	200								
CLOTHING PENALTY (minus 0 to 5 percent of total points)									
TOTAL									

Auto Collision Estimation

Began 2013

Purpose: To evaluate damages, estimate repair time and cost, provide Industry standard documentation.

Eligibility: Any SkillsUSA member enrolled in automotive related courses. Two member teams must be SkillsUSA Texas members in good standing and were paid attendees at their district contest.

Clothing:

Teams must wear official contest clothing for their skill area or Official SkillsUSA uniform.

Contest participants may not compete in any skill contest at the state level.

Materials supplied by

Contest Chair: Estimation forms,
secure inspection area, Vehicle, judges.

Contestants: Pen or pencil, writing surface (clipboard, etc.).

Scope of Contest:

1. A team of two (2) members from the same the same school will have a designated amount of time to inspect and evaluate damages to a damaged vehicle.
2. Teams will produce a written estimate of repair cost and time using industry standard estimation forms.
3. Team's estimation will be compared to an industry adjustment of the same vehicle.

Grading: Teams with the closest estimation to Adjusters estimate will be highest ranked.

Any ties will be decided by:

1. Amount of time taken to accomplish the task.
2. SkillsUSA Knowledge test
3. Neatness
4. Overall Professionalism of team

Awards:

First, Second, and Third place teams will receive awards at the closing ceremony as stated in the contest list found in this document.

Automotive Trades Tool Identification

Began - 2012

Purpose:

1. To evaluate student's knowledge of various tools used in the automotive trades and be able to correctly identify and correctly spell names of the tools.

Student Eligibility:

- Any SkillsUSA member enrolled in automotive related courses **that have completed no more than two semesters in an automotive related course** .
- Students must be a SkillsUSA member in good standing and were paid attendees at their district contest.

Clothing Requirements:

1. Official SkillsUSA blazer, windbreaker, or sweater with accompanying official dress **OR**
2. SkillsUSA polo with black slacks or skirt **OR**
3. work uniforms consistent with Official Technical Standards guidelines for specific trade area.

Materials supplied by

Contest Chair: Test and testing situation and answer sheet.

Contestants: Pen or pencil.

Test Scope:

1. Test will be based on power-point presentation of random tools or physical display of random tools.
2. Test will identify common tools used in various areas of the automotive Trades.(Automotive, Power Equipment, Marine, Motorcycle, Diesel)
3. Students will have 30 seconds per slide to identify **up to** 100 items from a power-point presentation or 30 – 60 minutes to identify a physical display of random tools.

Grading:

1. Grading will be based on 2 possible points per correct answer with a deduction of 1 point for incorrect spelling.
2. Students will furnish #2 pencil for testing.

Building Search

Texas Only Competition

Purpose:

The purpose of this competition is to evaluate a team's ability to properly and safely conduct a building search.

Clothing Requirements:

Official light blue SkillsUSA work shirt, navy pants and black or brown leather work shoes. Skirts and high-heeled shoes are not permitted. To purchase official work clothes, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at www.mtmrecognition.com/skillsusa/.

Eligibility:

Open to a team of **four members** who are active SkillsUSA members enrolled in programs with Law Enforcement as the occupational objective. Team members must be from the same SkillsUSA chapter and not entered in the Criminal Justice Skills Contest or the Crime Scene Investigation Contest. One team per district will compete at the state level.

Equipment and Materials:

1. Supplied by the technical committee:

- All necessary materials for the contest including red guns.
- Will provide a properly equipped and marked area to conduct the contest minimum area of two (2) rooms and one (1) hallway, suspect(s) and role player(s).

2. Supplied by the contestant:

- Small pocket notebook for field notes.
- Belt and training holster
- Flashlight
- Handcuffs and case
- Pens and pencils

Scope of the Contest:

1. Each four-person team will demonstrate their ability to perform a building search, demonstrating the following competences:
 - a. Explain and demonstrate a working knowledge of the constitutional laws governing the rules of search and seizure.
 - b. Explain and demonstrate a working knowledge of the constitutional laws governing the rules of arrest.
 - c. Demonstrate verbal and non-verbal communications skills.
 - d. Demonstrate interpersonal skills.
 - e. Describe and demonstrate patrol procedures.
 - f. Demonstrate tactical search procedures.
 - g. Demonstrate arrest procedures.
 - h. Demonstrate officer's safety.
 - i. Demonstrate proper and safe use of a firearm.
 - j. Demonstrate proper handcuffing procedures.
2. At the start of the contest each team will draw a number and will be identified by that number throughout the contest. No identification of contestant's, schools, or city is allowed by verbal or physical means.
3. Contestants must work together as a team without the assistance from instructors, advisors, other contestants, or observers.
4. Contestants will have a thirty minute (30) minute time limit to complete the contest.
In preparation for this competition,
Contestants may refer to the TECLEOSE Basic Academy Patrol Procedures;
TCLEOSE Basic Police Course Instructors Guide, Section 27, Patrol – Preparation, Unit 27.5.4..

Team # _____

Member: A B C

Building Search Rating Sheet

It is suggested that there be one judge assigned to each member, judging the actions of their assigned contestant throughout the contest. Once finished, the head judge will combined the scores of each judge to the final score.

(Scenarios should be possible and practical, not creating a no win situation).

Award points for each selection by circling the appropriate number for each activity. Possible total points 1050.

- 50 Outstanding:** Appropriate action, proper decisions, extremely professional manner.
- 40 Performed Very Well:** no more than a minor mistake, very professional manner.
- 30 Acceptable performance,** 2 or more minor mistakes, professional manner.
- 20 Marginal performance,** Mistakes, indecisive, less than professional manner.
- 10 Poor performance,** wrong or no decision, not a professional manner.
- 0 Did not attempt skill,** or shows no understanding of the skill.

Initial Contact

- | | | | | | | | |
|---|---|---|----|----|----|----|----|
| 1 | Advises dispatch of location and circumstances. | 0 | 10 | 20 | 30 | 40 | 50 |
| 2 | Contacts witness(es) and /or request dispatch to notify property owner. | 0 | 10 | 20 | 30 | 40 | 50 |
| 3 | Obtains proper intelligence of floor plan & items of interest to pre-plan the search. | 0 | 10 | 20 | 30 | 40 | 50 |
| 4 | Approaches entrance and secures point of entrance and other exits. | 0 | 10 | 20 | 30 | 40 | 50 |
| 5 | Properly utilizes available cover to approach the building. | 0 | 10 | 20 | 30 | 40 | 50 |
| 6 | Appropriately draws weapon when needed. | 0 | 10 | 20 | 30 | 40 | 50 |

Search of the Building:

- | | | | | | | | |
|----|---|---|----|----|----|----|----|
| 7 | Safe entrance into the building. | 0 | 10 | 20 | 30 | 40 | 50 |
| 8 | Utilizes proper communication with other officer(s). | 0 | 10 | 20 | 30 | 40 | 50 |
| 9 | Aware of other members of the team and their location (no crossfire situation). | 0 | 10 | 20 | 30 | 40 | 50 |
| 10 | Officers covering each other as they move. | 0 | 10 | 20 | 30 | 40 | 50 |
| 11 | Searches each area thoroughly before moving to the next. | 0 | 10 | 20 | 30 | 40 | 50 |
| 12 | Secured or observed all searched areas after being searched. | 0 | 10 | 20 | 30 | 40 | 50 |

Apprehension of Suspect(s):

- | | | | | | | | |
|----|---|---|----|----|----|----|----|
| 13 | Allows the suspect(s) the opportunity to leave the building. | 0 | 10 | 20 | 30 | 40 | 50 |
| 14 | Proper verbal commands used to stabilize suspect(s). | 0 | 10 | 20 | 30 | 40 | 50 |
| 15 | Proper cover positioning of cover officer of arresting officer. | 0 | 10 | 20 | 30 | 40 | 50 |
| 16 | Frisks/searches suspect(s) using proper techniques. | 0 | 10 | 20 | 30 | 40 | 50 |
| 17 | Properly secures any weapon(s). | 0 | 10 | 20 | 30 | 40 | 50 |
| 18 | Proper arrest techniques to secure suspect(s) in handcuffs. | 0 | 10 | 20 | 30 | 40 | 50 |
| 19 | Properly secures the building or turns it over to the owner. | 0 | 10 | 20 | 30 | 40 | 50 |

Evaluation of Professionalism:

- | | | | | | | | |
|----|--|---|----|----|----|----|----|
| 20 | Professional bearing, demeanor and teamwork. | 0 | 10 | 20 | 30 | 40 | 50 |
| 21 | Verbal and non-verbal skills and command presence. | 0 | 10 | 20 | 30 | 40 | 50 |

Total Points awarded

--	--	--	--	--	--

Total Score _____

Career Promotion Demonstration

Began – pre-2002

PURPOSE: To encourage local SkillsUSA chapters to promote the organization, career and technical education and related occupational information through a power point presentation.

CLOTHING REQUIREMENTS: *For Men:* Official attire: Official red blazer or jacket, black dress slacks, white dress shirt, plain black tie with no pattern, black socks and black shoes. *For Women:* Official red blazer or jacket, black dress slacks or skirt, with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, black sheer or skin tone hose and black shoes.

ELIGIBILITY: Students must be enrolled or have been enrolled in a career and technical program. It will consist of a team of 2 – 3 students

OBSERVER RULE: Presentation may be viewed on the day of the SkillsUSA competition.

PROVIDED BY TECHNICAL COMMITTEE: Space adequate to set-up presentation materials, tables, electricity, chairs, etc.

PROVIDED BY CONTESTANT: Student will provide all materials needed to successfully demonstrate their multi-media demonstration.

SCOPE OF THE CONTEST

1. The multi-media presentation must demonstrate the team's career area and SkillsUSA activities.
2. The theme for the presentation contest will be established by the SkillsUSA national office and will be announced to the state association by Sept. 1 for the following school year. To verify the national theme, go to www.skillsusa.org.
3. The presentation must be student prepared. The presentation must be the original and creative work of the individual chapter member or members.
4. The presentation will be three to five minutes in length. A five-point penalty will be assessed for each 30 seconds less than three minutes or over five minutes. The presentation will be geared toward a student population or toward the business population.
5. The chapter name, school, city or state may be used without penalty.
6. Student taken photographs are allowed.
7. Each student shall be prepared to participate in an interview component. The interview component will consist of two parts: a presentation and a question/answer session.

Career Promotion Demonstration (Continued)

8. The interview component will be three to five minutes in length during which the student will describe:
 - i. presentation and how it conforms to the theme,
 - ii. explain the process that the chapter followed to determine the scope and design of the presentation,
 - iii. state the purpose and the educational value of the presentation,
 - iv. discuss the chapter members' participation in the construction of the PowerPoint presentation.
 - v. Tell where the presentation will be used after the competition,
 - vi. explain the benefits of the presentation to the chapter members.
9. A time plenty of five points for each fraction of 30 seconds under three minutes or over five minutes will be assessed. At the conclusion of the presentation, the judges will ask questions of either student. There will be no time restrictions on the question/answer session.
10. A one inch Skills USA three ring binder containing pictures and a brief description of the purpose, educational value, development and a construction of the presentation must accompany the presentation. The notebook must be limited to 10 pages (20 surfaces) or less. The interviewing student should know the content of the notebook and the benefits to the chapter members. The interviewing student should use the notebook along with the power point presentation during the presentation and question/answer session to assist the judges with conducting the interview component.
11. Verification: A letter signed by the local school administrator certifying that the presentation was designed and constructed by the students will be the first page of the notebook. The letter should also state the division (secondary or postsecondary) entered. Failure to supply adequate information will penalize the entry 1 to 25 points, depending on the severity of the omission.
12. The notebook must be placed with the presentation prior to judging. Failure to do so will result in the notebook not being judged and no points awarded.

Career Promotion Demonstration

Judge _____ Date _____

**SkillsUSA Texas Championships and Conference
Career Promotion Demonstration**

SCORING:

ORAL PRESENTATION:

ORAL Presentation 50 _____

ORAL: Response to questions 50 _____

ORAL: Use of notebook 50 _____

PRESENTATION:

PRESENTATION: Gains attention 50 _____

PRESENTATION: Development of Theme 50 _____

PRESENTATION: Effectiveness 50 _____

PRESENTATION: Quality 50 _____

PRESENTATION: Imagination 50 _____

NOTEBOOK:

NOTEBOOK: Verification Letter 50 _____

NOTEBOOK: Contents 50 _____

Subtotal #1 500 _____

PENALTY POINTS

Dress _____

Interview/presentation _____

Subtotal #2 _____

Sub Total 1 _____

Minus Sub Total 2 _____

Total Points _____

COMMUNITY EMERGENCY RESPONSE TEAM (CERT) CONTEST

Demonstration Texas Only Contest

Began April, 2013

Purpose

To evaluate a team of six contestants' ability to extricate, triage, transport, and medically assess a trapped disaster victim using skills and knowledge consistent with CERT training.

CLOTHING REQUIREMENT

Contestants must wear SkillsUSA Competition uniform consisting of light blue SkillsUSA work shirt, navy blue work pants, and black or brown leather work shoes/boots. In addition team members must wear all CERT Personal Protective Equipment (PPE) throughout the contest. There is a clothing penalty for not complying.

ELIGIBILITY

Open to active SkillsUSA members enrolled in career technical programs with entry-level job skills as the occupational objective. Only schools that have an active CERT training program with a current and certified CERT instructor are eligible to compete. A copy of the instructors CERT certification will be presented at the contestant orientation meeting.

EQUIPMENT AND MATERIALS

Supplied by the technical committee:

- a. Time Keeper
- b. Event equipment
- c. All necessary information and furnishings for judges and technical committee

Supplied by the contestant:

- a. CERT backpack with appropriate and complete PPE
- b. Appropriate medical supplies for triage, treatment, and assessment of medical injuries

SCOPE OF THE CONTEST

The contest will require contestants to safely extricate a trapped disaster victim(s), triage, transport, and medically assess the victim(s) in a time constrained environment.

KNOWLEDGE PERFORMANCE

There is a written knowledge test required for this contest. The closed book test will be administered prior to the contest to a single member of the team (teams' choice). The knowledge test score will be used as a tie breaker in the event of contest ties. The test may include fill in the blank, multiple choice, list, and true/false questions. The content of the test is exclusively from the current Basic CERT Participant Manual, unit 5 (Light Search and Rescue Operations), pages 5-4 through 5-19, page 5-30 through 5-35, unit 3 (Disaster Medical Operations Part 1) pages 3-11 through 3-23, and unit 4 (Disaster Medical Operations Part 2, pages 4-14 through 4-19).

SKILLS PERFORMANCE

The contest requires the contestants to safely extricate a trapped victim from a simulated collapse, safely triage and medically treat the victim for life threatening injuries, safely transport the victim to a medical treatment area, and safely assess the victim for additional injuries. There is a 25 minute limit to achieve these objectives.

CONTEST GUIDELINES

Contestants will participate as a team in satisfying all of the skills elements. Safety is most important, therefore the following standards apply:

- a. All PPE will be worn throughout the competition by each team members regardless of role.
- b. Penalties will be assessed for safety infractions.
 - The first safety infraction will result in a **YELLOW CARD** warning and penalty points incurred
 - The second safety infraction will result in a **RED CARD** warning and penalty points incurred
 - The third infraction will result in a **BLACK CARD** team disqualification

- c. Contestant teams start with the maximum points available for the skills elements. Penalty points will be incurred for safety infractions, and elements of the skills performed incorrectly.

CONTEST FLOW

This is a linear function contest. The flow is as follows:

- a. The contest will be set up for contestants before their arrival at the contest site.
- b. The judge will ask if your team is ready.
- c. The judges will start the contest timer
- d. The team will conduct a sizeup of the scene
- e. The team will determine roles for extrication
- f. The team will assess the victim
- g. The team will extricate the victim
- h. The team will treat life threatening injuries and triage the victim
- i. The team will transport the victim to first aid
- j. The team will conduct a head to toe assessment of the victim and document ALL injuries.
- k. The team will hand documentation to the judge to complete the skill
- l. The judge will stop the contest timer ending the event

STANDARDS AND COMPETENCIES

- CERT 1.0 – Conduct all skills competencies in a safe manner
 - Use PPE and proper techniques to minimize risk to team members and victims
- CERT 2.0 – Conduct Sizeup of skills event
 - Using the CERT 9 step Sizeup process determine and verbalize:
 - Gathering the Facts
 - Assess and communicate damage
 - Consider the probabilities
 - Assess your own situation
 - Establish priorities
 - Make decisions
 - Develop a plan of action
 - Take action
 - Evaluate progress
- CERT 3.0 – Safely extricate victim from under debris
 - Determine if victim is alive, and if the debris can be removed in a safe manner
 - Using Cribbing and Leveraging, raise the debris pile to a sufficient height to safely remove the victim
- CERT 4.0 – Safely triage and treat life threatening injuries to the victim
 - Search the victim for life threatening injuries and treat them
 - Airway – observe the airway, if no airflow, use head-tilt-chin lift method to establish airway
 - Bleeding – identify bleeding and use appropriate techniques to stop the bleeding
 - Shock – Assess victim for shock and treat for shock
 - Triage victim as Immediate, Delayed, Minor, or Dead
- CERT 5.0 – Safely transport victim to medical treatment area
 - Stabilize head/neck spine, if required
 - Stabilize/splint broken bones
 - Place on carry device
 - Safely lift carry device
 - Transport victim to treatment area
- CERT 6.0 – Triage and Conduct Head to Toe Assessment on victim and document injuries
 - Re-triage victim to assure no changes since first assessment
 - Conduct head-to-toe assessment
 - Verbalize DCAP-BTLS while searching

- Use consistent pattern for search
 - Head
 - Neck
 - Shoulders
 - Chest
 - Arms
 - Abdomen
 - Pelvis
 - Legs
- Document ALL injuries on a patient assessment form and hand to judge

Construction Materials Identification

Introduced 2013

Purpose: To test student's knowledge of common construction materials.

Eligible Participants:

Any SkillsUSA member enrolled in a "Construction Related Course". This includes but is not limited to members enrolled in Building Trades, Plumbing, Electrical, Welding, Masonry, Cabinetmaking, etc. Both team members must be registered members of SkillsUSA.

Clothing: Teams must wear official contest clothing for their skill area or Official SkillsUSA uniform.

Contest participants may not be competing in any skill contest at the State level.

Scope of Contest:

1. A team of two (2) members will have a designated amount of time to observe and identify commonly used materials in construction trades.
2. Materials will come from construction related courses such as, but not limited to, carpentry, electrical, plumbing, masonry, and welding areas.
3. Items will be identified by numbers or letters and members will "WRITE" the correct name on the grading sheet next to the corresponding number or letter.
4. Spelling will be graded.
5. Identification should be as specific as possible. The more specific the better.
Example: 2x4 or 2x6. NOT "Board or wood".
Example: PVC or Copper elbow. Not "Curved pipe".
Example: 12-3 Romex. Not "wire".
Example: 8" I-Beam. Not "piece of metal".

Materials supplied by technical chair:

1. All items to be identified and display area.
2. Grading sheets.

Material supplied by contestants.

1. Pen or Pencil.
2. Tape measure.

Grading: The teams with the highest number of correct items will be determined the winners. (First thru Fifth). Any tie will be decided by spelling, specifics I.D.s., SkillsUSA Knowledge Test and amount of time taken to complete the contest.

First, Second, and Third will receive awards at the closing ceremony.

Construction Trades Tool Identification

Began - 2012

Purpose:

To evaluate student's knowledge of various tools used in the construction trades and be able to correctly identify and correctly spell names of the tools.

Student Eligibility:

- Any SkillsUSA member enrolled in construction related courses **who have completed no more than two semesters in construction related course** .
- Students must be a SkillsUSA member in good standing and were paid attendees at their district contest.

Clothing Requirements:

1. Official SkillsUSA blazer, windbreaker, or sweater with accompanying official dress or
2. SkillsUSA polo with black slacks or skirt or
3. Work uniforms consistent with Official Technical Standards guidelines for specific trade area.

Materials supplied by

Contest Chair: Test and testing situation and answer sheet.

Contestants: Pen or pencil.

Test Scope:

1. Test will be based on power-point presentation of random tools or physical display of random tools.
2. Test will identify common tools used in various areas of the automotive Trades.(Carpentry, Cabinetmaking, Masonry, Plumbing, Electrical, Welding)
3. Students will have 30 seconds per slide to identify **up to** 100 items from a power-point presentation or 30 – 60 minutes to identify a physical display of random tools.

Grading:

1. Grading will be based on 2 possible points per correct answer with a deduction of 1 point for incorrect spelling.

Desktop Publishing (Electronic Pre-Press)

Began – pre-2002

Revised 2014

Purpose:

To evaluate each contestants preparation for employment and to recognize outstanding students for excellence and professionalism in the field of (EPP) Desktop Publishing.

Refer to General Regulations found in the SkillsUSA Texas Championships and Conference Technical Standards

Clothing Requirement:

SkillsUSA attire is required for each contestant. Official attire includes red SkillsUSA blazer and accompanying official attire or white polo type shirt with black dress slacks for men, black slacks or black skirt for women.

Eligibility:

Open to active SkillsUSA members enrolled in programs with Graphic Communications as the occupational objective. Maximum 5 per chapter @ District Level, Maximum 1 per District at State level

Equipment & Materials:

- a) Supplied by the Technical Chair
- a) Computer
- b) Printer
- c) Software
- d) Rating sheets for contestants
- e) Other miscellaneous operating supplies
- f) All necessary information and furnishing for judges and technical contestant
- b) Supplied by the contestant:
 - 1. Line gauge
 - 2. Proportional scale
 - 3. Pen or pencil
 - 4. Floppy/zip disk/ blank CD
 - 5. Pantone Matching System Book (PMS)

Scope of contest

Contestants will demonstrate their ability to perform tasks selected from the following list of competencies as determined by the SkillsUSA Texas SkillsUSA Texas Championships and Conference Technical Committee. Committee membership includes Texas Printing Instructors Association, Printing Industry of America, San Antonio Litho Club, and Greater San Antonio Graphic Arts Advisory Committee.

1. Create Digital File
2. Set up and Select Appropriate pagination for a given job
3. Demonstrate text alignment & element
4. Flow copy from word processing program or from CD/Zip/floppy to page layout program.
5. Flow graphics from an existing file into a publication
6. Create a logo using Adobe Illustrator
7. Crop photos
8. Create a color logo from a b/w logo using Adobe Photoshop
9. Create PMS colors
10. Create Reverse type
11. Set columns
12. Use Utilities plug-ins to build booklet
13. Use of Gradients
14. Set type on curve
15. Use Master pages
16. Use Text-wrap
17. Use of clipping/work paths in Adobe Photoshop
18. Print 2 sided color copy
19. Scan Photos

DESKTOP PUBLISHING CONTEST Score Sheet

CONTESTANT Information

Item #	Item Description	Point Value	Page	Points Earned
1	Front cover followed instructions- org idea for type	(0-10)	all	
2	Placement of images	(0-10)	all	
3	Text Formatting	(0-10)	all	
4	Correct Use of Columns	(0-10)	all	
5	Correct pantone colors and borders around pictures	(0-10)	all	
6	Cluster chart	(0-10)	all	
7	Attention to Detail	(0-10)	all	
8	Correct Fonts-reg,bold,italic,bolditalic	(0-10)	all	
9	Back cover design	(0-10)	all	
10	Layout saved to pdf correct pagination	(0-10)	all	
	Total Possible this section	(100)		
			Sub Total	
	OBSERVATION			
11	Student is able to save document as a PDF	(0-50)		
12	Student is dressed in official SkillsUSA attire	(0-50)		
	Total Possible this section	(100)	Sub Total	
Grand TOTAL Contest Project				
TECHNICAL SKILLS TEST - Questions missed (-0 to -25)				
SKILLSUSA KNOWLEDGE TEST - Questions missed (-0 to -25)				
RESUME PENALTY (-10)				
FINAL SCORE				

Comments:

Emblem Ceremony



Texas Only Contest

Began – pre-2002

Purpose

To evaluate the contestants understanding of the symbolic representation of the colors and assembled parts of the SkillsUSA emblem.

Clothing Requirement

SkillsUSA blazer, sweater or windbreaker and accompanying official dress. For information about purchasing, refer to the clothing requirements of Page 12 in the general regulations of the SkillsUSA Texas Championships and Conference Technical Standards. Penalty: Two points will be deducted for each competing team member not wearing official SkillsUSA dress.

Eligibility

Open to active SkillsUSA student members. A Texas Chapter may participate in Opening/Closing Ceremonies or Emblem Ceremony by not both contests. The Emblem Ceremony team must be comprised of one Texas Chapter number.

Observer Rule

Observers will be allowed to view the demonstration provided space is available. No talking or gesturing will be permitted. No member of the audience is to leave or enter the demonstration room while a team is competing.

Scope of the Contest

- A) Contestants will be judged on the following abilities:
 1. Teamwork and coordinated movements of walking, standing and sitting
 2. Memorization and recitation in unison
 3. Good grooming in dress and personal hygiene
 4. Pronunciation of words in a clear and understandable manner
 5. Good platform deportment and confident appearance]
 6. Variances of voice pitch, tone, tempo and volume
- B) The contest is a demonstration of the SkillsUSA Opening and Closing Ceremonies conducted according to the script provided with these rules. No other method of performing the ceremony will be allowed for the purpose of the contest demonstration.
- C) Teams will draw numbers during the pre-contest orientation meeting to determine the order of performance and demonstration times. Only the president, team captain or other representative of the team will attend the pre-contest meeting.
- D) Each team will consist of three registered members in the roles of Officer A, Officer B and Officer C.
- E) There is no time limit for the demonstration.
- F) The team will be allowed three minutes to properly assemble the contest paraphernalia before the demonstration begins. (No points will be awarded or deducted for method of setup. Each team may have a different way of arranging the stations, chairs, etc.)
- G) Only the official SkillsUSA emblem will be used.

Equipment and Materials

1. Supplied by the technical committee
 - Official SKILLSUSA emblem with easel.
 - U.S. flag
 - Gavel and sound block
 - Speaker's stand (lectern)
 - Two tables 8' long and 30" wide
 - Six chairs
 - Judges copy of the EC Script
 - All necessary information and furnishings for judges and technical committee

Arrangement of Demonstration Room

Refer to Skills USA Technical Standards - Opening and Closing Ceremony. The number of chairs is optional.

EMBLEM CEREMONY CONTEST SCRIPT

The officers will walk in from the outside entrance to their respective places and remain standing.

OFFICER A: (Raps twice with the gavel.) The meeting will come to order. The emblem is symbolic of the SKILLSUSA organization. You are about to witness the Emblem Ceremony, in which the meaning of each component of our emblem will be given and the significance of the colors described. (Rap the gavel once to seat B and C) (Pick up the Shield and say) The Shield represents patriotism. (pause) The shield denotes our belief in democracy, liberty, and the American way of life. (Affix Shield to emblem stand, turn and call Officer B. Officer B stands, picks up the gear. Officer A returns to seat.)

OFFICER B: (Moves to the podium and says) The Gear represents the industrial society. (pause) The gear, symbolic of the industrial society, denotes the interdependence and cooperation of the individual working with labor and management for the betterment of mankind. (Affix gear to emblem stand and call Officer C. Officer C stands and picks up the torch. Officer B is seated.)

OFFICER C: (Moves to the podium and says) The Torch represents knowledge. (pause) The flaming torch reflects the light of knowledge, which dispels the darkness of ignorance. In the light of the torch, progress will be made toward the vocational goals of the individual (Affix torch to emblem stand and call Officer _____. Officer _____ stands and picks up the orbital circles. Officer C is seated.)

OFFICER _____: (Moves to the podium and says) The Orbital Circles represent technology. (pause) The circles represent the challenge of modern technology and the training needed to accept and master new technical frontiers and the need for continuous education. (Affix circles to emblem stand and call Officer _____. Officer _____ picks up the hands. Officer _____ is seated.)

OFFICER _____: (Moves to the podium and says) The Hands represent the individual. (pause) The Hands portray a search for knowledge and our desire to acquire a skill. In the process of attaining knowledge and skill, we will develop a respect for the dignity of work and become productive and responsible citizens. (Affix the hands to the emblem stand and continue by saying). With the affixing of the golden hands, we add the final official color of SkillsUSA. The colors of the emblem represent our organization. Red and white represent the individual states and chapters; blue represents the common union of the states and the chapters; and gold represents the individual, the most important element of SkillsUSA. (Call Officer A. Officer A stands and picks up the SkillsUSA Officer _____ is seated.)

OFFICER A: (Moves to the emblem stand, affixes the letters and says) All of the components constitutes our emblem. Separately, they represent the fundamental principles and purposes of our organization. The emblem represents SkillsUSA. (pause, move to the podium, rap the gavel three times for all to stand, then say) We will respect our organization by reciting the SkillsUSA Pledge.

IN UNISON: UPON MY HONOR, I pledge

To prepare myself by diligent study and ardent practice to become a worker whose services will be recognized as honorable by my employer and fellow workers,

To base my expectations of reward upon the solid foundation of service,

To honor and respect my vocation in such a way as to bring repute to myself,

And further, to spare no effort in upholding the ideals of SkillsUSA.

OFFICER A: (continues) I now declare this meeting adjourned until our next regular meeting or until a special meeting shall be called by your president. (rap gavel twice)

(Officers exit the room in a formal manner.)

**EMBLEM CEREMONY CONTEST
RATING SHEET**

ITEMS EVALUATED		POSSIBLE POINTS	TEAM RATING	REMARKS
I. Teamwork				
Coordinated Activity		50		
Emblem Handling		50		
Group Seating		50		
SKILLSUSA Pledge		50		
Individual Team Member				
Voices: Pitch, Tempo, Volume, Enthusiasm				
	President - Officer A	200		
	Shield	100		
	Gear	100		
	Torch	100		
	Orbital Circles	100		
	Hands	100		
	SKILLSUSA	100		
Accuracy of Presentation				
Clothing Penalty (2 points per team member)				
Total Points		1000		

Felony Traffic Stop

Began – pre-2002

Purpose: The purpose of this competition is to evaluate a team's ability to conduct felony traffic stop.



Clothing Requirements:

Official light blue SkillsUSA work shirt, navy pants and black or brown leather work shoes. Black or brown leather work boots are required. Skirts and high-heeled shoes are not permitted. To purchase official work clothes, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at: <http://www.mwtrophy.com/index/html>.

Eligibility:

Open to a team of two members who are active SkillsUSA members enrolled in programs with law enforcement as the occupational objective. Team members must be from the same SkillsUSA chapter and not entered in the Criminal Justice Skills Contest. One team per district will compete at the State level.

Equipment and Materials:

- a. Supplied by the technical committee
- a. All necessary materials for the contest including marked patrol unit with public announcement system, and red guns
- b. Supplied by the contestant:
 - Small pocket notebook for field notes
 - Belt and training holster
 - Pens and pencils (two each)
 - Handcuffs
 - Handcuff cases
 - Flashlight
 -

Scope of the Contest

- a. Contestants will demonstrate their ability to perform a felony traffic stop demonstrating the following competencies:
 1. Explain and demonstrate knowledge and use of constitutional law governing rules of arrest
 2. Demonstrate communication skills
 3. Demonstrate interpersonal skills
 4. Describe and demonstrate patrol procedures
 5. Demonstrate felony arrest procedure
 6. Demonstrate officer safety
 7. Demonstrate proper use of firearms
 8. Demonstrate proper felony handcuffing procedure
- b. Contestants will draw a number and will be identified by that number.
- c. Contestants must work together as a team without assistance from instructors, other contestants, or observers.

In preparation for the competition, contestants may refer to the TCLEOSE Basic Academy Patrol Procedures

Felony Traffic Stop Evaluator's Guide

Goal

This is a two-person team event designed to test the competitors' abilities to properly and safely conduct a Felony/High-Risk traffic stop.

Scope

The contest will consist of a felony traffic stop to be conducted by each two-person team, following the procedures outlined in the TCLEOSE Basic Peace Officer Course Instructor Guide, Section 27. Patrol – Preparation, unit 27.5.2 (Identify high-risk vehicle stops and demonstrate appropriate procedures).

The technical committee will provide a properly equipped marked patrol car, handheld radios, a suspect vehicle, and a suspect(s) role player(s).

Each two-person team will demonstrate their abilities to perform a felony traffic stop. Each contestant should be able to:

- Explain and demonstrate working knowledge of constitutional laws governing rules of arrest
- Demonstrate communications and interpersonal skills
- Describe and demonstrate patrol procedure for traffic stops
- Demonstrate felony arrest / search procedure with emphasis on officer safety
- Demonstrate proper use of firearms
- Demonstrate proper felony handcuff procedure

Contestants will draw a number and will be identified by that number. No identification of any contestant's name, school, school district, city, or county by verbal or physical means (clothing or equipment) is allowed.

Each two-person team must work together as a team without assistance from instructors, other contestants, or observers.

Requirements

Each team member must be an active SkillsUSA member enrolled in a program with law enforcement as the occupational objective. Each two-person team's members must be from the same chapter and may not be entered in the Criminal Justice Skills Contest or the Crime Scene Investigation competition.

Each team member must be in official dress consisting of:

- Light blue SkillsUSA work shirt
- Navy blue work pants
- Black or brown leather work shoes/boots
- NO skirts or high-heeled shoes

Each team member will supply their own:

- Small pocket notebook
- Duty belt and training holster
- Pens and pencils (2ea.)
- Handcuffs and case
- Flashlight



Felony Traffic Stop Scenario

This is only an example of an Evaluator's Grade Sheet

Objectives will change to reflect current contest objectives which change each year.

Contestant # _____ Score: _____

Point Scale

Award points for each selection by circling the appropriate number for each activity, utilizing the scale below.

5= Outstanding. Took appropriate action, made proper decision, extremely professional

4= Performed very well, no more than a minor mistake, very professional

3= Acceptable performance, 2 or more minor mistakes, professional

2= Marginal performance, mistakes, indecisive, less than professional

1= Poor performance, wrong or no decision, not professional

0= Did not attempt skill or shows no understanding of the skill

Skill Activity

Initial Contact

Contestant advises dispatcher of location, and gives vehicle and occupant description. 0...1...2...3...4...5

Contestant draws weapon to cover suspect(s). 0...1...2...3...4...5

Contestant properly utilizes available cover. 0...1...2...3...4...5

Removal of Suspect(s) from vehicle

Contestant uses proper verbal commands to stabilize suspect(s) in vehicle (show hands, no movement, etc...). 0...1...2...3...4...5

Contestant ensures driver window down before proceeding to next stage. 0...1...2...3...4...5

Contestant orders driver to turn off ignition, drop keys out window. 0...1...2...3...4...5

Contestant orders driver to reach out window and open door from outside, exiting vehicle with hands in air. 0...1...2...3...4...5

Contestant orders driver to close door, then resume previous position (extra credit). 0...1...2...3...4...5

Total this page_____

Felony Traffic Stop Scenario - Evaluator's Grade Sheet - Pg. 2

Total from page 1 _____

Contestant orders suspect to raise shirt, turn 360° returning to original face forward position. If a weapon is viewed, the contestant issues appropriate verbal commands. 0...1...2...3...4...5

Contestant orders suspect to slowly walk backwards to the patrol car, giving directions (one step right, etc...) as needed. 0...1...2...3...4...5

When suspect reaches appropriate place, contestant orders him/her to Safe Handcuffing position and not to move further. 0...1...2...3...4...5

Secondary officer takes proper cover position, ensuring no crossfire situation or putting other officer in line of fire. 0...1...2...3...4...5

Contestant orders other occupants from vehicle, even though none are seen. 0...1...2...3...4...5

Lead officer makes safe approach to suspect vehicle and properly clears interior, showing awareness of trunk. 0...1...2...3...4...5

Arrest of Suspect

Contestant frisks/searches suspect using proper techniques. 0...1...2...3...4...5

Contestant locates and properly secures any weapon(s) . 0...1...2...3...4...5

Contestant utilizes safe, effective arrest techniques to secure suspect in handcuffs. 0...1...2...3...4...5

Contestant advises dispatch of suspect in custody 0...1...2...3...4...5

Evaluation of Contestants' Professionalism

Professional bearing and demeanor 0...1...2...3...4...5

Appearance (uniform, footwear, grooming, equipment) 0...1...2...3...4...5

Verbal skills and command presence 0...1...2...3...4...5

Overall knowledge of proper procedures and techniques 0...1...2...3...4...5

Total Page 2 _____

Total Points _____
(Transfer to top of page 1)

C

Forensic Science Team

Purpose:

The purpose of this competition is to evaluate a team's ability to demonstrate proper techniques for collecting and packaging physical evidence found at a crime scene, to use scientific methods to analyze trace evidence collected from a scene, the ability to collect and analyze fingerprints and to demonstrate procedures of evidence collection that maintain the integrity of the crime scene and evidence collected.

Clothing Requirements:

Blue or black BDUs, white polo type shirt, and black leather type athletic or work shoes.

Eligibility:

1st and 2nd place from district competition. Students must be currently enrolled or have been previously enrolled in a Forensic Science class and be SkillsUSA member. Students may not compete in other Criminal Justice skills competition.

Equipment and Materials:

- Fingerprint Kit (brushes, tape, powder, and backing cards)
- Gloves

Supplied by the technical committee:

- Microscope (if needed)
- Supplied by contestant:
- Fingerprint Kit (brushes, tape, powder, and backing cards)
- Gloves

Scope of the Contest:

Contestants will demonstrate their ability to perform the following competencies:

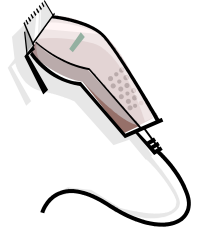
- A. At the start of the contest each team will take a fifty-question test and content specific technical information test. This test will also include SkillsUSA knowledge questions.
- B. Contestants must work together as a team without assistance from instructors, advisors, other contestants, or observers.

*In preparation for this competition competitors may use Richard Saperstein's Forensic Science textbook, or, your preferred forensic textbook to prepare for the technical test. An excellent source for basic information can be found on the Internet at Science Spot. The section titled Forensic Science

Haircutting Contest

Began – pre-2002

(DEMONSTRATION ONLY District and State Levels)



PURPOSE:

To evaluate each contestant's preparation for employment, and to recognize outstanding students for excellence and professionalism in haircutting.

ELIGIBILITY:

Open to SkillsUSA members enrolled in vocational programs with Cosmetology as the occupational objective. First place represents the district at the state competition in the haircutting skills category, Second and Third - in the technical information test will advance to State.

CLOTHING REQUIREMENTS:

Women: All white uniform including shoes or white blouse with black pants, or black skirt with nude hose and black work shoes, with white lab jacket. No markings or school name on clothing.

Men: All white uniform including shoes or White work shirt, black work pants with BLACK socks and black work shoes and white lab jacket. No markings or school name on clothing.

SAFETY REQUIREMENTS:

All implements are clean and sanitized

Contestant must sanitize his or her hands before beginning procedures

Will follow all safety and sanitation measures throughout

Will follow universal precautions in case of blood spills

TIME REQUIREMENTS

WRITTEN TEST	-----	25 Questions - 30 minutes
SKILL CONTEST	-----	Haircut # 1 - 40 minutes
		Haircut # 2 – 40 minutes
		Blow Style - 30 minutes

EQUIPMENT/MATERIALS:

1. Provided by technical committee:
 - a. Tables
 - b. All necessary information will be verbal and/or written
 - c. Any and all pictures and/or literature of styles, haircuts and technical will be furnished
2. To be provided by contestant

Band-Aids	Blow Dryer	Brushes
Butterfly or Duck Bill clamps	Clippers	Combs
EPA registered Disinfectant	Extension cord	Gel hand sanitizer
Gloves	Hair cutting cape	Mannequin and holder
Neck strips	Razor	Scissors
Spray bottle filled with water	Stand-up mirror	Styling lotion
Thinning shears	Towel	

NOTE: Any other items brought by the contestant will be subject to the approval of the Technical Committee and must be declared at the time of the on-site kit check.

SCOPE OF THE HAIRCUTTING CONTEST

Contestants will demonstrate their ability to perform skills from the following list of competencies as determined by the SkillsUSA Texas SkillsUSA Texas Championships and Conference Technical Committee. Orientation will be given prior to start of competition.

1. **CUTTING AND SHAPING HAIR**

Must be able to duplicate/cut and a predetermined style.

Must be able to demonstrate or be tested on razor, clipper and/or scissor techniques.

2. **WET OR BLOW-DRY STYLING**

Must be able to demonstrate either a Blow-dry styling hair with a brush and fingers or place into a wet style reflecting the picture.

3. **COMMUNICATION SKILLS**

Must be able to follow oral and written instructions and complete a written exam.

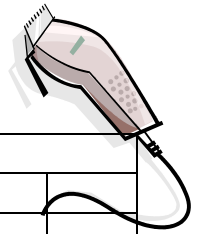
CONTEST Guidelines:

1. Pictures and technical drawings of various cuts will be given to the contestants prior to start of each cut.
2. Contestants will be asked to perform two haircuts on a mannequin, predetermined by judges.
3. Scissors, razor, and thinning shears may be required to complete each haircut
4. Blow dryers may be required to complete the blow styling
5. Contestants must remain in the contest area until judging is complete

WRITTEN EXAMINATION: The student must be able to complete a 25 question written exam on general haircutting knowledge.

Haircutting Contest

Texas Only competition



Items Scored		Pt Value	Contestant Number					
Haircut #1 (Shears)								
	Balanced	50						
	Blends where intended	50						
	Reflects Photo *Front*	50						
	Reflects Photo *Back*	50						
	Reflects Photo *Sides*	50						
	Control of Texture	50						
	Overall Cut	50						
	Blow-dry/Styling	50						
	Total	400						
Haircut #2								
	Balance of Form 10	80						
	Control of Texture 10	80						
	Control of Direction 10	80						
	Reflects Photo 10	80						
	Overall Cut 10	80						
	Total	400						
Hair Cutting Kit		Pt Value	Contestant Number					
	Items Checked							
	Blood Spill Kit (to include gloves, disposable, band aids)	10						
	Scissors	10						
	Thinning Shears	10						
	Razor with blade	10						
	Clippers	10						
	Spray Bottle Filled with Water	5						
	Towels	5						
	EPA Registered Disinfectant	5						
	Manikin and Holder	5						
	Clips	5						
	Blower Dryer	5						
	Combs	5						
	Brushes	5						
	Hand Sanitizer	5						
	Cape, Neck Strips	5						
	Total	100						
	Written Test	100						
	Grand Total	1000						

Land Surveying

Began 2007
Revised 2014

Purpose

Teams will use fundamental surveying skills to solve problem(s) using field measurements and mathematical calculations. Their ability to document to industry standards and plan field exercises will also be tested. Students' theoretical knowledge will be determined using the Certified Surveying Technician, Level 1 examination.

Clothing Requirement

For men and women: Official khaki work shirt and pants, black or brown leather work shoes, and safety glasses with side shields or goggles. (Prescription glasses can be used if they are equipped with side shields. If not, they must be covered with goggles.) To purchase official work clothes, you can order online at <http://www.skillsusa.org/shop>

Eligibility

4. All team members must be active members of SkillsUSA at the local, state, and national level in accordance with state and national guidelines for membership. They must be enrolled in a career & technology program that teaches land surveying as a part of their curriculum.
5. This is a three person team contest.
6. 1st, 2nd, and 3rd, place district teams will advance to the state level.

Equipment and Materials

3. Supplied by the technical committee:
 - A. Technical written test
 - B. Course lay out
 - C. Transit, level, tripod, or instruments
 - D. Survey measuring tape
 - E. Specifications for final work product
4. Supplied by contestant:
 - A. Pencils
 - B. C Basic non-programmable scientific calculators
 - C. Plastic hard hats
 - D. ANSI 2 Survey Safety Vest
 - E. Other materials as required by Texas Society of Professional Surveyors

Scope of Contest

4. Teams will be given a **surveying field exercise** that must be completed to given specifications. Each team will use sound surveying concepts and problem solving processes, to develop, document, present, and execute a plan of action.
 - A. Contestants will prepare a plan of action that will include order of work, theory/math concepts, description of work product, and safety concerns. The contestant teams will present orally with supporting documentation, to the judges their plan of action for approval. No actual surveying will begin until the team's plan of action has been approved.
 - B. This portion of the contest will be overseen by an advisory committee composed of industry representatives approved by TSPS.

Course layout: The course layout will consist of an on-the-ground surveying task designed to address horizontal angle measurements, distance measurement and elevation determinations based on the instrumentation provided to the teams at the contest event. The course will involve at least three different instrument set-ups on different stations and require closure either upon itself or into a predetermined control monument. Teams will be graded on their approach to the problem, procedures used to make the appropriate measurements with accuracy and precision.

Final Product: The final product will involve basic trigonometric calculations of the collected field data and the results will be plotted in map form with the required values displayed. The maps will be graded on scaled accuracy, neatness, and clarity of displayed values. The answers will be graded against values predetermined by the advisory committee.

The problems will involve basic issues such as: determining the bearing and distance of an unobservable line through an object; the angular relationship between unobservable lines; the distance of an object in relation to an unobservable line; the difference in elevation between non-intervisible objects; the height of a remote object; the area of a parcel; or a combination of similar surveying problems.

5. A **written theory test** will be given to each team member to take individually. The score of each individual members test grade will be averaged together for the team score. Subject areas to be covered include:
 - A. Surveying Principles
 - B. Measurement
 - C. Unit Conversion
 - D. Various surveying math problems that are algebra/trigonometry based
 - E. Basic safety concepts
 - F. Basic surveying terms and definitions
 - G. Various laws of physics

Students who score individually a 70 or more will be notified at the time of testing that they are eligible to take the CST Level 1 certification test free of charge.

6. Each team member will present a resume to the judging committee; the resume will be based on the template as provided in these contest rules. The resume template is not meant to endorse a specific style preferred by industry but to provide a standardized format for grading. While the format given is to be followed any font style may be used. The resumes are to be written for any company/corporation that the individual contestant is interested in as related to this contest. Each **resume** will have a typed one paragraph job description of the position being applied for plus job title and company name. The average grade of all resumes submitted will be used for the team score.

Name

Address 1

Address 2

Address 3

Phone

Email

Objective

Text here

Qualifications

Text here

Education

Text here

School Clubs/Community Service

Text here

Awards and honors

Text here

GRADING SHEET

PROJECT COMPLETION 550 POINTS TOTAL:

Chaining 0-75 Points:

Horizontal Angles 0-75 points:

Vertical Angles 0-75 Points:

Lavational Differences 0-75 Points:

Azimuth & Bearings 0-75 Points:

Field Notes:

- A. Cover Sheet 0-40 Points:
- B. Legend/Key 0-40 Points:
- C. Organization 0-40 Points:
- D. Ability for Judges to Recreate Survey 0-55 Points:

Total Field Note 0-175 Points:

TEAM WRITTEN KNOWLEDGE TEST 0-300 POINTS TOTAL:

TEAM SAFETY PRACTICES 0-75 POINTS TOTAL (INCLUDES DRESS CODE:

TEAMS RESUME SCORE 0-75 POINTS:

TEAMS POINTS SCORED OUT OF A POSSIBLE 1000: _____

Comments

Mechanical Drafting

Began – 2002



Purpose:

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of mechanical drafting.

First, refer to General Regulations

Clothing Requirement:

For men: Official SkillsUSA white polo shirt with black dress slacks, black socks and black leather shoes.

For women: Official SkillsUSA white polo shirt with black dress slacks or skirt, black socks or black or clear seamless hose and black leather shoes. To purchase the polo shirt, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at: <http://www.mwtrophy.com/index.html>.

Eligibility:

Open to active SkillsUSA– members enrolled in programs with technical/mechanical drafting as the occupational objective.

Equipment:

1. Supplied by the technical committee:

- The technical drafting workstation will be equipped with a flat table (approximately 24"x72"), a second table with space for a personal drafting equipment and a chair.
- Drafting paper/vellum
- All necessary information and furnishings for judges and technical committees

2. Supplied by the contestant:

Typical personal drafting equipment and supplies desired for traditional drafting.

Notes:

1. The setup, and the removal of all drafting equipment used in the contest will be the responsibility of the contestant.
2. Students may bring published drafting reference books, manuals, published technical drafting reference books, tables and calculators. Reference materials may not take up more than 1 cubic foot of space and may not be shared by contestants.

Scope of the Contest:

1. The contest will focus on the solution of the given problems by applying appropriate mechanical drafting skills to solve visualization and presentation problems of a mechanical nature. The contestants will be required to solve industry-developed problems.

2. Contestants will demonstrate their ability to perform mechanical drafting skills selected from the following list of competencies as determined by the Texas SkillsUSA Texas Championships and Conference mechanical drafting committee.

- a. Scale usage
- b. Sketching
- c. Orthographic views
- d. Auxiliary views
- e. Sectional views
- f. Dimensioning and tolerances including geometric dimensioning and tolerances
- g. Detail and assembly drawings
- h. Fasteners and hardware
- i. Presentation/pictorial drawings
- j. Materials and specifications
- k. Manufacturing processes
- l. Power transmission
- m. Sheet metal developments
- n. Use of reference materials
- o. Calculation of mass properties (volume, density, etc.)

3. During the contest, the contestants will work independently. No assistance will be given by other contestants, instructors or observers.

Nail Art Competition

Texas Only Contest

Purpose:

To evaluate each contestant's mastery of entry level job skills and to recognize outstanding students for excellence and professionalism in the field of nail artistry.

Eligibility:

Open to SkillsUSA Texas members enrolled in vocational programs with Cosmetology or manicuring as the occupational objective.

For men - White dress shirt, black dress slacks, black socks and black leather work or dress shoes and white lab jacket.

For women - White top, black dress slacks, black socks or black or skin-tone hose, and black leather, work or dress shoes and white lab jacket.

Note: Contestants must wear their official contest clothing to the contest orientation meeting.

Safety Requirements:

All implements will be clean and sanitized

Contestant must sanitize his or her hands before beginning procedures

Time Requirements:

Written Test - 30 minutes

Skill Contest - 60 minutes

Equipment/Materials:

Provided by technical committee:

- Table and two chairs

To be provided by contestant:

- Model or 1 practice hand prepared prior to contest as specified under wearable nail art application #2.
- Own tools, supplies and equipment needed to complete the theme of the decoration

Wearable Nail Art application:

1. Prior to the start of the contest, the contestant must submit a notebook to the technical committee to include:
 - a. Cover Sheet
 - b. Table of Contents
 - c. A brief but specific description of the theme, in paragraph form, written by the student.
 - d. An original list created by the student of the steps followed to complete the art design.
 - e. Photographs that clearly show the student completing the work.
 - f. Citation Page (copyright approval)
 - g. Resume
2. All artwork must be done during the contest on one hand only.

3. The following items are allowed
 - a) Gems
 - b) Skins
 - c) Feathers
 - d) Rhinestones
 - e) Glitters
 - f) Threads
 - g) Fabrics
 - h) Foils
 - i) Beads
 - j) Tapes
 - k) Jewelry (glue on only)
 - l) Paints
 - m) Polish Lacquers

No 3D medium art, air brushing, decals/stencils or cast moldings will be allowed

Color Coordination:

Colors must work together harmoniously or with the theme.

Theme Continuity:

Artistic flow from one finger to another

Summary/Overall result workmanship:

1. Execution of skill
2. Precision and Professionalism throughout the contest
3. Cleanliness and organization of the working environment
4. Sanitation and safety procedures throughout the contest
5. Perception and interpretation of written and verbal directives
6. Communication and listening skill

Written Examination:

The student must be able to complete a 25 question written exam on general nail care knowledge.

Creativity

1. Must have a specific theme
2. Clarity of design
3. Level of uniqueness

Nail Art Competition Grade Sheet

Judges Name _____

Page _____ of _____

Contestant Number

Base Color	Maximum Points	Points Earned							
Application	15								

Creativity	Maximum Points								
Theme Continuity	30								
Clarity of Design	30								
Level of Uniqueness	30								
Color Coordination	30								
Total Points	120								

Overall Results	Maximum Points								
Execution of Skill	30								
Organization	30								
Total Points	60								

Notebook	Maximum Points								
Sanitation & Safety	40								
Total Points	80								

Total	Maximum Points								
Uniform Penalty	0-15								
Resume Penalty	0-15								
Grand Total									

National Electrical Code
Written Assessment Contest
Texas Only
Began - 2009

Purpose:

To evaluate each contestant's knowledge of the National Electrical Code and recognize their efforts for excellence and professionalism in the field of electrical trades and technology.

Eligibility:

Open to active SkillsUSA student members who are currently enrolled in a program in which the occupational objective is electrical trades and technology.

Equipment:

1. Supplied by the technical committee:

- Desk or table and chair for taking the exam
- Blank scratch paper to be used for calculations
- All necessary information and furnishings for judges and technical committees

2. Supplied by the contestant:

- Latest edition of the National Electrical Code NFPA 70
- A four (4) function calculator (cannot have any electrical programming functions)
- Two (2) #2 pencils

Scope of the Contest:

The contest will focus on the solution of the given problems by applying and/or referencing the appropriate National Electrical Code chapters, articles and calculations.

Contest advancement:

A district contest must be held in order for students to advance to state. The top two students at the district level will advance to state.

AWARDS

The top three students with a score of 70% or higher will be eligible for medals at the state level. (If only two students score 70% or above, only a gold and silver medal will be awarded)

Developed by Joseph Luna, proposed by TOETTIPS – Teachers of Electrical Trades/ Technology in Public Schools

September 12, 2009

Occupational Skills

Texas Only Contest Began 2010

Purpose

To evaluate the student's ability to demonstrate and explain an entry-level skill used in the occupational area for which he or she is training.

Clothing Requirement

Contestants may wear SkillsUSA official attire or appropriate clothing for the skill area in which they are competing.

Eligibility

Open to all active SkillsUSA members enrolled in career and technical programs with entry-level job skills as the occupational objective. A letter from the appropriate school official on school letterhead stating that the contestant is classified under the provisions of Community Based Instruction is required for participation. State associations having restrictions on the release of this information may submit a letter on school letterhead of eligibility, which states "I certify that (student name) meets the eligibility requirements for SkillsUSA Texas Occupational Skills contest. Signed (school official)" The eligibility letter is to be presented to the contest chair before the contest begins.

Equipment and Materials

1. Supplied by the technical committee:
 - a. Time Keeper
 - b. All necessary information and furnishings for the judges and technical committee.
2. Supplied by contestant:
 - a. All materials and equipment needed for the demonstration.
 - b. One page resume

Skill Performance

The demonstration is a presentation of an occupational skill accompanied by a clear explanation of the topic through the use of examples, displays or practical operations with assistance.

Contest Guidelines

1. Any skill may be demonstrated with assistance.
2. The contestant will present a 3"x5" card indicating the topic and purpose of the demonstration, as well as the contestant's training program, to the contest chair at the beginning of the contest.
3. The demonstration shall be at least five minutes but exceed seven minutes. Penalty: Five points will be deducted for each 30 seconds or fraction thereof under five minutes or for each 30 seconds or part thereof over seven minutes.
4. Time Limit: Time will be started when the demonstration begins. Time keeper will signal the speaker at five minutes, six minutes and seven minutes.
5. Contestants and or assistants will be allowed 5 minutes to set up the demonstration and 5 minutes to clear the demonstration. Penalty: Five points will be deducted for each 30 seconds or fraction thereof over 5 minutes.
6. An 8'x12' space with one 110-volt (15 amp) electrical outlet and one 30"x96" table will be provided.
7. Any visual aids (signs, charts, transparencies, slides, or diagrams) are to be prepared by the contestant and or assistant. Professionally prepared visual materials are not permitted. No compressed air or gas will be permitted. No material or apparatus that in any way poses a threat of fire or explosion may be used. No pressurized aerosol cans of any kind are permitted.
8. The contestant and or assistant will not mention his or her name, school, city, or state.
9. The demonstration is a performance, an assistant may be used to set up and dismantle the demonstration or may be used as a prop or model or can assist with the presentation. An advisor may serve as an assistant.
10. The contestant's advisor/instructor/assistant must attend any orientation meeting if held.
11. Contestants will not take the skills-related written or Professional Development Test.

Standards and Competencies

1. Prepare a demonstration of a job skill that lasts five to seven minutes.
2. Organize demonstration in a logical and coherent manner
3. Perform the actual skill in the presentation
4. Explain the topic through the use of experiments, displays, or practical operations
5. Demonstrate a pleasing presentation style with assistance
6. Make a formal and effective introduction to the presentation that clearly identifies the scope of the demonstration with assistance
7. Demonstrate poise and self-control while presenting
8. Use props and models to illustrate points
9. Demonstrate good platform development and personal confidence
10. Communicate the primary points of the speech in a compact and complete manner
11. Tie organizational elements together with an effective ending
12. Complete the speech within the time limits set by contest requirements
13. Deliver an interesting and informative demonstration

Clothing and Personal Appearance

1. Wear appropriate clothing for the demonstration including SkillsUSA attire.
2. Demonstrate good grooming in dress and personal hygiene.

SkillsUSA Texas Memorial Scholarship
(Texas Student Officers) - Began – pre-2002

Texas Only Contest

Purpose: To recognize SkillsUSA students, who have promoted, publicized and stimulated growth of SkillsUSA and Trade and Industrial Education.

Eligibility: District, State, and National SkillsUSA officers.

Clothing Requirement: Official Dress

State Competition: Applications should be completed and in the State office no later than March 15.

Acceptable student officer applicants will be notified as to the due date of their notebooks to the State Office. Student notebooks should then be completed and sent to the State Office. Notebooks should be sent by the officer's advisor. Notebooks will be evaluated prior to the State SkillsUSA Texas Championships and Conference. Finalists will be notified of their oral interviews prior to the State SkillsUSA Texas Championships and Conference.

How to Enter:

- Complete the application form.
- Obtain nomination letter outlining reason for candidate's nomination. This letter should be endorsed by the local chapter advisor.
- Obtain letter or letters of recommendation stating candidate's outstanding qualities.
- Prepare supporting evidence
 - Recommendations by local school, superintendent, principal, counselor, teachers, student council, school organizations, etc.
 - Recommendations by outside school organizations or individuals, civic organizations, fellow employees, employers.
 - Materials by news media, local, school, or state newspaper, pictures or articles, magazines, radio stations or TV stations.
- Prepare an **official** SkillsUSA notebook containing all prepared items in the following order.
 - Title Page with;
 - name of occupation
 - student's name
 - chapter number
 - Introductory Statement
 - Table of Contents
 - Copy of Completed Application
 - Letter of Nomination
 - Letter(s) of Recommendation, Supporting Evidence
 - Local Chapter Activities
 - District Activities
 - State Activities
 - National Activities
 - Other School Organizations
 - Outside School Organizations
 - Occupational & Educational Standing

SkillsUSA Texas Memorial Scholarship
Application page 1 of 2

Member Name	
School	Occupational Area
Chapter Number	Advisor

Which office is currently held in SkillsUSA? (List office and year, local, district, state, national)

Previous SkillsUSA office held/when?

List specific actions the member has performed which aided growth of SkillsUSA

In your Local Chapter (Attach Supporting Evidence)

In your District (Attach Supporting Evidence)

In your State (Attach Supporting Evidence)

Nationally (Attach Supporting Evidence)

Does the member promote SkillsUSA effectively?

Give specific cases where the member has revealed leadership ability in other school activities.

List other school organizations to which the member has displayed leadership traits.(Attach Supporting Evidence)

SkillsUSA Texas Memorial SCHOLARSHIP
NOTEBOOK RATING SHEET

1.	Application (completed) Due to the State Office March 15th	0-10	_____
2.	Local Chapter Activities Social and Recreational Civic and Service Promotional Officer	0-25	_____
3.	District Activities District Leadership Conference District Contest Participation SkillsUSA Promotion District Officer Candidate	0-25	_____
4.	State Activities State Skill Olympics Participation SkillsUSA Promotion State Officer Candidate	0-10	_____
5.	National Activities National Skill Olympics Participation National Officer Candidate	0-5	_____
6.	Other School Organizations Leadership Demonstrated	0-5	_____
7.	Outside School Organizations Leadership Demonstrated	0-5	_____
8.	Occupational and Educational Standing		
	a. Classroom	0-5	_____
	b. Occupational Skills	0-5	_____
	c. Grades	0-5	_____
	 TOTAL POSSIBLE POINTS - 100		
		TOTAL POINTS	_____

SkillsUSA Texas Memorial SCHOLARSHIP
INTERVIEW RATING SHEET

Items Evaluated	Possible Points	Points Awarded
I. Professional Conduct	0-10	_____
II. Appearance	0-10	_____
Dress		
Posture		
Grooming		
III. Ability to Communicate	0-10	_____
Greeting		
Mechanics (grammar, pronunciation, diction)		
Voice (pitch, tempo, volume, enthusiasm)		
Maturity (Answers to questions)		
IV. SkillsUSA Knowledge	0-15	_____
V. SkillsUSA Involvement	0-25	_____
VI. SkillsUSA Promotion	0-20	_____
VII. Future Goals for SkillsUSA	0 -5	_____
VIII. Personal Goals	0 -5	_____
TOTAL POSSIBLE POINTS - 100	TOTAL POINTS	_____

SkillsUSA Texas Outstanding Member

Texas Only Contest - Began – pre-2002

Purpose: To recognize SkillsUSA students, who have promoted, publicized and stimulate growth of SkillsUSA and Trade and Industrial Education.

Eligibility: Outstanding SkillsUSA Member: Any SkillsUSA member, other than District, State, and National SkillsUSA officers.

District Competition: Each chapter is to make their nomination of one Outstanding SkillsUSA member to the district chairperson as outlined in each District's registration information. Each District will select one member to represent them in the Outstanding SkillsUSA Member contest.

State Competition: One member will represent each District for the Outstanding SkillsUSA award; Notebooks are to ***be in*** the State Office no later than March 15th.

How to Enter:

- A. Complete the application form.
- B. Obtain nomination letter outlining reason for candidate's nomination. This letter should be endorsed by the local chapter advisor.
- C. Obtain letter or letters of recommendation stating candidate's outstanding qualities.
- D. Prepare supporting evidence
 1. Recommendations by local school, superintendent, principal, counselor, teachers, student council, school organizations, etc.
 2. Recommendations by outside school organizations or individuals, civic organizations, fellow employees, employers.
 3. Materials by news media, local, school, or state newspaper, pictures or articles, magazines, radio stations or TV stations.
- E. Prepare an **official** SkillsUSA notebook containing all prepared items in the following order.
 1. Title Page with;
 - name of occupation
 - student's name
 - chapter number
 2. Introductory Statement
 3. Table of Contents
 4. Copy of Completed Application
 5. Letter of Nomination
 6. Letter(s) of Recommendation, Supporting Evidence
 - Local Chapter Activities
 - District Activities
 - State Activities
 - National Activities
 - Other School Organizations
 - Outside School Organizations
 - Occupational & Educational Standing

Judging: Judges will review each application with the supporting evidence as submitted in an official notebook, which will be evaluated according to the criteria on the notebook rating sheet. Each contestant must be available for a personal interview with the judges. The contestant will be evaluated on the criteria as set up on the interview rating sheet.

Awards at State

Winner will receive a trophy, medal or plaque and scholarship as deemed appropriate by the SkillsUSA Board of Directors. Amount announced each year following the regularly scheduled Fall Board of Directors Meeting.

OUTSTANDING - SkillsUSA Texas MEMBER

Application page 1 of 2 (Notebooks are to be mailed to the state office by March 15st.)

Member Name

School	Occupational Area
---------------	--------------------------

Chapter Number	Advisor
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Which office is currently held in SkillsUSA? (List office and year, local, district, state, national)

Previous SkillsUSA office held/when?

List specific actions the member has performed which aided growth of SkillsUSA

In your Local Chapter (Attach Supporting Evidence)

In your District (Attach Supporting Evidence)

In your State (Attach Supporting Evidence)

Nationally (Attach Supporting Evidence)

Does the member promote SkillsUSA effectively?

Give specific cases where the member has revealed leadership ability in other school activities.

List other school organizations to which the member has displayed leadership traits.(Attach Supporting Evidence)

OUTSTANDING - SkillsUSA Texas MEMBER

NOTEBOOK RATING SHEET

1.	Application blank filled in completely	0-10	_____
2.	Local Chapter Activities	0-25	_____
	Social and Recreational		
	Civic and Service		
	Promotional		
	Officer		
3.	District Activities	0-25	_____
	District Leadership Conference		
	District Contest Participation		
	SKILLSUSA Promotion		
	District Officer Candidate		
4.	State Activities	0-10	_____
	State Skill Olympics Participation		
	SkillsUSA Promotion		
	State Officer Candidate		
5.	National Activities	0-5	_____
	National Skill Olympics Participation		
	National Officer Candidate		
6.	Other School Organizations	0-5	_____
	Leadership Demonstrated		
7.	Outside School Organizations	0-5	_____
	Leadership Demonstrated		
8.	Occupational and Educational Standing		
	a. Classroom	0-5	_____
	b. Occupational Skills	0-5	_____
	c. Grades	0-5	_____
	TOTAL POSSIBLE POINTS - 100		
		TOTAL POINTS	_____

OUTSTANDING - SkillsUSA MEMBER

INTERVIEW RATING SHEET

Items Evaluated	Possible Points	Points Awarded
I. Professional Conduct	0-10	_____
II. Appearance	0-10	_____
Dress		
Posture		
Grooming		
III. Ability to Communicate	0-10	_____
Greeting		
Mechanics (grammar, pronunciation, diction)		
Voice (pitch, tempo, volume, enthusiasm)		
Maturity (Answers to questions)		
IV. SkillsUSA Knowledge	0-15	_____
V. SkillsUSA Involvement	0-25	_____
VI. SkillsUSA Promotion	0-20	_____
VII. Future Goals for SkillsUSA	0 -5	_____
VIII. Personal Goals	0 -5	_____
TOTAL POSSIBLE POINTS - 100	TOTAL POINTS	_____

Web Page Design - Individual

Texas Only Contest

Began – pre-2002

Purpose: To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the web page designing field.

Web Page Design Team event is a national contest, rules for this contest may be found on the national web page.

Competencies, which may be covered:

- A. Web site authoring – technical accuracy
- B. HTML Coding and Layout
- C. Teamwork
- D. Links (internal/external)
- E. Graphics/multimedia
- F. Composition of text
- G. Proofreading/editing
- H. Development of theme
 - I. Formatting of text, graphics, etc.
- J. Aesthetic arrangement of web site
- K. Leadership
- L. Integrity/ethics
- M. Following Instructions/Adherence to company requests
- N. Function of web site

Specifications: A. Complete storyboard developed to the degree to which the web page clearly and creatively communicates the solution to the problem given. (format to be on 3"x5" cards).

- The home page must include, but not limited to the name, address, telephone & fax number, e-mail address, slogan and logo.
- The web site must be error free.
- The company logo should be used throughout as per company requests.
- All written material must make proper use of the company logo/name/slogan, etc.
- The time needed to effectively view the web site must not exceed ten (10) minutes.
- The signed Web site Documentation/Disclaimer Form must be submitted at the time of the contest orientation.
- Any printed reference material given to the teams by the contest chair may be used.
- During the contest, the contestants will work as a team in the team competition and as individually in the solo competition. Other individual contestants, team members, instructors or observers will give no assistance. Limited technical assistance for computer or software malfunction may be given by the contest chairperson or designated representative.
- Individual and teams will be given the same amount of time to accomplish the problem but will be judged accordingly. Everyone will begin at the same time and will stop at the designated time. No one will be allowed to work past the contest conclusion.
- The web site will be saved on a floppy or zip disk, or burned onto a cd rom (burner or CD not provided) and submitted to the contest chairperson at the end of the allotted time.

Method of evaluation:

Judge's rating sheets of final product

1. **PLANNING:** Completeness of storyboard, the degree to which the web page clearly communicates the solution to the problem given.
2. **ORIGINALITY:** Creative techniques. (This includes the writing of competitor's scripts).
3. **ILLUSTRATES THE THEME:** An overall measurement of the distinctiveness of the entire piece, including the degree to which the use of technology, aesthetics, composition and storyboarding demonstrates development of a superior product.
4. **NAVIGATION:** User friendly. Easy navigation.
5. **ABILITIES:** HTML tags, attributes and values, page layout and source code layout.
6. **PRODUCT:** The final web page – does it communicate information clearly and accurately? A quality measured in terms of how well the problem is solved and of perceived planning, design, revision and final editing/presentation.
7. **PROFESSIONALISM:** Not only within the final product, but appropriate dress (official SkillsUSA attire), behavior and attitude will be evaluated.
8. **ACCURACY:** Both the technical accuracy of the coding and the accuracy and effectiveness of your presentation (web site) will be considered. The goals and purposes of the company and/or clients (provided) should be met.
9. **GIF ANIMATING:** Define motion of objects.
10. **MODELING:** Creation of 3-D and/or graphics. The degree to which the animation realistically and accurately portrays something about the problem.

NOTE: Individuals will be judged against other

On the state level, all contestants are required to furnish their own computers and software (this may also be true at the district levels. Contact your district director for more information). PC'S or laptops are acceptable. **A graphics editor/image map editor will be needed. Contestants must type in their coding.** (Frontpage, HomeSite, Dreamweaver, Studio, Microsoft Word or similar software may **not** be used-*NO drag and drop type software*). You will be allowed to use Notepad or Wordpad. Photoshop, Fireworks, and Flash will be allowed.

No pre-made files will be allowed. You must use the material that is provided.

**Web Page Design Registration/Address and
Disclaimer Form**

Contestant Name: _____

School: _____ Chapter No. _____

Address: _____ District No. _____

City: _____ State: _____ Zip: _____

Web Page Address: _____

Web Page Details: Sound - Yes No

Special Notes for the judges: _____

Disclaimer: I certify that I created every part of this web page and no copyright laws were broken.

Signature Date

Welding Application

Began 2010

Purpose

To evaluate each contestant's preparation for employment and to recognize outstanding students for excellence and professionalism in the field of structural metal applications.

Clothing Requirements

As prescribe in the national standards for the welding skill events.

Eligibility

Open to active SkillsUSA members enrolled or previously enrolled in programs in which welding is **NOT** the main objective and are not currently enrolled or previously enrolled in a program where welding is or was the main objective. Examples of those courses would include, but not limited to; Metal Trades, Small Engine Repair and any Introduction to Metal Manufacturing.

Equipment and Materials

1. Supplied by the technical Committee:

- a. All necessary welding equipment and materials
- b. All instructions and procedure sheets with drawings
- c. All necessary information and furnishings for judges and technical committee

2. Supplied by contestant

- a. Hearing and/or ear protection
- b. Welding helmet with appropriate #10/#12 filter plate/lens and protective cover plate/lens in a flip or side front
- c. Welding helmet/face shield/goggles with appropriate #5/#7 filter plate/lens and Protective cover plate/lens for ODC, PAC
- d. Pocket calculator
- e. Lead pencil or ball point pen
- f. Soap stone with holder
- g. Spare spatter and filter lens/plates for welding helmet and oxyacetylene goggles
- h. Scribe with magnet
- i. Combination square set
- j. 10 foot steel tape measure
- k. Fillet weld gauge
- l. 16 ounce ball peen hammer
- m. Center punch
- n. 10 inch vise grips
- o. Chipping hammer
- p. Wire brush
- q. Electric angle grinder
- r. Flint striker
- s. Framing Square
- t. Torpedo level
- u. Diagonal pliers

Specific Rules for Contest Participants

1. Contestants must correctly use the welding equipment during the contest. The contest chairperson or contest coordinator may stop a contestant at any section of the contest if they deem a contestant's manner to be Hazardous to either themselves or others. Such stoppage shall disqualify the participant for that section of the contest. If the contestant is warned second time, he/she will be disqualified as a contest participant.
2. Contestant will be assigned a contest number for use during the contest. The contest judges will know the contestants by their assigned number only
3. While the contest is in progress, there shall be no communication between the contestant or between the contestants and anyone else except as directed by the judge, contest coordinator or contest chairperson.
4. The welding contest will be of a performance nature
5. All terms and definitions and welding symbols will be in accordance with the current addition of ANSI/AWS A3.0 (Terms & Definitions) and ASNU/A2.4
6. Time limits will be established on the contest procedures sheets for all segments of the test.
7. Evaluation of the completed project will be judge visually. Nondestructive and/or destructive tests may be used to complete the project evaluation
8. Welding and cutting operation instructions will be specified in drawing and procedure

Scope of the Contest

Contestants will demonstrate their ability to perform a job and skills selected which demonstrates a mastery of SMAW, GMAW oxy-fuel cutting, use of measuring tools, and understanding of the structural fitting and welding process.

1. **Safety**
 - a. Demonstrate personal safety.
 - b. Demonstrate general shop safety
 - c. Demonstrate gas, electrical and chemical safety.
 - d. Demonstrate knowledge of proper actions to be taken in an emergency.
2. **Measurements**
 - a. Identify basic metal working tools used
 - b. Use visual measuring tools to accuracy of 1/32 of an inch.
 - c. Employ the components of a combination square set.
 - d. Use layout and marking tools.
3. **Blueprint Reading**
 - a. Use information found in the block of the drawing.
 - b. Read and understand three dimensional drawings.
 - c. Identify the basic views used in blueprints including assembly detail and fit-up drawings.
 - d. Identify command types of line, abbreviations and symbols in accordance with the national standards ANSI
 - e. Identify basic welding symbols and components of a symbol (such as arrow, reference line, size of length) in accordance with the national welding Symbol standard AWS.
4. **Shielded Metal Arc Welding (SMAW)**
 - a. Demonstrate safety procedure for SMAW
 - b. Demonstrate ability to correctly set up SMAW power source, related welding equipment and do basic process and equipment troubleshooting.
 - c. Correctly identify base metal prior to welding.
 - d. Set up and shut down equipment for welding of carbon steel.
 - e. Select correct type of filler metal size of electrode based on carbon steel (1/4" to 1/2" thickness).
 - f. Prepare carbon steel for welding
 - g. Start, stop and restart stringer beads on carbon steel in the flat, horizontal vertical up and down and overhead Positions.
5. **Gas Metal Arc Welding (GMAW)**
 - a. Demonstrate safety procedures for GMAW
 - b. Demonstrate ability to correctly set up GMAW power source, related welding equipment and do basic process and equipment troubleshooting.
 - c. Correctly identify base metal prior to welding.
 - d. Select correct type of filler metal size of electrode based on carbon steel (1/4" 1/2" thickness).
 - e. Prepare carbon steel stainless steel and/or aluminum for welding
 - f. Start, stop and restart stringer beads on Carbon steel in the flat, horizontal, vertical up and down and overhead positions.

g. Weld a lap joint with a multiple pass fillet weld on carbon steel.

Welding Applications Contest Score Sheet

Item Evaluated	Possible Points	Contestant Number											
Clothing	10												
Safety	10												
Oxy Fuel Operations	20												
SMAW Operations	20												
GMAW Operations	20												
Completed Weldment	20												
Total Score	100												

Notes:

Clothing:

- As prescribed in the clothing requirements section.

Safety:

- Does the student exhibit safe working habits?
- Safety glasses, personal protective equipment and group safety.

Oxy Fuel Operations:

- Does the student exhibit proper start up and shut down practices.
- Are cuts produced by the student clean and free of slag?
- Are the parts cut ready to be welded?

SMAW Operations:

- Does the student exhibit proper equipment set up?
- Welding appearance and penetration.
- Did the student clean the welds?

GMAW Operations:

- Does the student exhibit proper equipment setup?
- Welding appearance and penetration.

Completed Weldment:

- Is the Weldment square?
- Do the joints fit properly?
- Does the finish size conform to the drawing?

Texas Quiz Bowls

These Quiz Bowls compete at district and state level only.

Audio – Video Production Quiz Bowl

Automotive Service Quiz Bowl

Cosmotology Quiz Bowl

Criminal Justice Quiz Bowl

Culinary Arts Quiz Bowl

Audio - Video Production Quiz Bowl

Texas Only Competition Began – 2011

PURPOSE

To test the knowledge of selected team members on various aspects of Audio Video Production knowledge, professional development and current events.

CLOTHING REQUIREMENT

For men: Official red blazer, official windbreaker-style jacket or sweater; black dress slacks; white dress shirt plain black tie with no pattern or SkillsUSA black tie; black socks and black shoes or official SkillsUSA white polo shirt with black dress slacks, black socks and black leather shoes.

For women: Official red blazer, windbreaker style jacket or sweater; black dress slacks or knee-length skirt with businesslike white collarless blouse or white blouse with small, plain, collar that may not extend onto the lapels of the blazer; black sheer or skin tone hose and black shoes or official SkillsUSA white polo shirt with black dress slacks or knee-length skirt, black socks or black or skin-tone seamless hose and black leather shoes.

These regulations refer to clothing items that are pictured and described at: www.skillsusastore.org . If you have questions about clothing or other logo items, call 800-401-1560 or 703-956-3723. Note: Contestants must wear their official contest clothing to the contest orientation meeting.

ELIGIBILITY

Open to active SkillsUSA members currently enrolled in related technical, skilled and service occupations.

OBSERVER RULE

Observers will be allowed to watch the match providing space is available. No talking or gesturing will be permitted. The event chair or moderator may remove observers and/or close the event to observers for cause.

EQUIPMENT AND MATERIALS

1. Supplied by the technical committee:

- A. One table for each team plus a table for the apparatus and scorekeeper and sufficient tables for the judges
- B. Chairs for all participants, committee and judges
- C. Podium and, if necessary, a public address system and. Quiz Bowl apparatus
- D. Sufficient score sheets and pencils for judges
- E. Paper for the team members
- F. Calculators for contest officials

2. Supplied by the contestants:

All competitors must create a one-page résumé.

3. Personnel required:

- A. Moderator
- B. Operator for the Quiz Bowl apparatus/timekeeper
- C. Judges who will serve as scorekeepers

SCOPE OF THE CONTEST

Knowledge Performance

A written test will be administered to all team members, including alternates. Source: SkillsUSA Texas and SkillsUSA website and current issue of SkillsUSA Leadership Handbook.

Skill Performance

- Teams will demonstrate communication skills, team work, problem solving and time management skills by determining and presenting the answer to each question clearly within the five-second time frame.

Contest Guidelines

1. A district may enter the number teams as indicated in the SkillsUSA Texas Regulations District regulations for your district.
2. Teams are comprised of five registered members each. The team may perform with four members without penalty in the event that a member fails to show up or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified in the national headquarters.
3. A team may register up to two alternates (in addition to the five team members). The alternates are required to attend orientation and take the written test. The alternate scores will be included in the team average. Registered alternates who take the test may then be allowed to participate in active rounds, as described in No. 9.
4. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
5. Approximately 80 percent of the questions asked will be about technical AVP knowledge taken from cybercollege.com, 20 percent will be about current events. Points are determined on the basis of one point awarded for a correct response and one point deducted for an incorrect response.
6. A round shall be defined as 25 questions, with no time limit.
7. A match shall be defined as two rounds, which includes a preliminary round and the final round.
8. A break will be taken after every 25 questions. Contest officials will verify scores at every break. Substitutions of registered alternates may be made only at these breaks, after notifying the moderator.
9. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members, including registered alternates, must take the written test to be eligible to participate with their team in the active rounds. Participants are responsible to bring a No. 2 pencil to use for the written test.
10. The written test questions shall be 100 % SkillsUSA knowledge. Once scored, the individual scores of all team members, including alternates, will be averaged to create a team score. The written test team score will be used for seeding teams to competition rooms for the preliminary round and as part of their final score.
11. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
12. The moderator will read a question and the team that presses the buzzer first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing team(s) will be given an opportunity to buzz in and answer the question. One point will be awarded for a correct answer. One point will be deducted from any team that gives an incorrect answer.
13. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question and the team must answer based upon what has been read to that point. Some questions may require multiple answers.
14. Once a team buzzes in, it must wait to be identified by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
15. Once recognized, the team members may confer among themselves but must respond within five seconds. In the event that a team misses an answer, unless another team buzzes before the moderator can begin or finish the question, the moderator will begin re-reading the question following the procedure outlined above for the other teams. A question will not be re-read during actual play except upon the request of a judge.
16. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer and another team is to have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
17. Any team member may give the team's answer.
18. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is Roosevelt, the moderator may ask which one, or for more information.
19. The moderator will give the correct response in the event no team gives the correct answer.

20. Teams may not use notes, reference materials, calculators or any type of electronic communication. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the rounds.
21. The judges will make the final ruling on correct or incorrect responses.
22. The Quiz Bowl apparatus will maintain the official time, which is used only for responding to questions. The apparatus time-readout will face the operator and will not be visible to the teams.
23. There will be no true/false or multiple choice questions in the active rounds.
24. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members may make challenges, and only at the point at which they occur. Challenges may not be made once the next question is read.
25. Topics for AVP Technical Knowledge will include: cybercollege.com on-line Television Production Course Modules.
26. Professional Development questions may be drawn from the following sources: SkillsUSA Leadership Handbook.
27. The source for current-event questions will be USA Today. Items will be taken from issues published no more than three months prior to the date of the contest. The sources can be print, media or online versions.
28. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team.
29. Items Evaluated Possible Points - Quiz Round, Résumé Penalty 0 or -50 only, Clothing Penalty 0 to -50

Automotive Service Quiz Bowl

Texas Only Competition – Began - 2009

Purpose: to test the knowledge of automotive objectives and general SkillsUSA knowledge and to learn to function as a team. Refer to general Regulations, SkillsUSA Texas Championships and Conference Technical Standards.

Clothing Requirements:

For Men: SkillsUSA Official attire: Official red blazer, windbreaker-style jacket or sweater: black dress slacks: white dress shirt; plain black tie with no pattern or SkillsUSA black tie from Midwest Trophy: black socks and black shoes.

For Women: SkillsUSA Official attire: Official red blazer, windbreaker-style jacket or sweater: black dress slacks or skirt with business like white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer; black sheer or skin-tone hose and black shoes.

Eligibility:

Open to active SkillsUSA members currently or previously enrolled in related technical, skilled, and service occupations.

Observer Rule:

Observers will be allowed to watch the match providing space is available. No talking or gesturing will be permitted. The event chair or moderator may remove observers and/or close the event to observers for cause.

Equipment and Materials

1. Supplied by the Technical committee

- a. One table for each team plus a table for the apparatus and scorekeeper and sufficient tables for the judges.
- b. Chairs for all participants, committee, and judges.
- c. Podium and, in necessary a public address system.
- d. Quiz Bowl apparatus
- e. Sufficient score sheets and pencils for judges
- f. Paper for the team members
- g. Calculators for contest officials
- h. Suitable holding and contest rooms for all teams.

2. Personnel required

- a. Technical Chair: It is recommended the technical chair be a business professional member at the state level.
- b. Moderator
- c. Operator for the Quiz Bowl apparatus/time-keeper
- d. Judges who will serve as scorekeepers.

Scope of Contest

Teams

1. Each school may have one team per chapter at the district level. Each district will advance 1st and 2nd place teams to the state event.
2. Each team must have 5-7 registered team members. (2 members are alternates)
3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Each team must have a Captain

5. The Captain will be the spokesperson for the team
6. Each team will have a “buzzer”
7. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.

Guidelines

1. Questions will consist of materials from: Delmar Cengage ASE Technician Test Preparation Automotive Maintenance and Light Repair (G1); SkillsUSA Leadership Handbook current issue, SkillsUSA Texas and SkillsUSA web pages.
2. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members must take the written test to be eligible to participate with the team in the active rounds. Participants are responsible to bring a #2 pencil to use for the written test.
3. The written test questions shall consist of knowledge from the SkillsUSA Leadership Handbook current issue, SkillsUSA Texas and SkillsUSA web pages. Based on 100 points. Once scored, the individual scores will be averaged to create a team score to be used as part of the final team score.
4. The moderator will read a question. The full question is to be read before “buzzing in”. The team that presses the buzzer first will be recognized to answer the question. Once the team has been awarded “buzz in”, they may ask to have the question re-read. The team may consult each other for the best answer. If the question is answered incorrectly the team cannot give a second answer. One point will be awarded for a correct answer. One point will be deducted from any team that gives an incorrect answer.
5. Opposing teams then will be able to “buzz in” to answer the question, if the second team answers incorrectly the remaining teams will be allowed to “buzz in”.
6. The moderator will give the correct response in the event no team gives the correct answer.
7. Teams may not use notes, reference materials or calculators. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the round.
8. A panel of judges will make the final ruling on correct or incorrect responses.
9. There will be no true/false questions or multiple-choice questions.
10. Each round will consist of 25 questions.
11. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members, at the point they occur, may make challenges. Challenges may not be made once the next question is read.
12. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team.
13. For the preliminary round, the team with the highest score will advance to the next round. After the final round, 90 percent of the team’s active score plus 10 percent of the team’s written score will serve as their final score. The final score will be used to determine the medal winners. 1st, 2nd, & 3rd place teams will receive a trophy or plaque to be kept at their home school. Each winning team member will receive a medallion.

Cosmetology Quiz Bowl

Texas Only Competition Contest - Began 2005



Purpose: to test the knowledge of cosmetology objectives and general SkillsUSA knowledge and to learn to function as a team.

Refer to General Regulations, SkillsUSA Texas Championships and Conference Technical Standards.

Clothing Requirements:

For Men: SkillsUSA Official attire: Official red blazer, windbreaker-style jacket or sweater: black dress slacks: white dress shirt; plain black tie with no pattern or SkillsUSA black tie from Midwest Trophy: black socks and black shoes.

For Women: SkillsUSA Official attire: Official red blazer, windbreaker-style jacket or sweater: black dress slacks or skirt with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer; black sheer or skin-tone hose and black shoes.

Eligibility:

Open to active SkillsUSA members currently or previously enrolled in related technical, skilled, and service occupations.

Observer Rule:

Observers will be allowed to watch the match providing space is available. No talking or gesturing will be permitted. The event chair or moderator may remove observers and/or close the event to observers for cause.

Equipment and Materials

1. Supplied by the Technical committee
2. One table for each team plus a table for the apparatus and scorekeeper and sufficient tables for the judges.
 - a. Chairs for all participants, committee and judges.
 - b. Podium and, in necessary a public address system.
 - c. Quiz Bowl apparatus
 - d. Sufficient score sheets and pencils for judges
 - e. Paper for the team members
 - f. Calculators for contest officials
 - g. Suitable holding and contest rooms for all teams.
3. **Personnel required**
 - a. Technical Chair: It is recommended the technical chair be a business professional member at the state level.
 - b. Moderator
 - c. Operator for the Quiz Bowl apparatus/time-keeper
 - d. Judges who will serve as scorekeepers.

Scope of Contest

Teams:

1. Each school may have one team per chapter at the district level. Each district will advance 1st and 2nd place teams to the state event.
2. Each team must have 5-7 registered team members. (2 members are alternates)
3. Each team must have a Captain
4. The Captain will be the spokesperson for the team
5. Each team will have a "buzzer"

6. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
7. Questions will consist of materials from:
 - a. SkillsUSA Leadership Handbook - current issue.
 - b. Milady standard 2012 – Milady course management exam generator 892 question bank

Contest Guidelines

1. During the pre-contest orientation session, the contest chair will administer a written test to all team members. All team members must take the written test to be eligible to participate with the team in the active rounds. Participants are responsible to bring a # 2 pencil to use for the written test.
2. The written test questions shall consist of knowledge from the current SkillsUSA Leadership handbook and SkillsUSA Texas and SkillsUSA web pages. It will be based upon 100 points. Once scored, the individual scores will be averaged to create a team score to be used as part of the final team score.
3. The moderator will read a question. The full question is to be read before “buzzing in”. The team that presses the buzzer first will be recognized to answer the question. Once the team has been awarded “buzz in”, they may ask to have the question re-read. The team may consult each other for 5 seconds for the best answer. If the question is answered incorrectly the team cannot give a second answer. One point will be awarded for a correct answer. One point will be deducted from any team that gives an incorrect answer.
4. Opposing teams then will be able to “buzz in” to answer the question, if the second team answers incorrectly the remaining teams will be allowed to “buzz in”.
5. The moderator will give the correct response in the event no team gives the correct answer.
6. Teams may not use notes, reference materials or calculators. Blank paper will be provided by the officials and taken up at the end of each round. Participants will supply their own pens or pencils to use during the round.
7. A panel of judges will make the final ruling on correct or incorrect responses.
8. There will be no true/false questions or multiple choice questions.
9. Each round will consist of 25 questions. 2- 3 teams initial rounds. (rounds will vary depending on size of district) winning teams of initial rounds will advance to continuing rounds.
10. In the event that a team believes that an incorrect answer was accepted or a correct answer was not accepted, it may offer a challenge. Only team members, at the point they occur, may make challenges. Challenges may not be made once the next question is read.
11. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team.
12. For the preliminary rounds the team with the highest score will advance to the next round. After the final round, 90 percent of the team’s active score plus 10 percent of the team’s written score will serve as their final score. The final score will be used to determine the medal winners.

1st, 2nd, & 3rd place teams will receive a trophy or plaque to be kept at their home school. Each winning team member will receive a medallion.

Criminal Justice Quiz Bowl

Texas Only Competition Began 2008

Purpose

To test the knowledge of selected team members on various aspects of criminal justice knowledge, professional development (including, but not limited to: *SkillsUSA Leadership Handbook*, and current events.

Clothing Requirements

For men: SkillsUSA official attire: Official red blazer or jacket, black dress slacks, white dress shirt, plain black tie with no pattern or SkillsUSA black tie from Midwest Trophy, black socks and black shoes.

For women: Official red blazer or jacket, black dress slacks or skirt, with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, black sheer or skin-tone hose and black shoes. To purchase official clothing, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at

Eligibility

Open to active SkillsUSA members currently or previously enrolled in related technical, skilled, and service occupations.

Observer Rule

Observers will be allowed to watch the match providing space is available. No talking or gesturing will be permitted. The event chair or moderator may remove observers and/or close the event to observers for cause.

Equipment and Materials

1. Supplied by the technical committee:

- a) One table for each team plus a table for the apparatus and scorekeeper and sufficient tables for the judges
- b) Chairs for all participants, staff and judges
- c) Public address system, if necessary
- d) Quiz Bowl apparatus
- e) Sufficient score sheets and pencils for judges
- f) Paper and pencils for the team members
- g) Calculators for contest officials.

2. Personnel required:

- a. Moderator
- b. Operator for the Quiz Bowl apparatus/timekeeper
- c. Judges who will serve as scorekeeper

Scope of the Contest

Teams

1. Each school may have one team per chapter at the district level. Each district will advance 1st and 2nd place teams to the state event.
2. Each team must have 5-7 registered team members. (2 members are alternates)
3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.

Guidelines

1. Approximately 10 percent will be about current events in the criminal justice field, and 90 percent about general criminal justice academic knowledge. Points are awarded on the basis of one point awarded for a correct response and one point deducted for an incorrect response.
2. A round shall be defined as 50 or more questions, with no time limit to be determined by the technical chair.
3. A match shall be defined as two rounds, which includes a preliminary round and the final round.
4. A break will be at the discretion of the technical chair. Contest officials will verify scores after every 25 questions.
5. During the pre-contest orientation session, the contest chair will administer a written test to all team members. The test questions shall be SkillsUSA Texas and SkillsUSA Knowledge. Once scored, the individual scores will be averaged together to create a team score.

6. All team members must take the written test to be eligible to participate with their team. The written test scores will be used for seeding teams to competition rooms for the preliminary round and as part of the final score.
7. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
8. The moderator will read a question and the team that presses the button first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing teams(s) will be given the opportunity to buzz in and answer the question. One point will be awarded for a correct answer. One point will be deducted from any team that gives an incorrect answer.
9. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question and the team must answer based upon what has been read to that point.
10. Once a team buzzes in, it must wait to be recognized by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
11. Once recognized, the team will have five seconds to confer before it must respond. In the event that a team misses an answer, unless another team buzzes in before the moderator begins or finishes the question, the moderator will begin rereading the question following the procedure outlined above for the other teams. A question will not be reread during actual play except upon the request of a judge.
12. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer and another team will have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
13. Any team member may give the team's answer. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is "Roosevelt," the moderator may ask "Which one?" for more information.
14. The moderator will give the correct response in the event no team gives the correct answer.
15. Teams may not use notes or reference materials.
16. Blank paper and pencils will be provided by the officials and taken up at the end of each round.
17. A panel of judges will make the final ruling on correct or incorrect responses.
18. The Quiz Bowl apparatus will maintain the official time, which is used only for responding to questions.
19. There will be no true/false or multiple choice questions in the active rounds. Only team members may make challenges. Challenges may not be made once the next question is read.
20. Topics for general academic knowledge may include, but shall not be limited to: police procedures, courts, corrections, criminal law, criminal investigations, Constitutional Amendments relating to the criminal justice field, and theories of criminology.
21. Professional development questions will be drawn from (but not limited to) the following source:
SkillsUSA Leadership Handbook.
22. Current events questions will use *USA Today*, *U.S News and World Report*, *Newsweek* and CNN as sources. Items will be taken from issues published no more than three months prior to the date of the contest. The sources can be print, media, or online versions.
23. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team.
24. Eighty percent of the team's active score, plus 20 percent of the team's written score, less any penalties, will serve as the preliminary round score. The preliminary round will be used as an eliminator. For the final round, 80 percent of the team's active score plus 20 percent of the team's average written score, less any penalties, will serve as the final score. The final score will be used to determine the medallion winners.

Culinary Arts Quiz Bowl

Texas Only Competition - Began in 2014

Purpose

To test the knowledge of selected team members on various aspects of general academic knowledge, professional development and current events.

Clothing Requirements

For men: SkillsUSA official attire: Official red blazer or jacket, black dress slacks, white dress shirt, plain black tie with no pattern or SkillsUSA black tie from Midwest Trophy, black socks and black shoes.

For women: Official red blazer or jacket, black dress slacks or skirt, with businesslike white, collarless blouse or white blouse with small, plain collar that may not extend onto the lapels of the blazer, black sheer or skin-tone hose and black shoes. To purchase official clothing, contact Midwest Trophy Manufacturing Co. Inc. by calling 1-800-324-5996 or order online at

Eligibility

Open to active SkillsUSA members currently or previously enrolled in related technical, skilled, and service occupations.

Observer Rule

Observers will be allowed to watch the match providing space is available. No talking or gesturing will be permitted. The event chair or moderator may remove observers and/or close the event to observers for cause.

Equipment and Materials

1. Supplied by the technical committee:

- a. One table for each team plus a table for the apparatus and scorekeeper and sufficient tables for the judges
- b. Chairs for all participants, staff and judges
- c. Public address system, if necessary
- d. Quiz Bowl apparatus
- e. Sufficient score sheets and pencils for judges
- f. Paper and pencils for the team members

2. Supplied by contestant.

- a. Calculators for contest officials.
- b. Personnel required:
- c. Moderator
- d. Operator for the Quiz Bowl apparatus/timekeeper
- e. Judges who will serve as scorekeeper

Scope of the Contest

Teams

1. Each school may have one team per chapter at the district level. Each district will advance 1st and 2nd place teams to the state event.
2. Each team must have 5-7 registered team members. (2 members are alternates) The teams may perform with four members w/o penalty in the event a member does not participate or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified in national headquarters.
3. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
4. Each team must have a Captain
5. The Captain will be the spokesperson for the team
6. Each team will have a "buzzer"
7. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.

Guidelines

1. A district may enter two teams, each comprised of five registered members from a culinary arts program. The teams may perform with four members w/o penalty in the event a member does not

participate or is forced to withdraw within five days of the competition, as long as five members were originally registered and verified in national headquarters.

2. The moderator will ask questions, and teams will have five seconds to respond. Responding shall be accomplished by activating the buzzer.
3. Approximately 10 percent will be about current events in the culinary arts field, 10 percent will be about culinary mathematics and 80 percent about general culinary arts academic knowledge. Points are awarded in the following manner: one point awarded for a correct response and one point deducted for an incorrect response.
 - 80% Skill and Content from On Cooking and On Baking (two standard culinary textbooks)
 - 10% culinary math
 - 10% Current Events related to the culinary world
4. A round shall be defined as 50 or more questions, with a time limit to be determined by the technical chair.
5. A match shall be defined as two rounds, which includes a preliminary round and the final round.
6. A break will be at the discretion of the technical chair. Contest officials will verify scores after every 25 questions.
7. During the pre-contest orientation session, the contest chair will administer a written test to all team members. The test questions shall be SkillsUSA and SkillsUSA Texas knowledge. Sources: SkillsUSA Texas and SkillsUSA web pages and SkillsUSA Leadership handbook.
8. All team members must take the written test to be eligible to participate with their team. The written test scores will be used for seeding teams to competition rooms for the preliminary round and used in the final score for each team.
9. Each team will be assigned a table location at the beginning of the event by the contest chair or moderator.
10. The moderator will read a question and the team that presses the button first will be recognized to answer the question. If a wrong response is given, the team cannot give a second answer and the opposing teams(s) will be given the opportunity to buzz in and answer the question. One point will be awarded for a correct answer. One point will be deducted from any team that gives an incorrect answer.
11. A team may buzz in as soon as it feels it knows the answer. However, the moderator will stop reading the question and the team must answer based upon what has been read to that point.
12. Once a team buzzes in, it must wait to be recognized by the moderator. Any team that responds to the question before being recognized by the moderator will be scored with an incorrect answer.
13. Once recognized, the team will have five seconds to confer before it must respond. In the event that a team misses an answer, unless another team buzzes in before the moderator begins or finishes the question, the moderator will begin rereading the question following the procedure outlined above for the other teams. A question will not be reread during actual play except upon the request of a judge.
14. Only the first answer given will be considered. If it is a wrong response, the team cannot give another answer and another team will have an opportunity to respond to the question. If the moderator inadvertently gives the answer away, the question is voided.
15. Any team member may give the team's answer. If the answer is incomplete, the moderator may ask the team member to be more specific. For example, if the correct answer given is "Roosevelt," the moderator may ask "Which one?" for more information.
16. The moderator will give the correct response in the event no team gives the correct answer.
17. Teams may not use notes or reference materials.
18. Blank paper and pencils will be provided by the officials and taken up at the end of each round.
19. A panel of judges will make the final ruling on correct or incorrect responses.

20. The Quiz Bowl apparatus will maintain the official time, which is used only for responding to questions.
21. There will be no true/false or multiple choice questions in the active rounds. Only team members may make challenges. Challenges may not be made once the next question is read.
22. General academic knowledge questions will be drawn from, but not limited to the following sources: *TEA Standard Text Books for Culinary Arts and Commercial Baking and Restaurant Services*. Topics may include, but shall not be limited to: safety and sanitation, professionalism in the kitchen, nutrition, knife skills, tools and equipment, principles of cooking, and principles of baking.
23. Professional development questions for the written test will be drawn from, but not limited to, the following sources: *SkillsUSA Leadership Handbook*, SkillsUSA Texas and SkillsUSA web page.
24. Current events questions will use *Food News Journal Online*, *Food and Wine Magazine*, and *Bon Appétit* as sources. Items will be taken from issues published no more than three months prior to the date of the contest. The sources can be print, media, or online versions.
25. In the event that the audience gives away an answer, the moderator may void the question with no penalty for any team. .
26. Eighty percent of the team's active score, plus 20 percent of the team's average written score, less any penalties, will serve as the preliminary round score. The preliminary round will be used as an eliminator. For the final round, 80 percent of the team's active score plus 20 percent of the team's average written score, less any penalties, will serve as the final score. The final score will be used to determine the medallion winners.

Appendix A

Procedure for Filing a Grievance

1. Advisor completes written report **prior to completion of the competition.**
 - a) All grievance reports and suggestions for improvements properly filed will be reviewed by the SkillsUSA Texas Teacher Advisory Committee or assigned representatives.
 - b) In order to present to the SkillsUSA Texas Teachers Advisory Committee a petition for grievance, a teacher must complete and present to the Teacher Advisory Committee member a SkillsUSA Texas Suggestion and Resolution Report.
 - c) The advisor must submit in writing the rule from the Technical Standard or the Texas Regulations that was not followed.
 - d) Submission of the Resolution Report will be made in a timely manner during specified times at the registration booth or designated appointee for off-site competitions.
2. Advisor turns written report in to
 - a) Teacher Advisory Committee member
 - b) Or to Grievance Committee
3. District Teacher Advisory Member presents
 - a) to Committee
4. Advisory Committee evaluates and recommends action
 - a) Action will then be considered for improvement or resolution properly presented to the SkillsUSA Texas Teachers Advisory Committee. (See procedures for proposed SkillsUSA Changes or Resolutions)
 - b) Results of grievance or resolution will be posted at the registration booth or in tabulation.
5. Advisory Committee Member reports grievance or change to
 - a) State Director or State Conference Director
 - b) Technical Chair if appropriate
 - c) Upon evaluation of the grievance report, the SkillsUSA Texas Advisory Committee will notify the teacher filing the report of the actions taken.
6. Recommendations for changes are submitted to
 - a) SkillsUSA Texas Board of Directors for changes approval/disapproval
7. If recommendations are approved, changes are
 - a) implemented.
 - b) If disapproved, no action is taken.

RESOLUTION REPORT FORM
SkillsUSA Texas SKILL & LEADERSHIP CHAMPIONSHIP



TIME SUBMITTED

DISTRICT #

Chapter Number

Name of Contest

Contestant Name

Person Filing Resolution

Please describe the incident in question and the **SkillsUSA Texas Skill Championship Regulation(s)** or the **SkillsUSA Standard** regulation(s) you feel were not followed. Please be specific. Give page and rule number.

Signature - Chapter Advisor

Suggestive Correction Action

Please give your suggestions for corrective action. Please be specific.

Signature - Chapter Advisor

School Name

Chapter Number

School Address

Advisors Cell Phone Number

Local Chapter Constitution Template

- 1. There shall be Local Chapter Constitution for each school campus.** This document is to be used as template for your schools SkillsUSA local chapter constitution. It must be submitted along with the national document “Petition for Chapter Charter” to the state office.
- 2. Once the organizational structure for your school has been determined you should petition for a Texas chapter number either for the local chapter or each section.** Complete the Petition for Texas chapter to accomplish this action.

Scan and email to janet@skillsusatx.org

Or

Fax to 903-887-7981

or

Mail to

SkillsUSA Texas

New Chapter Documents

P. O. Box 1388

Mabank, TX 75147-1388

_____ (school name) _____ Local Chapter Constitution

Constitution of The _____ SkillsUSA Texas Association.
School Name

Article 1—Name

The official name of this organization shall be _____
School Name
SkillsUSA Chapter.”

Definitions

- Local Chapter - The school campus
- Texas Chapter – SkillsUSA Texas Chapter for each section
- Section – occupational training area, i.e. criminal justice

Article II—Purposes

The purposes of this organization are:

- To assist local SkillsUSA members in their growth and development
- To unite in a common bond without regard to race, sex, religion, creed or national origin full-time students enrolled in classes with vocational trade and industrial, technical and health occupations education objectives
- To develop leadership abilities through participation in educational, vocational, civic, recreational and social activities
- To foster a deep respect for the dignity of work
- To assist students in establishing realistic vocational goals
- To help students attain a purposeful life
- To create enthusiasm for learning
- To promote high standards in all phases of occupational endeavor including trade ethics, workmanship, scholarship and safety
- To develop the ability of students to plan together, organize and carry out worthy activities and projects through the use of the democratic process
- To foster a wholesome understanding of the functions of labor and management organizations, and a recognition of their mutual interdependence
- To create among students, faculty members, patrons of the school and persons in industry a sincere interest in and esteem for trade, industrial, technical and health occupations education
- To develop patriotism through a knowledge of our nation’s heritage and the practice of democracy
- To emphasize the importance of continuous education consistent to the needs of the individual and the requirements of his or her chosen occupation

Article III—Organization

Section 1. The _____ (school name) _____ SkillsUSA Chapter shall be affiliated with the Texas Association of SkillsUSA. The chapter shall operate in accordance with its charter granted by the Texas association.

Choose one of the following: (depending on your organization structure.)

Section 2. The _____ (School name) _____ local chapter shall be organized into occupational sections. This section shall complete the Petition for Texas Chapter and submit it to the state office. The section is

defined as 7 or more members in a single occupational or cooperative education class; whose teacher serves as the section advisor; having an elected set of section officers; and having planned a section calendar of activities.

Section 2. The _____ (School name) _____ local chapter will operate as one unit or Texas Chapter. This local chapter shall complete the Petition for Texas chapter and submit it to the state office. The Texas chapter is defined as 10 or more student members and at least one advisor having an elected set of officers and having planned a local chapter calendar of activities.

Article IV—Membership

Section 1. Membership shall be open to students enrolled in a career pathway— in secondary education courses in trade, industrial, technical and health occupations education in _____ (School name) _____

Section 2. Local Chapter membership shall be open to all students regardless of race, sex, religion, creed, national origin or disabilities, as defined by the Americans with Disabilities Act.

Section 3. State and national membership shall be permitted only through a Texas chapter. All members of the local chapter must be members of the state and national organization.

Section 4. Classes of membership that will be recognized in accordance with the SkillsUSA State Constitution Article IV

Section 5. A membership year shall be from September 1 through August 31.

Article V—Executive Councils

Choose one of the following: (depending on your organization structure.)

Section 1. There shall be an executive council for each local chapter consisting of president, secretary, parliamentarian of each Texas Chapter.

Section 1. There shall be an executive council for each local chapter consisting of president, vice president, secretary, treasurer, parliamentarian, historian, reporter.

Choose one of the following: (depending on your organization structure.)

Section 2. The Texas chapter officers for each SkillsUSA Texas chapter shall be nominated and elected by ballot in accordance to a schedule determined by the chapter. A majority vote of the active members of the Texas chapter shall be necessary to elect an officer.

Section 2. The local chapter officers for the local chapter shall be nominated and elected by ballot in accordance to a schedule determined by the local chapter. A majority vote of the active members of the local chapter shall be necessary to elect an officer.

Article VI— Chapter Meetings

Section 1. Regular meetings shall be held during the school year.

Section 2. The executive council shall meet in advance of regular meetings.

Section 3. Parliamentary procedure of all meetings will be governed by *Robert's Rules of Order, Newly Revised*.

Article VII—Finances

Section 1. The local chapter or the Texas chapter will be responsible for state and national SkillsUSA dues.

Section 2. The local chapter advisor or the Texas chapter advisor shall be responsible for the finances.

Article VIII—Voting

Section 1. SkillsUSA local chapter members shall serve as voting delegates at state conferences as per SkillsUSA Texas State By Laws Article IV.

Section 2. Each active member in good standing shall have the right to cast his or her vote concerning all chapter business and election of officers.

Article IX — Logo, emblem and colors

The logo, ceremonial emblem and colors of _____ (School name) _____ SkillsUSA shall be that of the national organization. The wearing or use of the logo, emblem and colors will be governed by the national organization.

Article X—Amendments

The local chapter constitution shall be amended as follows:

- A. All proposed amendments to the local chapter constitution shall be submitted in writing to the local chapter Executive Council.
- B. If the Executive Council passes the proposed amendment or an amended form of the proposed amendment by a majority vote, **and** the membership votes by two-thirds majority for the amendment, it shall be effective.

Article XI—Rules, regulations and bylaws

Section 1. Such rules, regulations and bylaws as are deemed necessary for the proper conduct of this local chapter.

Section 2. No rules, regulations or bylaws shall be adopted that are contrary to this constitution.

Application for Chapter Charter (national chapter)

Form 9
Revised 9/14



APPLICATION FOR CHAPTER CHARTER*

The _____ Chapter hereby applies for Charter
(school)
by the _____ Association of SkillsUSA Inc.
(state)

We certify that students supporting this Charter are enrolled in bona-fide technical, skilled and service occupations education classes, which may include health occupations, meeting the requirements of the State Plan for Career and Technical Education. It is requested that a Certificate of Charter evidencing affiliation be issued to the above-named school. As required by SkillsUSA, we hereby submit a copy of our constitution and bylaws.

Chapter Advisor

Signature

School Name

Address

City State ZIP

Advisor Email Address

School Administrator

Signature

Address

City State ZIP

Date Submitted

INSTRUCTIONS:

Send one copy of this application with a copy of your chapter constitution and bylaws to the director of your state SkillsUSA association. For the director's address, go to: www.skillsusa.org/about/state-directors/.

**Submission of this application represents an official request by the local Board of Education for educational services to be provided by the State Board of Career and Technical Education in cooperation with SkillsUSA Inc.*

FOR STATE USE ONLY

RECEIVED: _____

APPROVED: _____
State Association Director or Corporate Member, SkillsUSA Inc.

DATE: _____

COPY RETURN DATE: _____

Petition for SkillsUSA Texas Chapter



(Date)

We the undersigned members of the _____, class of _____,
(Name of TEA Recognized Program or Section)
_____ High School, in _____
(Legal Name of School) (Name of School District)

School District, of _____ in _____ Texas, do
(Name of City) (Name of County)
hereby petition for a SkillsUSA Texas Chapter Number to become an official section in the SkillsUSA, Texas Association. We understand SkillsUSA Texas chapter numbers will be issued to Career and Technical Education (CTE) programs approved for participation by the Texas Education Agency. Active membership is offered to students currently enrolled and for those that have previously been enrolled in an approved CTE program offered by a secondary school. We are returning this petition with a copy of our membership roster which has been sent with payment to the national office. We ask that a SkillsUSA Texas Chapter Number be assigned and its active paid members duly noted as SkillsUSA members.

Please Print Names

Signatures

President _____	President _____
Vice President _____	Vice President _____
Secretary _____	Secretary _____
Treasurer _____	Treasurer _____
Reporter _____	Reporter _____
Parliamentarian _____	Parliamentarian _____
Optional Officer _____	Optional Officer _____
Advisor _____	Advisor _____
Administrator _____	Administrator _____

School _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Advisor e-mail address

Return to SkillsUSA, Texas Association
1241 Van Zandt County Road 2705
Mabank, TX 75147

If you have questions please call 903-887-4013 or 800-444-2297
903-887-7981 – Fax – or e-mail - janet@skillsusatx.org

Application for Demonstration Contest Status

1. **Proposed Name** of contest:
2. **Purpose** of the contest (50 words or less):
3. **Skills/competencies** to be tested by the contest (list 5 to 10):
4. What is the employment **market demand** for these skills?
5. What are the **titles** of the entry-level jobs appropriate to these skills?
6. What are the prospects for **industry growth** in demand for these skills?
7. What **academic skills** would be expected of competitors in this contest?
8. Is this an individual student _____ or a team _____ (check one) contest? If a team contest, how many students on a team? _____
9. Which occupational titles in SkillsUSA membership directly or closely relate to the competencies expected of competitors in this contest? (A list of "OE codes" from SkillsUSA is attached.)
10. What companies/organizations are **presently committed** to providing volunteers and equipment to conduct a demonstration contest at the national SkillsUSA Championships?

11. What companies/organizations should be approached in the near future to provide volunteers and/or contest equipment and/or place winner prizes for a demonstration contest at the national SkillsUSA Championships?

12. Where can SkillsUSA district directors procure volunteers/contest equipment/prizes for a **state-level contest**?

13. Assuming 13 contestants/teams, approximately how much **square footage** will be required to conduct the contest? _____

14. What is the likely utility **needs** (electrical/water) needs of this contest?

15. What contest equipment/tools will be provided (loaned or donated) by member companies serving on the contest's technical committee and by allied partners?

16. What equipment/tools will competitors be required to bring to the contest?

17. Which schools have expressed interest in this proposal?

18. What if any are the expected consumables needed for this contest? *

19. Are there any known costs for materials that the schools need to invest in?

20. If so what is the approximate cost?

21. Other appropriate information, if any:

22. Name of person completing form:

Title"

Organization:

Phone

Cell Phone

E-mail address

Reviewed by: _____ Date: _____